

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
FEBRUARY 16, 2026**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, February 16, 2026. President Elksnis called the meeting to order at 7:00 p.m., with a roll call of members. Present were Commissioners Arnold, Baile, Heiland, Elksnis, and Rice. Also present were Solicitor Jason Sabol, Police Chief Merwede, WWTP Superintendent Lank, Township Engineer Bortner, Zoning Officer LeFevre, Township Manager Sweeney, and Assistant Township Manager Klinefelter.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held on Tuesday February 3, 2026, following the Health and Sanitation Committee meeting to discuss personnel matters. There will be an executive session this evening following the Board of Commissioners' meeting to discuss personnel matters.

APPROVAL OF THE MINUTES:

The minutes of the January 19, 2026, Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none

PUBLIC HEARING – VACATE ALLEY – ORDINANCE NO. 885

- A. Board of Commissioners: There was no comment
- B. Public Comment: There was no comment
- C. Commissioner Elksnis closed the hearing.

BOARD ACTION

Commissioners Arnold/Heiland moved to adopt Ordinance No. 882- Petition to Vacate Alley. Motion carried 5-0 on a roll call vote.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve a request dated January 20, 2026, from Hanover Allied Veterans to conduct the Annual Memorial Day Parade on May 25, 2026. Motion carried.

Commissioners Heiland/Arnold moved to approve amending Section F-304 of the Civil Service Rules and Regulations for the Fire Department to revise the minimum application age from 21 to 18 years. Motion carried.

Personnel – Commissioner Heiland:

Commissioners Heiland/Arnold moved to appoint Officer Travis Berwager from probational Sergeant to regular status. Motion carried.

Commissioners Heiland/Arnold moved to appoint Anthony Fisher to the Penn Township Planning Commission, for an unexpired term ending May 2028. Motion carried.

Commissioners Heiland/Arnold moved to appoint Holly Liska as the Deputy Tax Collector for Penn Township. Motion carried.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Commissioners Baile/Heiland moved to deny a request dated October 22, 2025, from Burkentine Builders regarding a modification request to a SWP Basin for Brookside Land Development Plan. Motion carried.

Commissioners Baile/Heiland moved to adopt Resolution No. 1074 Sale of Public Works Equipment. Motion carried.

Planning – Commissioner Arnold:

Commissioners Arnold/Rice moved to reduce the Irrevocable Standby Letter of Credit for The Sheridan Press, Inc. from \$304,621.20 to \$18,268.33. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

Commissioners Baile/Heiland moved to approve the following Subdivision and Land Development Plan extension requests to expire May 18, 2026. Motion carried.

- SL22-01 – Water Street Four, LLC
- SL24-03 – Holland Construction – 100 Blettner Ave
- SL24-13 – 7 Brew Coffee
- SL25-08 – Footer Street – Benjamin A. Myers Land Investor LLC

Finance – Commissioner Heiland:

Commissioners Heiland/Arnold moved to approve Township warrants in the amount of \$2,224,844.57. Motion carried.

Health & Sanitation – Commissioner Arnold: None

NEW BUSINESS:

Commissioners Elksnis/Heiland moved to ratify the letter of support signed by the Township Manager for the Borough of Hanover for a grant submission to repair and pave High Street from Maple . Motion carried

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:10 p.m. Motion carried.

Respectfully submitted,

Laura Klinefelter,
Township Secretary