



**TOWNSHIP OF PENN
CIVIL SERVICE COMMISSION**

20 Wayne Avenue
Hanover, PA 17331

13 January 2025

Members Present

Jeff Spielman, George Zimmerman, Nick Bloschichak, Tom Wheeler

Mr. Ron Fanelli – Penn Township Commissioner

- Meeting called to order at 1900 by Chairman Spielman – Attendance as noted
- Minutes of the special session held 3 December 2024 previously electronically distributed were reviewed
- Motion to approve the minutes as noted by J. Spielman and seconded by N. Bloschichak – Motion carried

Correspondence

None

Old Business

- Mr. Tom Wheeler was appointed to the Penn Township Civil Service Commission by the Penn Township Board of Commissioners as an alternate member; his term will expire December 2030
- PTPD Chief Merwede reports the appointment of Patrolman Joe O'Brien to Sergeant as of December 2024

New Business

- Annual reorganization of the Penn Township Civil Service Commission for the year 2025 was proposed with the following recommendations;

Chairman	Jeff Spielman
Vice-Chairman	Nick Bloschichak
Secretary	George Zimmerman
Alternate	Tom wheeler

A motion to accept the slate of Officers for the calendar year 2025 was made by G. Zimmerman and seconded by J. Spielman. Motion carried.

- Mr. Tom Wheeler, newly appointed Penn Township Civil Service Commissioner, was sworn in by Chairman Spielman

- The 2024 PTSC Annual Report was submitted by Secretary Zimmerman
 - Read and reviewed by members
 - Motion to accept and approve by N. Bloschichak and seconded by J. Spielman - Motion carried
- PTPD Chief Merwede has recommended the National Second-Line Supervisor Test – Pennsylvania by Stanard and Associates, Inc. be used for the upcoming Lieutenant examination
 - A motion was made by N. Bloschichak and seconded by G. Zimmerman to approve the Stanard and Associates, Inc exam for the Lieutenant promotional examination - Motion carried
- The PTPD Lieutenant Position testing sessions will be held at the Clover Lane Fire Station – Testing will be administered and proctored by members of the Civil Service Commission

24 January 2025 @ 0900	Written Examination
27 January 2025 @ 1300	Oral Examination

Good of the Order

- Congratulations Mr. Wheeler, we appreciate your service to the Community

Motion to Adjourn

- Motion made by G. Zimmerman to adjourn and seconded by J. Spielman
 - Motion carried
 - Adjourned at 1940
- Next Meeting
 - 10 February 2025 – at 1900

Respectfully submitted,

George L. Zimmerman, Secretary
Penn Township Civil Service Commission

Cc Civil Service Commission Members
Penn Township Manager
Penn Township Assistant Manager
Penn Township Board of Commissioners President
Penn Township Public Safety Chairman
Penn Township Chief of Police
Hanover Area Fire and Rescue Chief

PENN TOWNSHIP
CIVIL SERVICE COMMISSION

20 WAYNE AVENUE
HANOVER, PA. 17331

February 10, 2025, 7:00pm Meeting Agenda

Member's role call:

Motion to approve previous meeting.

Correspondence:

Old Business: Update on new Firefighter

New Business: Certify police Lieutenant test results.

Good of the order:

Motion to Adjourn

PENN TOWNSHIP
CIVIL SERVICE COMMISSION
20 WAYNE AVENUE
HANOVER, PA. 17331

March 10, 7:00pm Meeting Agenda

Member's role call:

Motion to approve previous meeting.

Correspondence:

Old Business: Updates

New Business: Fire Dept. Capt. position

Good of the order:

Motion to Adjourn

PENN TOWNSHIP
CIVIL SERVICE COMMISSION
20 WAYNE AVENUE
HANOVER, PA. 17331

March 10, 7:00pm Meeting Agenda

Member's role call:

Motion to approve previous meeting.

Correspondence:

Old Business: Updates

New Business: Fire Dept. Capt. position

Good of the order:

Motion to Adjourn

PENN TOWNSHIP
CIVIL SERVICE COMMISSION

20 WAYNE AVENUE
HANOVER, PA. 17331

June 9, 2025 7:00 pm Meeting Agenda

Member's role call:

Motion to approve the previous meeting.

Correspondence:

Old Business: Updates

New Business: Approve 3 persons to conduct oral interviews for the Fire Dept—Captain's Test.

Approve the date for oral interviews.

Good of the order:

Motion to Adjourn

PENN TOWNSHIP
CIVIL SERVICE COMMISSION

20 WAYNE AVENUE
HANOVER, PA. 17331

September 8, 2025 7:00 pm Meeting Agenda

Member's role call:

Motion to approve the previous meeting.

Correspondence:

Old Business: Updates on the Fire Department Captain position.

New Business: Fire Department testing.

Good of the order:

Motion to Adjourn

PENN TOWNSHIP
CIVIL SERVICE COMMISSION

20 WAYNE AVENUE
HANOVER, PA. 17331

October 13, 2025 7:00 pm Meeting Agenda

Member's role call:

Motion to approve the previous meeting.

Correspondence:

Old Business: Updates on the Fire Department firefighter testing..

New Business: Fire Department testing.

Good of the order:

Motion to Adjourn

PENN TOWNSHIP
CIVIL SERVICE COMMISSION

20 WAYNE AVENUE
HANOVER, PA. 17331

November 10, 2025 7:00 pm Meeting Agenda

Member's role call:

Motion to approve the previous meeting.

Correspondence:

Old Business: Updates on the Fire Department firefighter testing..

New Business:

Good of the order:

Motion to Adjourn