

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**JANUARY 15, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
  - B. Personnel – Commissioner Heiland
    1. Consider adopting Resolution No. 1025, appointing member to the Zoning Hearing Board
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
  - D. Planning – Commissioner Baile
    1. Consider setting/reducing Subdivision and Land Development bond amounts.
    2. Consider a request dated October 5, 2023, from James R. Holley & Associates, Inc. for waivers to the following for the Mustang Pointe Subdivision and Land Development Plan:
      - Ordinance 815 – The International Fire Code
        - Section 503.2.1 Dimensions
        - Section 503.2.4 Turning Radius
      - Subdivision and Land Development Ordinance
        - Section 506.e Minimum Distance between the Centerlines of Intersections
        - Section 508 Blocks
        - Section 509.a Lots and Lot Sizes

3. Zoning Officer's Report
  - a. Subdivision and Land Development Plan submitted for formal filing.  
SL24-01 40-60 Bowman Lot Consolidation
  - b. Subdivision and Land Development Plans for final approval.  
SL22-12 Holland Construction 100 Blettner Avenue  
SL23-05 Maitland Investment Corporation

E. Finance – Commissioner Brown

1. Approve Warrants

F. Health & Sanitation – Commissioner Berlingo

7. MANAGER'S REPORT

8. OLD BUSINESS

1. Consider the sale of excess public works equipment.

9. NEW BUSINESS

10. PERSONS TO BE HEARD/CITIZEN'S COMMENTS

11. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**FEBRUARY 19, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider a request dated January 5, 2024, from Hanover Allied Veterans to conduct the annual Memorial Day Parade.
  - B. Personnel – Commissioner Heiland
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
    3. Consider an agreement for the permanent right-of-way for the Oil Creek Stream Bank Stabilization Project.
    4. Consider an agreement for the temporary construction easement for the Barnhart Drive Culvert project.
    5. Consider an agreement for the permanent right-of-way for road improvements along Blettner Avenue.
    6. Consider an agreement with J.A. Myers Building and Development, Inc, regarding a residential subdivision known as Mustang Pointe.
  - D. Planning – Commissioner Baile
    1. Consider a request dated October 5, 2023, from James R. Holley & Associates, Inc. for waivers to the following for the Mustang Pointe Subdivision and Land Development Plan:
      - Ordinance 815 – The International Fire Code
        - Section 503.2.1 Dimensions
        - Section 503.2.4 Turning Radius
      - Subdivision and Land Development Ordinance
        - Section 506.e Minimum Distance between the Centerlines of Intersections
        - Section 508 Blocks
        - Section 509.a Lots and Lot Sizes

2. Consider a request dated December 18, 2023, from Hanover Land Services, Inc. for a waiver to Section 509(a) Lots and Lot Sizes for Jason L. & Diana E. Shoe – Preliminary/Final Subdivision and Land Development Plan.
3. Consider a request dated January 8, 2024, from D.C. Gohn Associates, Inc., for a waiver to Section 405 Plan Scale for Yazoo Mills Preliminary Land Development Plan.
4. Zoning Officer’s Report
  - a. Subdivision and Land Development Plans for formal filing.
    - SL24-02 37 Industrial Drive – Yazoo Mills
    - SL24-03 Holland Construction – 100 Blettner Avenue
  - b. Subdivision and Land Development Plans for final approval.
    - SL23-06 50 Baugher Drive-Rita Martin
    - SL23-07 WAWA Food Market and Fueling Station
    - SL23-08 1750 Youngs Road – Jason L. & Diana E. Shoe
  - c. Subdivision and Land Development Plans to be extended.
    - SL17-10 Mustang Pointe
    - SL21-05 Elsner Engineer Works, Inc.
    - SL22-01 Water Street Four, LLC

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider a request dated January 23, 2024, from The Exchange Club of Hanover for waivers of sign permit fees for their annual Builders Home and Garden Show to be held March 8 & 9, 2024.
3. Consider a request dated January 23, 2024, from The Exchange Club of Hanover for a waiver of permit fees for their annual Evening of Comedy & Magic to be held April 26, 2024.

F. Health & Sanitation – Commissioner Berlingo

1. Consider awarding the trash bag bid.

7. MANAGER’S REPORT

8. OLD BUSINESS

9. NEW BUSINESS

1. Consider Resolution No. 1026, establishing a policy for the intended use and destruction of the audio and/or video recordings of public meetings of Penn Township.

10. PERSONS TO BE HEARD/CITIZEN’S COMMENTS

11. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**MARCH 18, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PROCLAMATION – RECOGNIZING APRIL 2024, AS PENNSYLVANIA SAFE DIGGING MONTH
6. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
7. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider adopting the revised Civil Service Rules and Regulations for the Firefighters.
  - B. Personnel – Commissioner Heiland
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
    3. Consider a letter of recommendation supporting the York County Planning Commission recommendation for the Eisenhower Drive/Broadway Intersection improvements.
    4. Consider adopting Resolution No. 1027 Accepting the Deed of Dedication of a portion of Clover Lane.
    5. Consider approving the 2024-2028 York County Local Bridge Inspection Program agreement.
  - D. Planning – Commissioner Baile
    1. Consider setting/reducing Subdivision and Land Development bond amounts.
    2. Zoning Officer’s Report
      - a. Subdivision and Land Development Plans for formal filing.  
SL24-04 South Height Manor, LP – 116 Onyx Drive
      - b. Subdivision and Land Development Plans for final approval.  
SL24-01 40/60 Bowman Road

- c. Subdivision and Land Development Plans to be extended.
  - SL22-10 934 Baltimore Street – Cody Bentzel
  - SL22-11 Liberty Restoration & Construction, LLC

E. Finance – Commissioner Brown

- 1. Approve Warrants
- 2. Consider a request received February 14, 2024, from the Hanover Area Jaycees for waivers of sign permit fees for their annual Rock the Hill event.
- 3. Consider adopting Resolution No. 1028, amending Resolution No. 1020, regarding medical insurance coverage for management employees.
- 4. Consider adopting Resolution No. 1029, authorizing the disposition of municipal records in accordance with the Historical and Museum Commission Act 428 of 1968.
- 5. Consider awarding the Joint Bids for the period of April 1, 2024, to March 31, 2025.

F. Health & Sanitation – Commissioner Berlingo

- 8. MANAGER'S REPORT
- 9. OLD BUSINESS
- 10. NEW BUSINESS
- 11. PERSONS TO BE HEARD/CITIZEN'S COMMENTS
- 12. ADJOURNMENT

**AGENDA FOR SPECIAL MEETING  
PENN TOWNSHIP BOARD OF COMMISSIONERS  
MONDAY, APRIL 8, 2024  
6:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
5. CONSIDER AN APPEAL OF THE HOMEWOOD AT HANOVER, PA INC. ZONING HEARING BOARD DECISION
6. OTHER BUSINESS
7. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
8. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**APRIL 15, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. PUBLIC HEARING TO CONSIDER DIVINO PIZZERIA LLC LIQUOR LICENSE TRANSFER
  - A. Purpose of the hearing is to solicit input regarding the inter-municipal transfer of liquor license No. R-52764, trade name Divino Pizzeria LLC, from Hanover Borough, York County, into Penn Township, York County
  - B. Township Staff Review and Comments
  - C. Presentation by Petitioners
  - D. Public Officials Comments
  - E. General Public Comments
  - F. Board Action consider Adopting Resolution No. 1030
7. PROCLAMATION – MOTORCYCLE SAFETY AND AWARENESS MONTH
8. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider amending the Firefighters Post Employment Health Plan Memorandum of Understanding
  - B. Personnel – Commissioner Heiland

- C. Public Works & Recreation – Commissioner Baile
  - 1. Engineer’s report
  - 2. MS4
  - 3. Consider awarding the 2024 Guide Rail bid
  - 4. Consider approving an agreement for the Concrete Barrier Project for Park Heights Blvd.
  
- D. Planning – Commissioner Baile
  - 1. Zoning Officer’s Report
    - a. Subdivision and Land Development Plans for formal filing
      - SL24-05 LCBC Hanover – 1504 Broadway
      - SL24-06 Snyders-Lance – 1401 York Street & York Street (Un-Addressed)
  
- E. Finance – Commissioner Brown
  - 1. Approve Warrants
  - 2. Consider a request dated March 12, 2024, from the Hanover Lions Club for waivers of permit fees for their Annual Chicken Barbeque.
  - 3. Consider adopting Resolution No. 1031, amending the 2024 Budget to re-allocate funds.
  - 4. Consider approving an agreement with Dallas Data Systems, Inc. for Caselle Software and Services.
  
- F. Health & Sanitation – Commissioner Berlingo

- 9. MANAGER’S REPORT
- 10. OLD BUSINESS
- 11. NEW BUSINESS
- 12. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
- 13. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**MAY 20, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider adopting the Penn Township Video System Policy
  - B. Personnel – Commissioner Heiland
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
  - D. Planning – Commissioner Baile
    1. Consider setting/reducing Subdivision and Land Development bond amounts.
    2. Consider a request dated March 15, 2024, from RGS Associates on behalf of LCBC Church for waivers to their land development plan.
    3. Consider a request dated March 29, 2024, from Hanover Land Services, Inc., on behalf of South Heights Manor, LP for a waiver to their land development plan.
    4. Consider a request dated April 8, 2024, from DC Gohn Associates on behalf of Yazoo Mills for waivers to their land development plan.
    5. Zoning Officer’s Report
      - a. Subdivision and Land Development Plans for formal filing.  
SL24-07 450 Fame Avenue, LLC
      - b. Subdivision and Land Development Plans for final approval.  
SL24-04 South Heights Manor, LP
      - c. Subdivision and Land Development Plans to be extended.  
SL17-10 Mustang Pointe

SL21-05 Elsner Engineer Works, Inc.  
SL22-01 Water Street Four, LLC  
SL24-02 37 Industrial Drive  
SL24-03 Holland Construction-10 Blettner Ave

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider a request dated April 11, 2024, from the Friends of Codorus State Park requesting a waiver of sign permit fees for the Experience Codorus Outdoors event to be held June 8 & 9, 2024.

F. Health & Sanitation – Commissioner Berlingo

7. MANAGER'S REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. PERSONS TO BE HEARD/CITIZEN'S COMMENTS
11. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**JUNE 17, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider a temporary easement agreement with TC Energy Company
  - B. Personnel – Commissioner Heiland
    1. Consider approving the resignation of the Township Manager
    2. Consider appointment of Treasurer
    3. Consider the appointment of the Vacancy Board
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
    3. Consider adopting Resolution No. 1032, accepting the dedication of certain streets and sanitary sewers throughout Stonewicke
  - D. Planning – Commissioner Baile
    1. Consider setting/reducing Subdivision and Land Development bond amounts
    2. Consider a request dated April 15, 2024, from DC Gohn Associates on behalf of Sheridan Press for waivers to their land development plan
    3. Consider a request dated May 21, 2024, from Hanover Land Services, Inc., on behalf of Snyder’s-Lance for waivers to their land development plan
    4. Consider a request dated June 6, 2024, from RGS Associates on behalf of LCBC Church, Hanover for waivers to their land development plan

5. Zoning Officer's Report
  - a. Subdivision and Land Development Plans for formal filing
  - b. Subdivision and Land Development Plans for final approval  
SL24-06 Snyder's-Lance, Inc.
  - c. Subdivision and Land Development Plans to be extended  
SL22-10 934 Baltimore Street-Cody Bentzel  
SL22-11 11 Liberty Restoration & Construction LLC

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider a request dated March 25, 2024, from Hanover Land Services, Inc., on behalf of Snyder's-Lance requesting a refund, thus reducing their Subdivision and Land Development Plan fee submission

F. Health & Sanitation – Commissioner Berlingo

7. OLD BUSINESS
8. NEW BUSINESS
9. PERSONS TO BE HEARD/CITIZEN'S COMMENTS
10. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**JULY 15, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider an agreement with the Penn Township Police Department Patrolmen’s Association.
    2. Consider Ordinance No. 867 amending and adopting the 2018 Edition of the International Fire Code.
    3. Consider approving the Hanover Public School District Homecoming Parade.
  - B. Personnel – Commissioner Heiland
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
    3. Consider a proposal for the purchase of a Petro Vend PV200 with new pedestal
    4. Consider Ordinance No. 864, adopting as public roads portions of Fieldstone Drive, Kaitlyn Drive, Lark Avenue, Meadow Lane, Cantera Way, Maple Lane, Red Rock Run, Ripple Drive, Alabaster Run, and Granbury Crossing located in Penn Township, York County, Pennsylvania.
    5. Consider Resolution No. 1033 authorizing the sale of excess public works equipment.
  - D. Planning – Commissioner Baile
    1. Consider setting/reducing Subdivision and Land Development bond amounts.
    2. Consider an agreement related to a land use appeal.

3. Consider a request dated May 31, 2024, from Hanover Land Services, Inc., on behalf of Devener Landing for waivers to their land development plan.
4. Zoning Officer's Report
  - a. Subdivision and Land Development Plans for formal filing.  
SL24-07 Carroll County Christian Center, Inc – 889 Baltimore St.
  - b. Subdivision and Land Development Plans for final approval.  
None.
  - c. Subdivision and Land Development Plans to be extended.  
SL24-05 LCBC Hanover – 1054 Broadway

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider a proposal for website design
3. Consider a request dated June 14, 2024, from the Hanover Area Chamber of Commerce for a waiver of sign permit fees for the Snack Town Street Fair that was held on Saturday, July 13, 2024.

F. Health & Sanitation – Commissioner Berlingo

1. Consider Ordinance No. 865, adopting certain sewer facilities as public sanitary sewer easements, manholes and laterals appurtenant thereto situate in the streets located in Stonewicke Phases I and II, situate, lying and being in Penn Township, York County, Pennsylvania.
2. Consider Ordinance No. 866, amending Ordinance No. 434 Regarding the Frequency of Recycling Drop Off for Apartment Complexes, Condominium Complexes, Mobile Home Parks, Commercial and Institutional Users.

7. OLD BUSINESS

8. NEW BUSINESS

9. PERSONS TO BE HEARD/CITIZEN'S COMMENTS

10. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**AUGUST 19, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. PUBLIC HEARING – REQUEST TO REZONE A PORTION OF A PARCEL ON RIPPLE DRIVE
  - A. Township Staff Review and Comments
  - B. Applicant Comments
  - C. Board of Commissioners
  - D. Public Comments
  - E. Close of Public Hearing
7. BOARD ACTION CONSIDER ADOPTING ORDINANCE NO. 868 – AMENDING THE PENN TOWNSHIP ORDINANCE, BY REZONING AN AREA FROM SC SHOPPING/COMMERCIAL TO R-15 SUBURBAN RESIDENTIAL.
8. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider setting a date for Trick or Treat
  - B. Personnel – Commissioner Heiland
    1. Consider appointment to the Civil Service Commission
    2. Consider appointing the Right to Know Officer for the Township.
    3. Consider accepting the resignation of the Zoning Officer
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. Consider approving the C.S. Davidson, Inc. Change Order No. 1 for the 2024 Guide Rail Contract.
    3. Consider an agreement with Hanover Land Services, Inc. for Stormwater Services.

4. MS4

D. Planning – Commissioner Baile

1. Consider setting/reducing Subdivision and Land Development bond amounts
2. Zoning Officer's Report
  - a. Subdivision and Land Development Plans for formal filing.  
SL24-09 Keel, LP - Spring Garden St.  
SL24-10 1085 Fairview Drive – John M. & Lisa A. Diehl
  - b. Subdivision and Land Development Plans for final approval.  
SL24-02 Yazoo Mills – 37 Industrial Drive  
SL24-08 Carroll County Christian Center, Inc.
  - c. Subdivision and Land Development Plans to be extended  
SL17-10 Mustang Pointe  
SL21-05 Elsner Engineer Works, Inc.  
SL22-01 Water Street Four, LLC  
SL24-03 Holland Construction – 100 Blettner Avenue  
SL24-07 Sheridan Press – 450 Fame Avenue

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider a request received July 11, 2024, from Saint Joseph Parish for a waiver of permit fees for their Annual Summer Yard Sale that was held July 20, 2024.
3. Consider a request received July 26, 2024, from the Exchange Club of Hanover for a waiver of permit fees for their Annual Chili Cook Off to be held on Sunday, September 1, 2024.
4. Award the 2006 Ford F-250 Super Duty Pickup with Western Snowplow Bid.
5. Award the Kohler Power Systems Model 125 RZG Natural Gas Emergency Generator.
6. Award the 2013 Ford Tarus Bid.

F. Health & Sanitation – Commissioner Berlingo

9. OLD BUSINESS

10. NEW BUSINESS

1. Consider Resolution 1034, adopting a Right to Know policy for the Township.

11. PERSONS TO BE HEARD/CITIZEN'S COMMENTS

12. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**SEPTEMBER 16, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. RETIREMENT OF THE CHIEF OF POLICE
7. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider a request dated August 14, 2024, from the Hanover Area Jaycees to conduct the annual Halloween Parade.
  - B. Personnel – Commissioner Heiland
    1. Consider Resolution No. 1035 appointing the Township Manager.
    2. Consider Resolution No. 1036 appointing the Assistant Manager/Township Secretary
    3. Consider Resolution No. 1037 appointing the Chief of Police.
    4. Consider Resolution No. 1038 appointing the Zoning Officer.
    5. Consider appointment to the Planning Commission.
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
  - D. Planning – Commissioner Baile
    1. Zoning Officer’s Report
      - a. Subdivision and Land Development Plans for formal filing.
      - b. Subdivision and Land Development Plans for final approval.  
SL24-05 LCBC Hanover  
SL24-07 Sheridan Press-450 Fame Avenue & 15 Industrial Drive

- c. Subdivision and Land Development Plans to be extended
  - SL22-10 934 Baltimore Street-Cody Bentzel
  - SL22-11 Liberty Restoration & Construction, LLC.

E. Finance – Commissioner Brown

- 1. Approve Warrants
- 2. Consider adopting the 2025 Minimum Municipal Obligations for the Township’s three pension funds.

F. Health & Sanitation – Commissioner Berlingo

- 8. OLD BUSINESS
- 9. NEW BUSINESS
- 10. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
- 11. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**OCTOBER 21, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider approving the 2025 Klugh Animal Control Agreement
  - B. Personnel – Commissioner Heiland
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
  - D. Planning – Commissioner Baile
    1. Consider a request dated September 9, 2024, from William Proctor for a waiver to section 513a (Easements, Width and Location) of the Subdivision and Land Development Ordinance for an installed fence and accessory building.
    2. Consider a request for a modification to an approved Subdivision and Land Development plan for Stonewicke V, SL21-000001, landscaping plan for lot 9.
    3. Zoning Officer’s Report
      - a. Subdivision and Land Development Plans for formal filing.  
SL24-11 630 Westminster Ave–Maitland Investment Corp  
SL24-12 450 Fame Avenue-Sheridan Press
      - b. Subdivision and Land Development Plans for final approval.  
SL24-09 KEEL, LP  
SL24-10 John M. G Lisa A. Deihl

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider amending the 2024 Minimum Municipal Obligation for the Fire Pension Plan
3. Consider amending the 2025 Minimum Municipal Obligation for the Fire Pension Plan

F. Health & Sanitation – Commissioner Berlingo

1. Consider Resolution No. 1039, adopting Local Pretreatment Discharge Limits for Penn Township dischargers to the Hanover Regional Wastewater Treatment Facility.

7. MANAGER'S REPORT

8. OLD BUSINESS

9. NEW BUSINESS

A. Consider resignation

10. PERSONS TO BE HEARD/CITIZEN'S COMMENTS

11. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**NOVEMBER 18, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider Ordinance No. 868 – Amending Section 300-200 Closing of Certain Highways to Certain Vehicles (Young’s Road)
    2. Consider approving the 2025 York County SPCA Agreement
    3. Consider the Hanover Area Fire and Rescue Commission Budget for 2025
  - B. Personnel – Commissioner Heiland
    1. Consider appointment to the Civil Service Commission
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s report
    2. MS4
  - D. Planning – Commissioner Baile
    1. Consider setting/reducing Subdivision and Land Development bond amounts.
    2. Zoning Officer’s Report
      - a. Subdivision and Land Development Plans for formal filing.  
SL24-13 1160 Carlisle Street – 7 Brew Coffee  
SL24-13 37 Industrial Drive – Yazoo Mills
      - b. Subdivision and Land Development Plans for final approval.  
SL24-11 630 Westminster Ave - Maitland Investment Corporation  
SL24-12 450 Fame Avenue and 15 Industrial Drive - Sheridan Press

c. Subdivision and Land Development Plans to be extended.

SL17- 10- Mustang Pointe

SL21-05 Elsner Engineering Works

SL22-01 Water Street Four, LLC

SL24-03 Holland Construction-100 Blettner Ave

E. Finance – Commissioner Brown

1. Approve Warrants
2. First Reading of 2025 Budget
3. Consider a request received on September 30, 2024, from Saint Joseph Parish seeking a waiver of permit fees for their annual holiday bazaar that will be held on Saturday, November 9, 2024
4. Consider a request received on October 3, 2024, from Anthony's Way Foundation for a waiver of 2023 and 2024 Penn Township Taxes
5. Consider Resolution No. 1040 - Authorizing the advertisement for the public sale of excess public works equipment

F. Health & Sanitation – Commissioner Fanelli

7. MANAGER'S REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. PERSONS TO BE HEARD/CITIZEN'S COMMENTS
11. ADJOURNMENT

**AGENDA**  
**PENN TOWNSHIP BOARD OF COMMISSIONERS**  
**DECEMBER 16, 2024**  
**7:00 P.M.**

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. PUBLIC HEARING – 2025 BUDGET – ORDINANCE NO. 869
  - A. Board of Commissioners
  - B. Public Comments
  - C. Close of Public Hearing
  - D. Consider adopting Ordinance No. 869 - 2025 Budget
7. SET REAL ESTATE TAX RATE FOR 2025
  - A. Consider adopting Ordinance No. 870- Setting Real Estate Tax Rate for 2025
8. BALANCE OF 2024 FUNDS
9. TOWNSHIP REPORTS – STANDING COMMITTEES
  - A. Public Safety – Commissioner Heiland
    1. Consider adopting Resolution No. 1041, 2024 York County Hazmat Mitigation Plan
    2. Consider approving the creation of the Penn Township Safety Committee
  - B. Personnel – Commissioner Heiland
    1. Consider appointment of a probational police officer to regular status
    2. Consider appointment of a Patrolman to Sergeant
    3. Consider adopting Resolution 1042 appointing member to the Zoning Hearing Board
    4. Consider ratifying the collective bargaining agreement between Penn Township and AFSCME for the period of January 1, 2025, through December 31, 2029.
  - C. Public Works & Recreation – Commissioner Baile
    1. Engineer’s Report

2. MS4

D. Planning – Commissioner Baile

1. Consider setting/reducing Subdivision and Land Development bond amounts
2. Consider a settlement request from Barley Snyder on behalf of Homewood at Hanover, PA, Inc.
3. Zoning Officer's Report
  - a. Subdivision and Land Development Plans for formal filing.
  - b. Subdivision and Land Development Plans for final approval.
  - c. Subdivision and Land Development Plans to be extended.  
SL22-10 – 934 Baltimore St  
SL22-11 – Liberty Restoration & Construction

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider adopting Resolution No. 1043, setting the rates of pay and various benefits for management and non-uniformed employees of Penn Township for 2025.
3. Consider adopting Resolution No. 1044 , setting Fees for Permits and Provided Services for 2025.
4. Consider adopting Resolution No. 1045, reducing the Fireman's pension contribution for 2025.
5. Consider awarding the bid for the 2014 Ford Explorer.
6. Consider a request received October 16, 2024, from the Knights of Columbus for a waiver of permit fees for an annual Holiday Banner to be hung at 1454 Baltimore St.

F. Health & Sanitation – Commissioner Fanelli

10. MANAGER'S REPORT

11. OLD BUSINESS

12. NEW BUSINESS

- A. Consider adopting Ordinance No. 871, establishing the time and place of regular meetings of the Board of Commissioners.
- B. Consider Resignation

13. PERSONS TO BE HEARD/CITIZEN'S COMMENTS

14. ADJOURNMENT