

**MINUTES
FINANCE COMMITTEE
JULY 7, 2026**

The Penn Township Finance Committee convened on Tuesday, July 7, 2026, at 7:00 pm. Present were Chairman Heiland, Commissioners Arnold, Baile, Elksnis, and Rice. Also present were Township Manager Sweeney, WWTP Superintendent Lank, and Township Secretary Miller. The following items were discussed:

ANNOUNCEMENTS:

Chairman Heiland announced that an executive session was held on Monday, July 6, 2026, following the Public Works Committee meeting to discuss personnel matters. There will also be an executive session this evening following the Health and Sanitation Committee meeting to discuss personnel matters.

APPROVAL OF THE MINUTES:

The minutes of the previous Finance Committee Meeting were approved as written.

CITIZEN'S COMMENTS:

There were no citizen comments.

2026 REVENUE AND EXPENSE REPORT:

The Committee reviewed the 2026 Revenue and Expense Report. Revenues are at 51.99% of budget, while expenses are at 33.21%. Chairman Heiland noted that Highway Aid Fund expenses are typically low at this point in the year.

ANNUAL BUDGETED LIBRARY & RAIL TRAIL CONTRIBUTIONS:

Manager Sweeney reminded the committee that the annual contributions are made at the end of July or beginning of August. They are budgeted items. Although York County took over maintenance on the rail trail a \$500 donation is still made. The library fair share contribution is budgeted for \$50,000. The library is working on additional ways to fundraise and have events that support the library. A question was raised about whether the library is going to charge outside municipalities an entrance fee. If so, it was recommended that there no longer be a \$50,000 contribution. The fact that the library was closed for a period of time with limited services to the community raised the question of whether the \$50,000 contribution should be made. The Committee recommended moving forward with the budgeted contributions.

OTHER MATTERS:

There were no other matters.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

There were no citizen comments.

The meeting was adjourned at 7:06 pm.

Respectfully submitted,

Shannon M. Miller,
Township Secretary