



Minutes
Hanover Area Fire and Rescue Commission
Meeting Held Thursday, April 16, 2026, at 5:30 p.m.
Clover Lane Fire Station

Present at the meeting:

- Hanover Area Fire and Rescue Commission Chairman Tom Allison
- Hanover Borough Councilmen Matthew Funk and Isaac Riston
- Penn Township Commissioners Mark Elksnis and Justin Heiland
- Hanover Area Volunteer Fire and Rescue Representatives Jeffrey Spielman and Ray Kinsey
- Hanover Area Fire and Rescue Commission Chief Anthony Clouser and Secretary April Wetzel
- Also present: Deputy Chief Joseph Wysocki, EMA Coordinator Jeff Waltman, Solicitor Gold (via phone), Penn Township Manager Donna Sweeney

The meeting was called to order by Chairman Allison at 5:30 p.m. Secretary Wetzel completed roll call; seven (7) voting members were present; there is a quorum.

Announcement of Executive Session: An Executive Session was held on Monday, April 13, 2026, following the Commission Committee meetings to discuss personnel matters. An Executive Session also held on Wednesday, April 15, 2026, with elected municipal officials and municipal management to discuss matters pertaining to the Intermunicipal Agreement between the Borough of Hanover and Penn Township.

Public Comment: None.

Consent Agenda Approval:

- Mr. Kinsey moved for the approval of all three items on the Consent Agenda for March 2026. Seconded by Commissioner Heiland. Motion carried unanimously.

Treasurers Report:

- The Commission's revenue is approximately 3.8% above budget, while expenses are about 5.1% over budget. EMS revenue is approximately 7.2% above budget, while expenses are 1.8% over budget.

Committee Reports:

- Finance/Personnel:
 - Motion made by Commissioner Heiland to eliminate the HR Services Elite package from our iSolved agreement at a cost savings of \$1,725.10 per month. Seconded by Councilman Funk. Motion carried unanimously.
 - Motion made by Commissioner Heiland to have all funds collected by Commercial Acceptance Company deposited in the Commission EMS account instead of being sent to Cornerstone account. Seconded by Councilman Funk. Motion carried unanimously.
 - Motion made by Commissioner Heiland to approve moving Paramedic Sam Lynch from part-time to full-time effective May 24, 2026. Seconded by Councilman Funk. Motion carried unanimously.
 - Motion made by Commissioner Heiland to apply for and internally manage a state-recognized safety committee. Seconded by Councilman Funk. Motion carried unanimously.
 - Motion made by Commissioner Heiland to authorize the disposition of records by resolution. Seconded by Councilman Riston. Motion carried unanimously.

- Facilities & Apparatus:
 - The ambulance refurbishment is projected to be delivered on May 27th.
 - The new Engine 3 is projected to be completed in July.
 - The new rope rescue equipment and 1.5-inch hose have been placed into service, and the 5-inch LDH hose has been ordered. All items were purchased through the Relief Association, resulting in a savings of \$41,000 for the Commission.

FIRE/EMS Chief's Report:

- The Municibid auction for the 2008 Yukon closed with the highest bid of \$7,000.
- The website is getting closer to being completed.
- Penn Township's Assistant Manager provided information including by-laws that can be added to the workers' compensation safety committee binder.

EMA Report:

- Mr. Waltman provided an update on the UPMC helipad foam activation incident. On Friday, April 10, Public Works successfully contained the solution approximately one block away, preventing further migration through the stormwater system. However, on the following day, a larger volume of foam entered and traveled further within the stormwater system impacting an estimated 200 square feet of the stream. DEP, along with Penn Township MS4 personnel, was immediately notified. DEP confirmed that all required notifications and remediation efforts were conducted appropriately and has since closed its active involvement in the matter.

Hanover Area Volunteer Fire & Rescue Report:

- Mr. Zimmerman commended the Relief Association for its purchases benefiting the Commission.

Unfinished Business: None.

New Business: None.

Public Comment:

- Larry Sherfey offered his assistance with applying for the workers' compensation certified safety committee, citing his past experience in the field.

At 5:42 p.m. motion to adjourn made by Mr. Kinsey, second by Commissioner Heiland. Motion carried unanimously.

The next scheduled meeting will be held on May 21, 2026, at 5:30 p.m. at Clover Lane Station.

Respectfully Submitted,

April Wetzel
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Recording Secretary