

MINUTES
HEALTH & SANITATION COMMITTEE
JANUARY 7, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, January 7, 2025, at 7:04pm. Present were Chairman Fanelli, Commissioners Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst. Superintendent Kline, Township Manager Sweeney, and Asst. Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the December 3, 2024, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT FUTURE: Chairman Fanelli said he reviewed the draft bid and gave a copy of his notes to Superintendent Lank. They will be reviewing the draft together and then Superintendent Lank will recirculate the draft to the Committee. Superintendent Lank said he was notified by the York County Recycling Coordinator that they may not receive better pricing proposals if they offer two sizes for recycling bins instead of three. The Committee discussed the sizes of the bins and said to stick with two sizes. Superintendent Lank said he will try to find out an estimated price difference between two and three size options by contacting the Haulers.

OAK HILL HERSHEY HEIGHTS PROJECT: Superintendent Lank reported there are two properties that still need to be connected. One is pending sale, and they understand it will need connected within 90 days of the sale.

GRANDVIEW ACRES PROJECT: Superintendent Lank reported the project is still 35% complete. They are going to pull the equipment and restart the project in March 2025. All supplies they were waiting on have been received.

OTHER MATTERS: Chairman Fanelli went over the Avian Influenza (Bird Flu) and the possible risk it poses to birds within the Township. Penn Township currently has an Ordinance for the keeping of Chickens by residents. Chairman Fanelli discussed inconsistencies he noticed within the current Ordinance and possible changes that can be

made. For example, he proposed a potential expiration for the chicken permits with the need to renew after a period. It was discussed if the state has a policy for the keeping of chickens. The committee discussed the ordinance and enforcement of it. Commissioner Heiland suggested having this item added to the February Health & Sanitation agenda for further discussion.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: Lenny Rice, 125 Hirtland Avenue, said he and his wife currently own 4 chickens. He explained the coop set-up on his property and how they take care of the chickens. Currently the waste from the chickens is put in a bag and disposed of through residential trash services. He mentioned that it could be a slippery slope if it was a requirement to have the chickens checked by a veterinarian to confirm they are negative for the bird flu.

The meeting was adjourned at 7:36pm.

Respectfully submitted,

Laura Klienfelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
FEBRUARY 4, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, February 4, 2025, at 7:06pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst. Superintendent Kline, Township Manager Sweeney, and Asst. Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the January 7, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT FUTURE: WWTP Superintendent Lank discussed the Bid Specs that were reviewed by the Commissioners and Township Solicitor. Commissioner Heiland reviewed key points of the bid specs like the tote sizes, billing duties, etc. It is setup to be a 5-year contract with a two year extension option. The Committee recommended putting the bid proposal on the agenda to be approved for advertising.

OAK HILL HERSHEY HEIGHTS PROJECT: Superintendent Lank reported there are two properties that still need to be connected. One has been, sold with an agreement to connect. We received As Built plans for the project and closeout documentation has been completed.

GRANDVIEW ACRES PROJECT: Superintendent Lank reported the project is still 35% complete. They are going to pull the equipment and restart the project once the weather improves.

VAC TRUCK REPLACEMENT: Superintendent Lank reviewed the current Vac Truck that Public Works is using and the status of it. The truck is getting older, and the cost of upkeep is increasing. He is proposing the purchase of a new Vac Truck and committing to the purchase in 2025, as the build-out for a truck is around 18 months and would need to be on the 2026 budget. The estimated cost of the truck is \$500,000. Commissioner Elksnis asked

if the Township would need to pay for the truck while it's being built. Superintendent Lank responded that he is under the assumption that the Township would not need to pay until the truck is received. The current sewer plant vac truck would be given to the Public Works Department. Assistant Manager Klinefelter stated that the LSA grants could potentially pay towards the purchase of this vehicle.

SEWER RATES: Superintendent Lank reviewed the current sewer rates and the potential need to increase the rates. The cost of running the WWTP is increasing and much needed maintenance to the sewer system is continuing. The state may impose PFAS testing to be done which will be an estimate of \$800 per test which would need to happen multiple times each quarter. The Committee reviewed the rates of area municipalities to compare. Commissioner Heiland said it would be nice to see Revenue VS Expense for a span of years for the Sewer to see the increase of expense vs the revenue. Superintendent Lank is going to put together a proposal and will submit it to the Commissioners.

REVIEWING ORDINANCE 836, KEEPING OF CHICKENS: Chairman Fanelli went over the Avian Influenza (Bird Flu) and the possible risk it poses to birds within the Township. Penn Township currently has an Ordinance for the keeping of Chickens by residents. Chairman Fanelli discussed inconsistencies he noticed within the current Ordinance and possible changes that can be made. For example, he proposed a potential expiration for the chicken permits with the need to renew after a period of time. There are also grammar mistakes within the current ordinance. The Committee reviewed the ordinance and the changes that Commissioner Fanelli proposed. The Committee discussed different options of conveying information on the Avian Flu to the current permit holders in the Township.

OTHER MATTERS: Superintendent Lank stated that they received their second NPDES draft permit for the plant and are currently reviewing it for additional comments.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: Wesley Bolish, 5 Winifred Dr, asked for more information regarding the trash bid process. Commissioner Heiland explained that they are currently putting together a bid proposal that will be sent that Haulers can then send their proposals to the Township. The Township will not know of any potential rate increase until proposals are opened. This contract will be moving to the tote system and away from the bags. Wesley also brought up the billing for water and sewer. He does not understand why they are being billed for water that is not going into the sewer system. Currently the sewer billing is done by water meter readings. WWTP Superintendent Lank said that an option is going to a flat rate amount instead of

reading the meters, but there will need to be more review and discussion on the rates going forward.

Lenny Rice, 125 Hirtland Avenue, thanked the Committee for the handling of the Chicken Ordinance.

The meeting was adjourned at 8:17pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
March 4, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, March 4, 2025, at 7:06pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst. Superintendent Kline, and Township Manager Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the February 4, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT FUTURE: WWTP Superintendent Lank discussed the Bid Specs that were advertised and posted.

GRANDVIEW ACRES PROJECT: Superintendent Lank reported the project is still 35% complete. They are going to pull the equipment and restart the project once the weather improves. They plan to be back on site in April.

VAC TRUCK REPLACEMENT: Commissioner Elksnis asked how many hours the current vac truck is being used by the Sewer Dept versus the Public Works Dept each week. The estimated price of a new vac truck is \$500,000.00. The Committee discussed the purchase of a new vac truck and the cost of fixing the current one. Commissioner Heiland said this can be brought up during budget season. The LSA grants were discussed as a potential funding avenue for equipment.

SEWER LINING, MANHOLE COATINGS, AND I/I INVESTIGATION: The WWTP is signing a contract with a company to do an I/I investigation in the Township. This will help them decide where they need to focus on fixing/replacing. WWTP Superintendent Lank discussed the manhole coatings and what it does to help protect them. Pictures were given to the committee to show the roots cracking the clay pipes underground in areas.

SEWER RATES: Superintendent Lank reviewed the current sewer rates and the potential need to increase the rates. The committee was given a revenue vs expense report for the last 4 years. The Committee reviewed the line items and discussed the report. The proposal is 20% increase on the base amount, which would be a \$11.00 increase. Then a \$1.00 per thousand gallons increase if the consumption is more than 7,000 gallons. Commissioner Heiland said he feels the flat rate customers should also increase if the base rate is increasing, then an increase of \$11.00 was agreed to. The committee asked if we have data to show how many homeowners are going over the 7,000 gallons to increase from the base rate amount. The last rate increase was in 2019 and before that was 2009.

SHREDDING EVENT/FOOD DRIVE: The event is scheduled for April 26, 2025, from 8am to 1pm.

NEWSLETTER: The Newsletter is ready to be printed and distributed on March 24th and will be given to the commissioners at their meeting on Monday, March 17th.

OTHER MATTERS: Superintendent Lank discussed the selling of equipment that was purchased with grant money. The equipment that was purchased with DEP 902 grants, was funded 90% by DEP. If the equipment is sold, 90% of the money received needs to be given back to DEP. There is another option that the money received can be used towards another purchase, but Superintendent Lank needs to find out further information on this.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

The meeting was adjourned at 8:00pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
April 1, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, April 1, 2025, at 7:03pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst Todd Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the March 4, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT FUTURE: WWTP Superintendent Lank reviewed the bid opening that took place on March 19, 2025. Anthracite Waste Services was the lowest bidder. Commissioner Elksnis asked Josh Kreitzer from Anthracite about the distance due to them being located in Frackville. They are looking at locations that are more local that they can "run" their trucks out of. Josh Kreitzer discussed how they would transition the Township from bag service to totes. Anthracite will be giving a discount to the smallest tote size for the residents. Commissioner Arnold asked if they can give the board a formal plan on the roll out if their bid is picked. Josh Kreitzer said he can put a formal plan together and send it out for the commissioners. Anthracite is looking to hire employees from York County to do the trash service in the Township. New trash trucks will be getting purchased and the turnaround for the trucks is approximately two months. Anthracite will be picking up large items as well. The Commissioners continued to discuss the service that Anthracite would potentially be providing.

Don Neukam with Good's Disposal spoke to the Commissioners regarding their service. They were the second lowest bidder for the trash contract. Don stated he would answer questions similar to Josh from Anthracite. Goods disposal is based out of Ephrata but is establishing itself in York County. The Commissioners and the hauler companies discussed the analytical side of the totes and the cost for the residents. Goods disposal shared that 82% of people they service go with the largest totes.

GRANDVIEW ACRES PROJECT: Superintendent Lank reported the project is still 35% complete. They are going to pull the equipment and restart the project once the weather improves. They plan to be back on site in April.

PLANT NPDES PERMIT: The plant received the new permit on March 18, 2025, effective on April 1, 2025. They need to test for more metals, e coli, and PFAS, etc. for data collecting. Superintendent Lank discussed the testing and the process with the Commissioners.

SEWER LINING, MANHOLE COATINGS, AND I/I INVESTIGATION: Dukes Root control came into the township and installed 38 flow monitors. A contract was signed to install sewer linings on areas that had severe root intrusion. Superintendent Lank will send a schedule out in the future.

SEWER RATES: Superintendent Lank discussed the prior agreement that was discussed for the sewer rate increase. He is suggesting decreasing the increase for the flat rate residents. The flat-rate houses are on wells and are usually conservative with their water use. The last rate increase was in 2019. The Commissioners discussed the rates of the surrounding municipalities.

SHREDDING EVENT/FOOD DRIVE: The event is scheduled for April 26, 2025, from 8am to 1pm.

SYNAGRO CONTRACT: This is regarding Biosolids waste disposal. This contract is set to expire this year. This type of contract does not need to be bid out, it can be extended. He is currently working with Synagro on another contract.

OTHER MATTERS: Superintendent Lank said the fencing has been replaced around the plant.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: Lenny Rice asked what will happen to the recycling center with the new trash contract. Commissioners said it was unsure currently what will happen with the recycling center.

The meeting was adjourned at 8:27pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
May 6, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, May 6, 2025, at 7:15pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst Todd Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the April 1, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT FUTURE: WWTP Superintendent Lank said that the Township has received all the required documents from Anthracite. The Township and Anthracite are working on getting documentation together to get the word out to the residents regarding the new trash contract that will start January 1, 2026. Commissioner Fanelli inquired about Anthracite coming to the Snack Town Street Fair to educate residents about who they are as a company and set up totes so they can see the different sizes.

SEWER LINING, MANHOLE COATINGS, AND I/I INVESTIGATION: The Township is still on the waiting list to get on the schedule to have the sewer linings installed. The flow monitors that Dukes Root Control installed will be coming to a close here soon, unless we decide to extend the contract an additional 30 days.

SEWER RATES: The Township is working on a new sewer ordinance to update the sewer rates that would take effect in October 2025.

SHREDDING EVENT/FOOD DRIVE: The event was held on April 26, 2025, and went well. There were 6 tons of paper that was shredded and 1,040 pounds of food collected for New Hope Ministries.

SYNAGRO CONTRACT: This is regarding Biosolids waste disposal, and the contract is set to expire this year, in October. This type of contract does not need to be bid out, it can be extended. He is getting pricing from Material Matters and Synagro for a new contract. Currently Hanover Borough is using Material Matters for their disposal.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:23pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
June 3, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, June 3, 2025, at 7:03pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland via phone. Also present were WWTP Superintendent Lank, WWTP Asst Todd Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: Commissioner Fanelli made an announcement regarding public comments and when residents can make comments during the meeting. He also reviewed the trash contract that will take effect in January 2026.

APPROVAL OF THE MINUTES: The minutes of the May 6, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS:

Lenny Rice, 125 Hirtland Ave: Lenny discussed utility billing for the residents. He asked the commissioners if they could find out if Anthracite will bill in August to help with budgeting when other utility bills are due.

Cheryl Bush, 1204 Bair Rd: Asked if it was possible to include the trash bill in their taxes, saying this would help older residents. Baltimore County in Maryland currently does this.

Shelly Colehouse, 18 Magnolia Ln: Shelly asked several questions regarding the trash contract. She inquired who was paying for the totes and if taxes were going to go up. Gene Lank said Anthracite would be purchasing the totes, you are paying for the service. Gene also stated that a flyer will be going out informing the residents about a website to choose what size totes they would like. She asked why this was mandatory and there should be an opt-out option. She asked what happens if a tote breaks and she was told anthracite will replace. The residents and the board discussed the recycling center and what will happen to it. The commissioners said no decision has been made on the recycling center. She thinks there should be a discount for seniors.

Danette Laughman, 119 S Blettner Ave: Danette takes her trash somewhere else and does not want this service. She discussed property maintenance, and the Township needs to fine people who leave trash outside on their property. The Commissioners explained the process property maintenance needs to go through and how the citation ultimately goes to the District Judge. She mentioned that the employee who takes pictures from their car will cause an accident for driving slowly.

Lorraine Burgess, 1167 Bair Rd: Discussed the service will cost more for seniors and there should be a discount. She also would like to see this billed on her tax bill. She asked why she needed to get a permit for a flagpole. Laura Klinefelter said that the footer for the flagpole will need to be inspected to ensure the flagpole is secure.

Tim Miller, 43 Sherman St: Asked what will happen if a property is up for sale or vacant. Gene Lank said the bill would be handled at Settlement like other utilities. Tim asked where all the totes will go and where will they fit at all the properties in the Township. Storing them in the garage or out back were options.

Karl Stewart, 622 Spring Ave: Does not like the program and believes there should be a discount.

Megan Rineman, 640 Frederick St: Asked for confirmation when the totes for display will be delivered.

Gene Lank said they should be in by the end of the week. Megan asked about the road closure on Black Rock Rd. Gene said the road closure will start on Thursday and will last approximately two weeks. It was asked if each duplex tenant will need trash service and the answer was yes.

Heidi Lombardi, 213 Westminster Ave: She said she does not use the website and the Township should rely on Facebook more to get information out to the residents. She discussed she had to clean up brush/limb at the right-of-way and this should have been the responsibility of the Township.

REFUSE AND RECYCLE CONTRACT FUTURE: WWTP Superintendent Lank said that Anthracite is working to get everything ready for the new contract. The display totes should be in by the end of the week. They are also working on finalizing the routes and the webpage for the tote selection.

SEWER LINING, MANHOLE COATINGS, AND I/I INVESTIGATION: Dukes Root Control removed the flow meters from the manholes on Monday, May 19th. It will be about 30 days until the data is compiled into a report. Gene said they are still waiting to get on the schedule for the pipe lining project.

SEWER RATES: Discussions have been had regarding raising the sewer rates due to the aging infrastructure and the rising costs for repairs/replacements. This will be on future agendas for discussion.

OTHER MATTERS: Black Rock Rd will be closed for approximately two weeks on the Baltimore St end to replace pipe at two manhole sections. A detour will be used during this time.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:13pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
July 1, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, July 1, 2025, at 7:02pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the June 3, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT: Anthracite's is close to completing the updates to their website to accommodate for our residents, and the mailer will go out shortly after the completion of the website. They have a list of properties they are looking at in the area they will be purchasing/leasing for their local operations site.

SEWER LINING, MANHOLE COATINGS, AND I/I INVESTIGATION: The data from Dukes Root Control has been received and is being reviewed. This information will help the sewer department decide what areas need to be focused on for rehabilitation of the pipes.

SEWER RATES: WWTP Superintendent Lank is re-evaluating the revenue vs expense for the department to determine a potential rate adjustment.

NEWSLETTER: Space is being created to inform residents regarding the trash contract with Anthracite and hoping to include a copy of their flyer, to help update the residents.

904 GRANT: For 2023, the Township received \$45,019.54 in 904 grant funds. The 2024 904 grant will soon be opening, and Superintendent Lank will be submitting the information.

2026 BUDGET: Started working on the budget and getting an idea on upcoming projects and purchases needed.

OTHER MATTERS: Superintendent Lank explained the cracking at a grit tank wall. HRG was hired to review the tank, pictures from construction and the blueprints, and believe it's a soil issue. A geotechnical firm, ARM Group, was hired to review the soil to determine what the fix will be. The plant will be draining the tank and using our vac truck to dig test pits so the geotechnical firm can see what it looks like under the footer.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:13pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
August 4, 2025

The Penn Township Health and Sanitation Committee convened on Monday, August 4, 2025, at 6:33pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst Kline, Township Engineer Bortner, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the July 1, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT: Anthracite Waste just completed updates to their website to accommodate our residents for the tote selection, and the mailer will go out shortly. Anthracite will be bringing a trash truck to National Night Out.

SEWER LINING, MANHOLE COATINGS, AND I/I INVESTIGATION: The data from Dukes Root Control has been received and is being reviewed. This information will help the sewer department decide what areas need to be focused on for rehabilitation of the pipes. WWTP Superintendent Lank said they are still waiting for Abel Recon to give them an updated schedule for the lining project.

GRANDVIEW ACRES PROJECT: The project has been started back up and the crew is over 80% complete, and the crew will stay on this project until it is completed.

NEWSLETTER: The Newsletter is almost complete and will be going to the printer in approximately 3 weeks, as we are just waiting for an insert from Anthracite.

2026 BUDGET: We started working on the budget and getting an idea on upcoming projects and purchases needed. Currently getting quotes from suppliers/vendors.

COARSE SCREEN PROJECT: All the flow to the plant runs through this screen, which includes a grinder and washer/compactor. We realized additional parts were needed but were on backorder from Germany to rebuild the grinder. Our employees worked very hard to correct the issue with the grinder by getting parts made next door at KLK in order to get it back up and running by the end of the week. By getting this done ourselves, we were able to save the Township money.

OTHER MATTERS: WWTP Superintendent Lank discussed the Grit tank wall update. The Geo tech firm and engineer said it should no longer move. The engineering firm is going to install rebar attached to the footers that can be seen above ground to measure 4 times a year to check for movement.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 6:38pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
September 2, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, September 2, 2025, at 6:46pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Elksnis and Heiland. Also present were WWTP Superintendent Lank, WWTP Asst Kline, Township Engineer Bortner, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the August 4, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT: WWTP Superintendent Lank is expecting a mailer to be mailed out to the residents soon. Anthracite did give an insert for the newsletter.

HANOVER BOROUGH NEW WATER POLICY: Representatives for Hanover Borough did not attend to discuss.

SEWER LINING: The lining project is scheduled to start on September 3 through September 5, 2025 on Colonial Drive.

GRANDVIEW ACRES PROJECT: The project is complete including the demolition of the pump station.

NEWSLETTER/SHREDDING EVENT: The newsletter has been printed and is being handed out. The shredding event is scheduled for Saturday, October 18th.

UTILITY ONLINE BILLING AND MAILING SERVICES: Township Manager Sweeney said that the office is looking into getting quotes for billing/mailing from outside vendors.

2026 BUDGET: WWTP Superintendent Lank is working on the budget and is close to having it completed.

SYNAGRO CONTRACT: It was previously noted that the sludge disposal contract was set to expire October 15, 2025. The Township received a proposed three year extension with an optional additional two years. The current rate is \$49.97 per wet ton and the first year in the contract will show an increase of 2.6%, which is \$51.27 per wet ton.

OTHER MATTERS: The 904 grant application was submitted for the 2024 calendar year to DEP.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 6:55pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
October 7, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, October 7, 2025, at 8:27pm. Present were Chairman Fanelli, Commissioners Arnold, Baile, Heiland and Elksnis via phone. Also present were WWTP Superintendent Lank, WWTP Asst Kline, Township Engineer Bortner, Police Chief Merwede, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the September 2, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

UTILITY ONLINE BILLING AND MAILING SERVICES: Township Manager Sweeney reviewed the pricing spreadsheet that was given to the Committee. The pricing sheet included companies BDS, Infosend, Caselle, and BFMC, LLC. These services will allow the Township to have an online portal for Sewer customers to view and pay their bill as well as mail the bills out. The committee recommended going with Caselle and BFMC, LLC.

REFUSE AND RECYCLE CONTRACT: WWTP Superintendent Lank said that Anthracite is closing on the purchase of a property in York that is near the Incinerator. The company is working on purchasing three new trash trucks that will be utilized. As of last week, over 2100 signed up for trash/recycling carts. If a resident does not pick a size, they will get the default which is now the 95-gallon carts.

SHREDDING EVENT: The shredding event will be held on Saturday, October 18th from 8am-1pm.

2026 BUDGET: WWTP Superintendent Lank submitted a proposed budget for the Committee to review.

INDUSTRY PRE-TREATMENT PERMIT RENEWALS: The permits expire at the end of 2025. WWTP Superintendent Lank is working on the permit renewals and will have the engineer review. More testing is getting done at the plant, as PFAS testing started in April 2025 and will be a requirement for some industries.

CARDINAL DRIVE UPDATE: There was severe root intrusion, and the Sewer Department is currently working on replacing laterals and parts of the main line. This will probably continue for the next couple of weeks.

UTILITY TRUCK UPDATE: The truck was received in September 2025 and transferred all the tools and equipment to it. The prior truck (2018) was transferred to the sewer crew and replaced their aging utility truck (2006).

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:56pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
November 3, 2025

The Penn Township Health and Sanitation Committee convened on Monday, November 3, 2025, at 6:27 pm. Present were Vice Chairman Baile, Commissioners Arnold, Heiland and Elksnis. Also present were WWTP Superintendent Lank, WWTP Asst Kline, Township Engineer Bortner, Police Chief Merwede, Deputy Fire Chief Wysocki, Zoning Officer LeFevre, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the October 7, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT: No new updates from Anthracite. There is currently no final number of residents that signed up for the totes at this time. The Township offered Anthracite the back side of the plant to store the totes while they deliver them to the residents in December.

SHREDDING EVENT: The shredding event was held on October 18th, 2025. The Township recycled 3.8 tons of paper and over 240 vehicles dropped off material. The committee scheduled the next shredding event for April 25th, 2026, which will include a food drive.

2026 BUDGET: An updated draft budget was submitted to the committee for review.

INDUSTRY PRE-TREATMENT PERMIT RENEWALS: WWTP Superintendent Lank stated he completed the updates to the permits and they are now being reviewed by GHD, before they are issued.

CARDINAL DRIVE UPDATE: All underground work is complete, and blacktop patching is wrapping up. Next, the crew will be working at the old Pump Station site on Timber Lane. The main lines have severe root intrusion and will need replacement.

NEW EQUIPMENT INSTALL UPDATE: Projects that were included in the 2025 budget were reviewed: Colonial pump station received a new generator, control panel replacement, and a wet well aeration blower. A Cloth Filter Blower installed at the plant, an automatic valve purchased for the aeration tanks, and an update to our SCADA system for better process control. WWTP Superintendent Lank also reviewed unplanned work that has been completed: A Plant raw wet well mixer was replaced and the old one rebuilt for a backup. A raw pump VFD was replaced as the old one was not repairable. Hershey Heights pump replacement and the old pump will be rebuilt so that there is a backup.

OTHER MATTERS: Engineer Bortner said the new tri-axel should be delivered in December.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 6:35pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
December 2, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, December 2, 2025, at 7:29 pm. Present were Chairman Fanelli, Commissioners Arnold, Heiland, Baile, and Elksnis. Also present were WWTP Superintendent Lank, WWTP Asst Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the November 3, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT: WWTP Superintendent Lank has had ongoing conversations with Anthracite and is receiving updates. Their new trucks are coming this week. Carts should be delivered December 8th to the recycling center. Distribution of the carts to the residents will start on the 9th. Anthracite will have a supply of carts at their new location in case a resident was missed or needs a new size. A flyer will be distributed with the invoices. Drivers will be starting trail runs of the routes soon. Christmas tree pickup will be on Saturday January 10th.

TIMBER LANE UPDATE: The crew has 60% of the main and lateral replacement completed and will be done by end of the year.

INDUSTRY PRE-TREATMENT PERMIT RENEWALS: The permit review was completed by the Engineer, and no changes were needed. WWTP Superintendent Lank will be sending out the permits tomorrow.

2026 BUDGET: The Committee had no questions regarding the proposed budget. WWTP Superintendent Lank said the dump truck was removed due to budgetary constraints. Sewer reserves will potentially be used to cover 2025 expenses.

DISCUSS SEWER RATES: The 2025 expenses are at 5.9 million and the revenue is at 5.2 million so far this year. The discussions were started back in February of this year due to the ever-increasing cost of operating the plant and maintaining the system. The last increase was in July of 2019 to \$55.00/quarter base rate and \$91.00 flat rate, previous rate increase was November of 2009 to \$53.00/quarter rate and \$83.00 flat rate, which is no compensation for the rate of inflation. In July the Committee agreed that an increase was necessary but decided to wait a bit longer to see how the 2025 expenditures were versus the revenue to have a better idea of the shortfall. Looking at the budgets from the same time period as the increases, 2009-sewer budget 4.395 million, w/ O&M at 3.0 million, 2019 = 9.2 million total, O&M at 5.3 million, 2025 = 8.4 million w/O&M at 6.2 million. The Township is currently \$16.28 per 7000 gallons base

lower than Hanover Borough and a lower cost per 1000 gallons as well just as a comparison. WWTP Superintendent Lank previously shared documentation of local sewer rates, which was re-sent to the Committee today as a refresher on the topic. This will be an ongoing topic of discussion.

NEW EQUIPMENT INSTALL UPDATE: The Northview Pump Station control panel was replaced, return activated sludge pump #1 was rebuilt, parts ordered for #2 and trying to get it completed before the end of the year. The rebuilt raw wet well mixer was received and put in stock as a backup. The rebuilt Hershey Heights pump was returned and installed including training to the staff on maintenance and operation. The High Pointe aeration blower is almost complete. The Penn Village Pump Station control panel installed is scheduled for December 10th.

DISCUSS WRITING OFF TWO SEWER UTILITY ACCOUNTS THAT ARE UNCOLLECTIBLE DUE TO BANKRUPTCY FILING: Manager Sweeney discussed two sewer accounts that the Township will be unable to collect on due to the residents' filing for bankruptcy. The potential write-off amounts are \$1,746.10 and \$1,347.30.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:46pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary