

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JUNE 15, 2026**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, June 15, 2026. President Elksnis called the meeting to order at 7:00 p.m., with a roll call of members. Present were Commissioners Arnold, Baile, Elksnis, and Heiland. Also present were Solicitor Jason Sabol, Township Manager Sweeney, Police Chief Merwede, Township Engineer Bortner, and Zoning Officer LeFevre. Commissioner Rice was absent with notice.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held on Tuesday, May 5, 2026, following the Health and Sanitation Committee meeting to discuss personnel matters. There will be an executive session this evening following the Board of Commissioners' meeting to discuss personnel matters.

APPROVAL OF THE MINUTES:

The minutes of May 18, 2026, Board of Commissioners meeting were approved as submitted.

SWEARING-IN CEREMONY FOR NEWLY HIRED POLICE OFFICER:

District Magistrate Jeffrey Sneeringer administered the oath of office to newly hired Penn Township Police Officer Izak Nadzom.

PROCLAMATION – GENOVA'S TO GO 50TH ANNIVERSARY:

Commissioner Elksnis, on behalf of the Penn Township Board of Commissioners, presented a proclamation recognizing Genova's To Go on the occasion of its 50th Anniversary. He noted that the business was founded in Hanover in 1976 by Salvatore Marciano and his wife, who brought their Sicilian baking traditions and passion for authentic Italian cuisine to the community. Commissioner Elksnis acknowledged the company's growth over the years while emphasizing its longstanding commitment to quality, tradition, and service. The Board congratulated Genova's To Go on this milestone and thanked the business for its contributions to the Hanover community over the past five decades.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Personnel – Commissioner Heiland:

Commissioners Heiland/Arnold moved to adopt Resolution No. 1077, Appointing Shannon M. Miller as Township Secretary for Penn Township. Motion carried.

Commissioners Heiland/Arnold moved to approve Raegan Myers from probationary status to regular status effective June 23, 2026. Motion carried.

Commissioners Heiland/Arnold moved to reappoint Jeffrey Speilman to the Civil Service Commission for a new term to expire August 2032. Motion carried.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Planning – Commissioner Arnold:

Commissioners Arnold/Heiland moved to set the bond amount for Wellspring Wesleyan Church to \$43,079.85. Motion carried.

Commissioners Arnold/Heiland moved to set the bond amount for Outdoor Storage Facility – 9 Industrial Drive to \$574,753.30. Motion carried.

Commissioners Arnold/Heiland moved to set the bond amount for Martin Garcia Zepeda & Blanca E. Barajas – 299 Wirt Avenue to \$61,448.20. Motion carried.

Commissioners Arnold/Heiland moved to approve a request dated March 11, 2026, from FSA in regard to Homewood Living Plum Creek Preliminary Land Development Plan for a waiver to Section 306.B.3 regarding slopes in basin of the Stormwater Management Ordinance. Motion carried.

Commissioners Arnold/Heiland moved to deny a request dated March 11, 2026, from FSA in regard to Homewood Living Plum Creek Preliminary Land Development Plan for a waiver to Section 306.B.4 regarding Fencing Requirements of the Stormwater Management Ordinance. Motion carried.

Commissioners Arnold/Heiland moved to deny a request dated March 11, 2026, from FSA in regard to Homewood Living Plum Creek Preliminary Land Development Plan for a waiver to Section 306.B.5 regarding Retaining Walls of the Stormwater Management Ordinance. Motion carried.

Commissioners Arnold/Heiland moved to approve a request dated May 8, 2026, from Hanover Land Services in regard to Wellspring Wesleyan Church Land Development Plan requesting a waiver to Section 402 regarding Preliminary Plan Requirements of the Subdivision and Land Development Ordinance. Motion carried.

Commissioners Arnold/Heiland moved to approve a request dated May 21, 2026, from Hanover Land Services in regard to Martin Garcia Zepeda & Blanca E. Barajas Subdivision and Land Development Plan for a waiver to Section 303 regarding Submission of Plans of the Penn Township Subdivision and Land Development Ordinance. Motion carried.

Commissioners Arnold/Heiland moved to approve a request dated May 21, 2026, from Hanover Land Services in regard to Martin Garcia Zepeda & Blanca E. Barajas Subdivision and Land Development Plan for waivers to Section 605 regarding Landscaping and Bufferyards of the Penn Township Subdivision and Land Development Ordinance. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

Commissioners Arnold/Heiland moved to approve the following Final Subdivision & Land Development Plan:

SL26-03 Pero Farms Hanover Facility, LLC
Motion carried.

Commissioners Arnold/Heiland moved to approve the following Subdivision and Land Development Plan extension requests to expire September 21, 2026.

SL25-09 127 Hickory Lane – Wellspring Wesleyan Church
SL26-02 770 Frederick St & Hanover Pike – Homewood Living Ministries, Inc.
Motion carried.

Finance – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve Township warrants in the amount of \$1,049,286.53. Motion carried.

Commissioners Heiland/Arnold moved to adopt Resolution No. 1078, appointing Donna M. Sweeney, Treasurer, Shannon M. Miller, Secretary, and Justin J. Heiland, Assistant Township Secretary. Motion carried.

Commissioners Heiland/Arnold moved to adopt Resolution No. 1079, appointing a voting delegate and one alternate to represent Penn Township on the York County Tax Collection Committee. Motion carried.

Commissioners Heiland/Arnold moved to adopt Resolution No. 1080, amending the 2026 Budget. Motion carried.

Health & Sanitation – Commissioner Arnold:

Commissioner Arnold had nothing to report.

NEW BUSINESS: There was none

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:17 p.m. Motion carried.

Respectfully submitted,

Donna M. Sweeney
Township Manager