

MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
August 17, 2026

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, August 17, 2026. President Elksnis called the meeting to order at 7:00 p.m., with a roll call of members. Present were Commissioners Arnold, Baile, Elksnis, Heiland, and Rice. Also present were Solicitor Jason Sabol, Township Manager Sweeney, Police Chief Merwede, Township Engineer Bortner, Assist. to the Engineer Garrett, Zoning Officer LeFevre, and Township Secretary Miller.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held on Monday, August 3, 2026, following the Health and Sanitation Committee meeting to discuss personnel matters. There will be an executive session this evening following the Board of Commissioners' meeting to discuss personnel matters; September committee meetings will be held on Tuesday September 1, 2026, starting at 6:00p.m.

APPROVAL OF THE MINUTES:

The minutes of July 20, 2026, Board of Commissioners' meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

There were no citizen comments.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve a request dated July 20, 2026, from the Hanover Jaycees to conduct the annual Halloween Parade on Thursday October 29, 2026, at 7:00pm.

Commissioners Heiland/Arnold moved to set the date for Trick-or-Treat for Tuesday, October 27, 2026, from 6pm to 8pm.

Commissioners Heiland/Arnold moved to approve a request dated July 1, 2026, from the Hanover Public School District to conduct their annual Homecoming Parade to be held on Friday, October 9, 2026.

Personnel – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Commissioners Baile/Heiland moved to adopt Resolution No 1081-Accepting Deed of Dedication for Tracts of Land and Sanitary Sewers for portions of Stonewicke V.

Commissioners Baile/Heiland moved to adopt Ordinance No. 888, adopting public road portion of Stonewicke V. Motion carried 5-0 on a roll call vote.

Commissioners Baile/Heiland moved to (approve/deny) a waiver request to the Sign Ordinance, received July 22, 2026, from Community Aid to replace the existing identification sign located at 793 Baltimore Street Hanover, Pa 17331.

Planning – Commissioner Arnold:

Commissioners Arnold/Heiland moved to reduce the Performance Bond in the amount of \$238,461.30 for Stonewicke V Subdivision and Land Development to the amount of \$13,189.00.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision & Land Development Plan was submitted for formal filing:

SL26-08 4373 Grandview Rd-Ralph and Judy Jodice

Commissioners Arnold/Heiland moved to approve the following Subdivision and Land Development Plans for final approval:

SL25-09 127 Hickory Lane - Wellspring Wesleyan Church

SL26-05 9 Industrial Drive – Belrose Group

Commissioners Arnold/Heiland moved to approve the following Subdivision and Land Development Plan extension requests to expire November 16, 2026.

SL24-03 100 Blettner Ave-Holland Construction

SL26-07 Ridge Ave-York Road Investments, LLC

Motion carried.

Finance – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve Township warrants in the amount of \$1,272,824.63. Motion carried.

Commissioners Heiland/Arnold moved to approve a request dated July 27, 2026, from The Exchange Club of Hanover for a waiver of permit fee for their Annual Chili Cook Off to be held on Sunday, September 6, 2026.

Commissioners Heiland/Arnold moved to approve a request dated August 6, 2026, for waiver of a permit fee for On My Grind mobile coffee truck for a one time use within the Township on Thursday, August 20, 2026, from 9 am to 11 am.

Health & Sanitation – Commissioner Arnold:

Commissioners Arnold/Heiland moved to deny adoption of Resolution No. 1082, for Advertisement & Public Sale of Excess Recycling Center Equipment

Commissioners Arnold/Heiland moved to adopt Ordinance No. 889, adopting sewer facilities to that portion of Penn Township consisting of Stonewicke V

Manager's Report – Commissioner Elksnis:

There were no additions or changes to the Manager's Report.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

There were no citizen comments.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:11 p.m. Motion carried.

Respectfully submitted,

Shannon M. Miller
Township Secretary