

MINUTES  
FINANCE COMMITTEE  
MARCH 3, 2026

The Penn Township Finance Committee convened on Tuesday, March 3, 2026, at 7:00pm. Present were Chairman Heiland, Commissioners Baile, Heiland, Arnold, Elksnis, and Rice. Also present were WWTP Superintendent Lank, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: Chairman Heiland announced there was an executive session held on Monday, March 2, 2026, following the Public Works Committee meeting to discuss personnel matters. There will also be a short executive session this evening following the Health and Sanitation Committee meeting to discuss personnel matters. The Easter Egg Hunt is scheduled for March 21st at 10:00 am for Penn Township residents age 10 and under at Penn Township Community Park, 4601 Grandview Road.

APPROVAL OF THE MINUTES: The minutes of the previous Finance Committee meeting were approved as written.

CITIZEN'S COMMENTS: There were none.

CONSIDER REQUEST FROM THE EXCHANGE CLUB OF HANOVER: The Committee considered a request dated February 10, 2026, from the Exchange Club of Hanover for a waiver of permit fees for their Evening of Comedy and Magic to be held on April 17, 2026. This is a standard annual request that the Township has granted in previous years with no issues. The Committee agreed to place this item on the Board of Commissioners agenda for approval.

2026 REVENUE AND EXPENSE REPORT: The Committee reviewed the 2026 revenue and expense report. Revenue and expenses appear unusual at this time of year as real estate tax revenue has not yet been received, making the totals look strange. Everything is trending positively overall. Highway Aid revenue is expected to be slightly higher this year. On the expense side, all line items are at or under the target amount of 16.67% except for sewer, which has known budget challenges.

OTHER MATTERS: There were none

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none

The meeting was adjourned at 7:03pm.

Respectfully submitted,

Laura Klinefelter  
Township Secretary