

**MINUTES**  
**BOARD OF COMMISSIONERS PUBLIC MEETING**  
**April 20, 2026**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, April 20, 2026. President Elksnis called the meeting to order at 7:00 p.m., with a roll call of members. Present were Commissioners Arnold, Baile, Heiland, Elksnis, and Rice. Also present were Solicitor Jason Sabol, Police Chief Merwede, WWTP Superintendent Lank, Township Engineer Bortner, Zoning Officer LeFevre, Township Manager Sweeney, and Assistant Township Manager Klinefelter.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Elksnis announced there was an executive session held on Tuesday April 7, 2026, following the Health and Sanitation Committee meeting to discuss personnel matters. There will be an executive session this evening following the Board of Commissioners' meeting to discuss personnel matters.

**APPROVAL OF THE MINUTES:**

The minutes of March 16, 2026, Board of Commissioners meeting were approved as submitted.

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:** There were none

**TOWNSHIP REPORTS – STANDING COMMITTEES:**

Public Safety – Commissioner Heiland: There was none

Personnel – Commissioner Heiland: There was none

Commissioners Heiland/Rice moved to appoint Heidi Lombardi-Finn and Jennifer Mosier to the Penn Township Planning Commission for an unexpired term ending May 2030. Motion Carried.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Commissioners Baile/Arnold moved to approve the Met-Ed easement agreement for pole installation on Breezewood Dr. Motion Carried.

Commissioners Baile/Arnold moved to adopt Resolution No. 1075 Sale of Public Works Equipment. Motion Carried.

Planning – Commissioner Arnold:

Commissioners Arnold/Heiland moved to set the bond amount for Pero Farms Hanover Facility to \$75,225.81. Motion Carried.

Commissioners Arnold/Heiland moved to set the bond amount for 55 Wilmar Avenue to \$29,286.40. Motion Carried.

There were no additions or changes to the Zoning Officer's Report.

Commissioner Baile said the following plans have been submitted for Formal Filing:

- SL26-05 – 9 Industrial Drive – Belrose Group
- SL26-06 – Breezewood Dr – J.A. Myers Building & Development

Commissioners Arnold/Heiland moved to approve the following Subdivision & Land Development Plan for final approval. Motion carried:

- SL24-13 – 1160 Carlisle Street – 7 Brew

Commissioners Baile/Heiland moved to approve the following Subdivision and Land Development Plan extension requests to expire July 20, 2026. Motion carried.

- SL225-07 – 299 Wirt Ave – Blanca Barajas
- SL25-10 – 540 Westminster Ave – Benjamin Myers
- SL26-01 – 55 Wilmar Ave – Bon Ton Builders

Finance – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve Township warrants in the amount of \$2,590,065.62. Motion Carried.

Commissioners Heiland/Arnold moved to amend the 2026 Budget for the \$5,000.00 Historical and Archival Records Care. Motion Carried.

Commissioners Heiland/Rice moved to approve a request received dated March 10, 2026, from the Hanover Lions Club for a waiver of permit fees for their Chicken Barbeque to be held on May 9, 2026. Motion Carried.

Commissioners Heiland/Arnold moved to approve a write-off of an uncollectible balance in the amount of \$1,652.60 for a sewer utility account due to a Chapter 7 bankruptcy discharge. Motion Carried.

Commissioners Heiland/Arnold moved to approve the following bid of surplus public works equipment. Motion Carried:

2006 Ford F-350 XL Super Duty – Bid amount \$12,800.00 to Bill Borowski, 45 John Hay Ave 1, Kearny NJ 07032.

Health & Sanitation – Commissioner Arnold:

Commissioners Arnold/Heiland moved to adopt Ordinance No. 887 imposing sewer rents and charges. Motion carried by a roll-call vote 5-0.

Commissioners Arnold/Heiland move to approve a request from Adams Electric Cooperative, Inc. for a Right-of-Way Agreement for utility work at 108 Northview Dr.

**NEW BUSINESS:** There was none

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:** There were none.

**QUESTIONS FROM THE PRESS:** There were none.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:08 p.m. Motion carried.

Respectfully submitted,

Laura Klinefelter,  
Township Secretary