



Minutes
Hanover Area Fire and Rescue Commission
Meeting Held Thursday, May 21, 2026, at 5:30 p.m.
Clover Lane Fire Station

Present at the meeting:

- Hanover Area Fire and Rescue Commission Chairman Tom Allison
- Hanover Borough Councilmen Matthew Funk and Isaac Riston
- Penn Township Commissioners Mark Elksnis and Justin Heiland
- Hanover Area Volunteer Fire and Rescue Representatives Jeffrey Spielman and Ray Kinsey
- Hanover Area Fire and Rescue Commission Chief Anthony Clouser and Secretary April Wetzel
- Also present: Deputy Chief Joseph Wysocki, Solicitor Gold (via phone), Penn Township Manager Donna Sweeney

The meeting was called to order by Chairman Allison at 5:30 p.m. Secretary Wetzel completed roll call; seven (7) voting members were present; there is a quorum.

Announcement of Executive Session: None.

Public Comment: None.

Consent Agenda Approval:

- Commissioner Elksnis moved for the approval of all three items on the Consent Agenda for April 2026. Seconded by Commissioner Heiland. Motion carried unanimously.

Treasurers Report:

- The Commission's revenue is approximately 14.2% above budget, while expenses are about 8.9% over budget. EMS revenue is approximately 10.1% above budget, while expenses are 8.7% over budget. Councilman Funk asked if it was typical for EMS expenses to be over budget for this time of year. Chief Clouser responded yes, due to paying for the certification of cardiac monitors and AEDs at the beginning of the year, along with an increased use of supplies resulting from a higher call volume.

Committee Reports:

- Finance/Personnel:
 - Motion made by Commissioner Heiland to approve updating the Commission iPads with Verizon Wireless, resulting in a cost savings of \$520 per month. Seconded by Commissioner Elksnis. Motion carried unanimously.
 - Motion made by Commissioner Heiland to authorize appropriate officials to execute an agreement with PA Recovery Services for the billing of consumables. Seconded by Councilman Riston. Motion carried unanimously.
 - Motion made by Commissioner Heiland to authorize appropriate officials to execute an agreement with DonorQuest through Municipal Marketing Services to transition to a cloud-based subscription service. Seconded by Councilman Funk. Motion carried unanimously.
 - Motion made by Commissioner Heiland to approve the tuition reimbursement form drafted by the solicitor. Seconded by Councilman Riston. Motion carried unanimously.
 - Motion made by Commissioner Heiland to approve the tuition reimbursement for Advanced EMT Jordan Hohney and EMT Tessa Richardson upon successful completion of the paramedic program. Seconded by Councilman Riston. Motion carried unanimously.

- Facilities & Apparatus:
 - Motion made by Mr. Spielman to approve the purchase of furniture for the new study room at a cost not to exceed \$800. Seconded by Councilman Funk. Motion carried unanimously.
 - Motion made by Mr. Spielman to authorize appropriate officials to execute an agreement with Piney Creek Services for lawn care services at Clover Lane Station. Seconded by Councilman Funk. Motion carried unanimously.
 - Motion made by Mr. Spielman to approve the replacement of 22 office chairs across the fire stations and the Chiefs' office at a cost not to exceed \$1,600.00. Seconded by Councilman Funk. Motion carried unanimously.

FIRE/EMS Chief's Report:

- This week we celebrate EMS week with dinner provided throughout the week for all EMS and fire personnel.
- Discussed recent fire events that occurred in both Hanover Borough and Penn Township.

EMA Report:

- See report attached with minutes.

Hanover Area Volunteer Fire & Rescue Report:

- See report attached with minutes.

Unfinished Business: None.

New Business:

- Chief Clouser reported that EMA Director Mr. Waltman recorded storm-related damage across the area following last night's storms, including 14 incidents of downed utility wires, a fallen tree, and downed branches within Hanover Borough.
- Councilman Funk expressed appreciation for the fire department's collaboration with Hanover Borough Public Works during the storm.

Public Comment: None.

At 5:49 p.m. motion to adjourn made by Commissioner Elksnis, second by Mr. Kinsey. Motion carried unanimously.

The next scheduled meeting will be held on June 18, 2026, at 5:30 p.m. at Clover Lane Station.

Respectfully Submitted,

April Wetzel
 April Wetzel
 Recording Secretary



**Hanover Area Fire and Rescue
Regional Emergency Management**

204 Clover Lane
Hanover, PA 17331



Jeffrey Waltman, Coordinator

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717-698-3978

**Hanover Area Regional Emergency Management Report
Month of April 2026**

- Investigated possible illicit discharge near Stuart Avenue, Penn Twp.
- Responded to fire incident-at 408 Charles Avenue, Penn Twp.
- Responded to fire incident-500 Boundary Avenue, Penn Twp.
- Investigated two Hanover Borough MS4 events affecting Penn Twp.
- Responded to fire incident - Hollywood Avenue, Hanover Borough
- Responded to fire incident at 136 York Street, Hanover Borough
- Con-Ed – FEMA IS-288.A: Voluntary Organizations at Disasters

Respectfully submitted,

Jeffrey Waltman
EMA Coordinator



Hanover Area Volunteer Fire and Rescue

P.O. Box 473
Hanover, PA 17331
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Commission Meeting Presentation

21 May 2026 Clover Lane Station

George L. Zimmerman

HAVFR Spokesman

Training, Volunteers, and Equipment

SCUBA Team

- The Hanover Area Volunteer Fire & Rescue Dive Team have been hard at work this month. The team under the leadership of Captain Alwine took advantage of our local beautiful Lake Marburg and held training sessions allowing three (3) new divers to achieve their 'Open-Water Dive Certification' and eventually 'Public Safety Diver Certification'.
- We are thankful for the support of the PA Department of Conservation and Natural Resources at Codorus State Park as well as the South Western School District for sharing their resources for our SCUBA Team. According to Dive Captain Alwine, the Dive Team now has the required equipment to provide extended responses. I would be remiss not to mention that our SCUBA Team receives financial support through the Volunteer Fire Relief Support Organization.

Overhaul of Our Technical Rope Rescue Equipment

- As previously mentioned, the 'Tactical Rope Rescue Equipment' was recently upgraded and put into service on Rescue 79 – This was the result of collaboration between the Career Staff and Volunteer efforts. The combination of best equipment and best training equals safety in all situations. Everyone wins with this effort, especially those we serve! The older ropes and equipment will be used for training, i.e. knot tying as well as non-safety sensitive training. Once again, the purchase of this equipment and materials is made possible through the Volunteer Fire Relief Association.

Recent Company Training

- The focus of this month's training was focused on ladders. This valuable educational offering serves as brushing up on old skills and acquiring new skills and techniques.

Congratulations

- Congratulations to Volunteer Firefighter Thomas Hook for successfully completing the requirements to be an interior firefighter. Many thanks to Tom for his commitment to training and serving his community