

MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
September 21, 2026

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, September 21, 2026. President Elksnis called the meeting to order at 7:00 p.m., with a roll call of members. Present were Commissioners Arnold, Baile, Elksnis, Heiland, and Rice. Also present were Solicitor Luke Gibson, Township Manager Sweeney, Police Chief Merwede, WWTP Superintendent Lank, Township Engineer Bortner, Assist. to Engineer Garrett, Zoning Officer LeFevre, and Township Secretary Miller.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held on Tuesday, September 1, 2026, following the Health and Sanitation Committee meeting to discuss personnel matters. There will be an executive session this evening following the Board of Commissioners' meeting to discuss personnel matters.

APPROVAL OF THE MINUTES:

The minutes of August 17, 2026, Board of Commissioners' meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

There were no citizen comments.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Personnel – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Planning – Commissioner Arnold:

Commissioners Arnold/Heiland moved to approve a request dated July 30, 2026, from GHI for a waiver to Section 405 of the Subdivision and Land Development Ordinance in regard to the Final Minor Subdivision Plan for Lands of Ralph J. Jodice II and Judy L. Jodice. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

Commissioners Arnold/Heiland moved to approve the following Subdivision and Land Development Plans for final approval:

SL26-08 4373 Grandview Rd-Ralph and Judy Jodice
Motion carried.

Commissioners Arnold/Heiland moved to approve the following Subdivision and Land Development Plan extension requests to expire December 21, 2026.

SL26-02 Homewood Living Ministries, Inc. - 770 Frederick Street and Hanover Pike
Motion carried.

Finance – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve Township warrants in the amount of \$1,688,201.08. Motion carried.

Commissioners Heiland/Arnold moved to adopt the 2027 Pension Minimum Municipal Obligations for the Township's three pension funds. Motion carried.

Health & Sanitation – Commissioner Arnold:

Commissioners Arnold/Heiland moved to approve adoption of Resolution No. 1082, adopting Local Pretreatment Discharge Limits for Dischargers to the Penn Township Wastewater Treatment Facility.

Commissioner Heiland opened for discussion:

Commissioner Heiland's question was why this was done now when it was done in October 2020 and what causes the limits to change?

Superintendent Lank explained that a lot of testing is done every permit cycle (every five years), to determine the limits, which go into an EPA spreadsheet. More in-depth testing was done at the plant, coming in and going out and the biosolids. What is coming in is tested to see how well the plant currently removes pollutants. If something is easily removed, without any negative effects, a higher limit can be allowed. This is strictly for industries, that is why it is pretreatment, and it's approved by EPA. If something is not easily removed, or there is a higher-than-expected amount, then the limit will be lowered. Once the Resolution is passed, it will be sent to the other municipalities that contribute flow to our facility. The permits will be adjusted for each individual industry as needed to meet the new limits.

Motion carried.

Commissioners Arnold/Heiland moved to approve adoption of Resolution No. 1083, authorizing the sale of excess Recycling Department Equipment. Motion carried.

Manager's Report – Commissioner Elksnis:

There were no additions or changes to the Manager's Report.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

There were no citizen comments.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:08 p.m. Motion carried.

Respectfully submitted,

Shannon M. Miller
Township Secretary