

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 2, 2026

The Penn Township Public Works Committee convened on Monday, March 2, 2026, meeting at 7:22pm, following the Public Safety meeting. Present were Chairman Baile, Commissioners Arnold, Elksnis, Heiland, and Rice. Also present were Police Chief Merwede, Fire Chief Clouser, Township Engineer Bortner, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of February 2026, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Paul Prodoehl of 11 Magnolia Lane reported that his 2013 Honda Accord sustained \$1,090.80 in damage when the front end hit the edge of a sewer drain located at the end of his driveway. He stated that while the driveway has always required careful entry, this was the first time such an incident occurred in the 19 years he has lived there. The Public Works Director suggested the severe freeze-thaw cycle this winter likely caused the road or driveway to heave, changing the clearance over the drain. Staff will contact Mr. Prodoehl to schedule a site visit to inspect the drain and determine if it can be raised.

ENGINEER'S REPORT:

- A. **Benjamin A. Myers Land Investor, LLC – Footer Street Improvement Bond:**
The engineer calculated an improvement bond of \$23,695.10 for a proposed duplex on Footer Street.
- B. **Carter Lumber Improvement Bond Reduction:** The committee recommended reducing the bond to \$176,446.16. It was noted that certifying the completion of all stormwater management facilities has been complicated by a change in engineering firms and a lack of inspection records for underground infrastructure installed during the COVID-19 period.
- C. **Seven Brew Co-Application Agreement:** The applicant is reportedly redesigning their plan to avoid connecting to PennDOT's storm sewer system. This would eliminate the need for the Township to act as the applicant on a Highway Occupancy Permit.

- D. **Sale of excess PW equipment:** The committee recommended placing the 2006 utility crane truck on Municibid for sale.
- E. **Review of Subdivision and Land Development Plans:** Homewood Living Ministries submitted a preliminary plan for its 770 Frederick Street project. It was also noted that the Governor's Landing project is nearing the end of its outside agency approval process.

CONSIDER A REQUEST DATED FEBRUARY 6, 2026, FROM HANOVER LAND SERVICES FOR A WAIVER TO SECTION 402.S-PRELIMINARY PLAN REQUIREMENTS OF THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE: Kris Raubenstine from Hanover Land Services presented the waiver requests for a two-unit subdivision at 55 Wilmar Avenue. They are requesting a waiver from the requirement to show all streets and rights-of-way within 400 feet of the property, as the small size of the lot makes this impractical on the plan drawings.

CONSIDER A REQUEST DATED FEBRUARY 6, 2026, FROM HANOVER LAND SERVICES FOR A WAIVER TO SECTION 505.K.1 & 603-SIDEWALKS OF THE SUBDIVISION AND LAND DEVELOPMENT ORDINANCE: Kris Raubenstine from Hanover Land Services said they are requesting a waiver from the requirement to install sidewalks. It was noted that nearly the entire block lacks sidewalks, and installing a small, isolated section would serve little purpose.

2026 JOINT BID AWARDS: The Township Engineer reviewed the joint bid results with the Committee. Most material costs saw modest increases aligned with the cost of living. Notable exceptions included rock salt, which increased by 18% due to supply issues, and milling, which increased by 19% (though the price remains lower than in years prior to 2025).

CONSIDER PROPOSTED CENTERLINE PAINTING: Assistant Engineer Garrett proposed adding or extending double yellow centerlines on four streets to improve safety:

- **Hall Drive:** From Timber Lane to Jasmine Drive.
- **Moore Drive:** From Blooming Grove Road to Hall Drive.
- **Meadow Lane:** From Cardinal Drive to Grandview Road.
- **Courtney Drive:** From Grandview Road to the West Manheim Township line.

CONSIDER ENTERING AGREEMENT WITH THE BOROUGH OF HANOVER ALLOWING ENFORCEMENT OF BOROUGH WASTEWATER REGULATIONS FOR PROPERTIES WITHIN THE TOWNSHIP THAT DISCHARGE TO THE BOROUGH OF HANOVER'S WASTEWATER TREATMENT FACILITY:

The committee discussed entering into an inter-municipal agreement that would authorize the Borough of Hanover to enforce its wastewater regulations on commercial properties within Penn Township that discharge to the Borough's treatment facility. This is primarily to allow the Borough to inspect grease traps and issue violations, if necessary, which benefits the Township by protecting shared infrastructure. The Township's solicitor is currently reviewing a draft of the agreement.

EXTENSION REQUESTS: Zoning Officer LeFevre reviewed the following extension requests that will be extended until June 15, 2026:

SL25-09 – 127 Hickory Lane – Wellspring Wesleyan Church

Zoning Officer LeFevre stated that the engineers for SL22-11 Liberty Construction decided to let the approval expire due to a lack of response from the client.

RECREATION:

- A. Easter Egg Hunt: The annual Easter Egg Hunt is scheduled for Saturday, March 21st, at 10:00 am. Police and fire vehicles will be present starting at 9:00 am. Car seat inspections will not be offered this year.

Engineer Bortner said mulch was being installed at the new park, with final landscaping and grass seeding to be completed once the ground dries.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:25pm.

Respectfully submitted,

Laura Klinefelter

Township Secretary