

MINUTES  
PUBLIC WORKS COMMITTEE  
December 1, 2025

The Penn Township Public Works Committee convened on Monday, December 1, 2025, meeting at 7:14pm, following the Public Safety meeting. Present were Chairman Baile, Commissioners Arnold, Elksnis, Fanelli, and Heiland. Also present were Police Chief Merwede, Fire Chief Clousher, Zoning Officer LeFevre, Township Engineer Bortner, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of November 3, 2025, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: *Boden Maus, John St, Eagle Scout Project* – Mr. Maus reviewed the project status with the Committee. The concrete went down in August and benches were put in. Grass seed was planted. His next step is the plaque and trees to be completed approximately June-July 2026.

ENGINEER'S REPORT:

- A. *700 Wilson Ave:* Recommended Bond amount of 12,638.77
- B. *Review of Subdivision and Land Development Plans:*

CONSIDER A REQUEST DATED OCTOBER 22, 2025, FROM BURKENTINE BUILDERS REGARDING A MODIFICATION REQUEST TO A SWM BASIN FOR BROOKSIDE LAND DEVELOPMENT PLAN: Manager Sweeney said Burkentine was given the date and time of the meeting, but no representatives showed to discuss.

2026 PUBLIC WORKS BUDGET:

- A. Update on tri-axel truck: The tri-axel truck should be built by the end of the year but will not be billed until 2026. He is recommending it to be in the 2026 budget.

MS4 UPDATE: MS4 taskforce meeting scheduled on 12/04/25 at 1:00pm

EXTENSION REQUESTS: SL22-10 934 Baltimore St – Cody Bentzel, and SL22-11 Liberty Restoration. The Committee discussed extensions and how long we continue to extend. It was said that it's harder to deny than to keep extending.

RECREATION:

- A. Cardinal Drive Playground: Playground is erected and they are working on the playground surface. This project may get delayed due to winter weather.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:24pm.

Respectfully submitted,

Laura Klinefelter  
Township Secretary