

MINUTES  
PUBLIC SAFETY COMMITTEE  
December 1, 2025

The Penn Township Public Safety Committee convened on Monday, December 1, 2025, at 7:00pm. Chairman Heiland and Commissioners Baile, Elksnis, Fanelli, and Arnold, were present. Also, present were Police Chief Merwede, Fire Chief Clousher, Township Engineer Bortner, Zoning Officer LeFevre, EMA Coordinator Jeff Waltman, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: Commissioner Heiland announced there was an executive session held on Wednesday November 19, 2025, following the Finance Budget Committee meeting to discuss personnel matters. There will also be an executive session this evening following the Public Works Committee meeting to discuss personnel matters.

APPROVAL OF THE MINUTES: The minutes of the November 3, 2025, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none

DISCUSS OFFICER BECKER'S PROBATION STATUS: Chief Merwede said Officer Becker began probation December 21, 2024. The Field Training Officer Program went very well and Chief Merwede recommends Officer Becker to be taken off probation and moved to regular status.

DISCUSS SGT. O'BRIEN'S PROBATION STATUS: Sergeant O'Brian was promoted on December 16, 2024. Chief Merwede said he is doing great and recommends for him to be moved to full time Sergeant.

REVIEW OF FIRE COMMISSION MEETING: Chief Clousher discussed the renovation was put on hold for the woman's bathroom at Wirt Park building. The Fire Commission is looking for a grant possibly for the bathroom and some other projects. Members of the apparatus committee went to the plant where the new truck is being built. The Revenue and Expense report was reviewed. Chief Clousher notified the committee that the EMS Deputy Chief resigned. Chief Clousher stated there is a new format to the monthly fire reports and asked the Committee if there were any questions. There were none. The route has been posted for Santa visiting Penn Township for December 13<sup>th</sup> & 14<sup>th</sup>. Chief Clousher discussed the Relief funds that are handled by the Attorney General and how they are disbursed. There

are allowable expenses the money can be used for, and the list is published. Chief Clousher thanked the Committee for their support to the fire department.

EMA UPDATE: EMA Coordinator Waltman discussed the potential snowstorm that will be happening on Tuesday. He goes to working fires where potentially residents may be displaced. He works as a humanitarian liaison to help displaced families find a place to stay. He is looking to become a partner in a CARE card program where displaced people can get a cash card to Community Aid to get clothes that were lost due to the fire.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS TO COMMITTEE REGARDING DISCUSSION ITEMS: There were none

ADJOURNMENT: The meeting was adjourned at 7:14pm.

Respectfully submitted,

Laura Klinefelter  
Township Secretary