

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MAY 18, 2026**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, May 18, 2026. President Elksnis called the meeting to order at 7:00 p.m., with a roll call of members. Present were Commissioners Arnold, Baile, Elksnis, Heiland, and Rice. Also present were Solicitor Jason Sabol, Township Manager Sweeney, Police Chief Merwede, WWTP Superintendent Lank, Township Engineer Bortner, Zoning Officer LeFevre and Assistant Manager Klinefelter.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held on Tuesday May 5, 2026, following the Health and Sanitation Committee meeting to discuss personnel matters. There will be an executive session this evening following the Board of Commissioners' meeting to discuss personnel matters.

Commissioner Elksnis also announced a Proclamation that recognizes National EMS Week (May 17-23, 2026) that honors the history and dedication and service of Emergency Medical Services providers in the Hanover Area.

APPROVAL OF THE MINUTES:

The minutes of April 20, 2026, Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Personnel – Commissioner Heiland:

Commissioners Heiland/Arnold moved to appoint Ken Smith as the alternate member on the Zoning Hearing Board, said term to expire January 2031. Motion carried.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Commissioners Baile/Heiland moved to approve the MOU agreement between Penn Township and the County of York for the maintenance, operations, and safety and management of the Hanover Trolley Trail. Motion carried.

Planning – Commissioner Arnold:

Commissioners Arnold/Heiland moved to set the bond amount for Fairway Estates to \$60,834.61. Motion carried.

Commissioners Arnold/Heiland moved to set the bond amount for Mustang Pointe Phase 1 to \$2,576,506.35. Motion carried.

Commissioners Arnold/Heiland moved to accept the final inspection for South Heights Manor, thus releasing the bond. Motion carried.

There were no additions or changes to the Zoning Officer’s Report.

Commissioner Arnold noted the following plan has been submitted for Formal Filing:

SL26-07 – Ridge Avenue – York Road Investments, LLC

Commissioners Arnold/Heiland moved to approve the following Subdivision & Land Development Plan for final approval:

SL22-01 – Devener Landing
SL25-08 – Benjamin A. Myers Land Investor, LLC
SL26-01 – 55 Wilmar Avenue
SL25-10 – Fairway Estates
Motion carried.

Commissioners Arnold/Heiland moved to approve the following Subdivision & Land Development Plan on the condition that the bond be received within 90 days.

SL26-06 – Mustang Pointe 1
Motion carried.

Commissioners Arnold/Heiland moved to approve the following Subdivision and Land Development Plan extension request to expire August 17, 2026.

SL22-12 – Holland Construction – 100 Blettner Ave
Motion carried.

Finance – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve Township warrants in the amount of \$838,833.47. Motion carried.

Commissioners Heiland/Arnold moved to approve a request received from the Hanover Area Jaycees for a waiver of permit fees for the Rock on the Hill at the Pleasant Hill Fire Hall on June 6, 2026. Motion carried.

Commissioners Heiland/Rice moved to approve a request received dated April 16, 2026, from St. Joseph Catholic Church for a waiver of permit fees for their annual yard sale on June 13, 2026. Motion carried.

Commissioners Heiland/Arnold moved to approve a request dated April 8, 2026, from the Friends of Codorus State Park for a waiver of permit fees for the Experience Codorus Outdoors to be held June 13 & 14, 2026. Motion carried.

Commissioners Heiland/Arnold moved to deny a request dated April 28, 2026, from Tennis for Kids requesting funds for tennis program. Motion carried.

Commissioners Heiland/Arnold moved to approve the following bid of surplus public works equipment. Motion carried.

1998 Mack Dump Truck – Bid amount of \$19,600.00 to Gene Morelock,
2641 R Baltimore Pike, Hanover, PA 17331.

Health & Sanitation – Commissioner Arnold:

Commissioner Arnold had nothing to report.

NEW BUSINESS: There was none

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:11 p.m. Motion carried.

Respectfully submitted,

Laura Klinefelter, Township Secretary