

Snow Emergency Routes

Residents are reminded that Penn Township has established snow emergency routes. These routes, designated by signs, are:

John Street and Wirt Avenue to Baltimore Street (500-600 block)

All of West Granger Street

Westminster Avenue from Frederick Street to West Granger Street

To the boundaries of Hanover, Borough, West Manheim Township and Conewago Township

All of York Street (Rt. 116)

All of Baltimore Street (Rt. 94)

All of Frederick Street (Rt. 194)

Residents and businesses located along these roadways are reminded that when the Chief of Police puts a snow emergency into effect, all parked vehicles must be removed from the roadway in order for plows to clear the roadway from curb to curb. Parking restrictions along these designated routes will be enforced immediately after a snow emergency is put into effect. Once the snow emergency has been lifted, normal parking will resume. Residents are reminded to not throw or blow snow onto the roadway.

Snow Removal

All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions, including snow and ice.

MS4—Storm Sewer

MS4 is an acronym for Municipal Separate Storm Sewer System. These are the storm drains along the side of the road. These drains go directly into creeks, streams, rivers and ultimately the Chesapeake Bay.

Federal regulations define an MS4 illicit discharge as "...any discharge to an MS4 (storm sewer) that is not permitted or composed entirely of storm water." Intentionally partaking in an illicit discharge is a property maintenance violation. The most common sources of illicit discharges are:

- Sanitary wastewater
- Draining swimming pools
- Spills from roadway accidents
- Grass Clippings/ Leaves
- Car washing wastewater
- Improper auto and household fluid disposal

As you can see, some of our daily routines have the potential to contribute to MS4 Illicit Discharges which all affect our water, our environment, and ultimately our quality of life. Do your part by reporting illicit discharges to Penn Township at 717-632-7366 ext.3304.

Notice

The Township publishes a Newsletter in the Spring and Fall of each year. Copies are available at the Township office or recycling center and also available to view on the Township website. Please refer to the newsletter for the latest information concerning the Township.

Important Contacts

Township Office - 717-632-7366

Monday - Friday 8am to 4:30pm

Township Police Dept. - 717-637-8751

Fire Dept - 717-637-4949

Tax Collector - 717-632-7366 x1165

Public Works - 717-633-6373

Wastewater Treatment Plant - 717-637-1561

Recycling Center - 717-637-1561

Anthracite Waste Services - 877-789-2468

Hanover Borough Water - 717-637-3877

www.penntwp.com



Information can be found about changes to existing laws, safety tips and snow emergencies at:

Penn Township Police Department, Hanover PA



Welcome to Penn Township Hanover, Pennsylvania

RESIDENTIAL INFORMATION

Trash and Recycling Curbside Collection Service

Trash and recycling service for the Township is provided and billed by Anthracite Waste Services. New homeowners are required to sign up for collection service by calling 877-789-2468 or contact them online at www.anthracitewaste.com (if you are a tenant please contact your rental agent). **All collection questions/issues will be addressed by Anthracite Waste Services.**



Contract Year	35 Gallon Cart	65 Gallon Cart	95 Gallon Cart
2026 & 2027	\$80.25/quarter	\$89.25/quarter	\$91.50/quarter
2028 & 2029	\$81.00/quarter	\$90.00/quarter	\$93.00/quarter
2030	\$84.00/quarter	\$93.00/quarter	\$95.25/quarter



Trash service includes one bulk and one large metal item pick up per week. Please contact Anthracite Waste Services in advance of your collection day at 877-789-2468 to schedule a pick up.



RECYCLING GUIDE

KEEP IT CLEAN. PLACE ITEMS LOOSE.

UNACCEPTABLE

WHEN IN DOUBT, THROW IT OUT!



IMPORTANT: please empty and rinse all containers. Do NOT bag recyclables

FAQS

- When should I put my trash out? Please place carts at the curb the night before your scheduled pickup. The pickup times and routing you may be used to will change.
- What if I have a large item (freon item, couch, large glass, etc.)? Please call ahead to schedule pickup of these items.
- What do I do with paint? Latex-based paint should be dried out or absorbed with kitty litter before being placed in the trash. Oil-based paint is hazardous waste and must be disposed of in accordance with DEP regulations.

CART PLACEMENT RULES

- 3 feet apart: Keep carts at least 3 feet from mailboxes, parked cars, poles, and each other.
- Face the street: Place carts with the handle and wheels facing your house.
- Bag trash: All trash must be bagged. Keep recycling loose in the cart.

Proper spacing helps our trucks service your cart quickly and safely.

MANAGE YOUR ACCOUNT ONLINE

We have made it easier than ever to manage your service online, without the need to make a phone call.

- Pay your bill online 24/7
- Set up secure Auto-Pay
- Enroll in Paperless Billing

Visit [anthracitewaste.com](http://www.anthracitewaste.com) and click "Pay My Bill" to quickly and securely pay your bill any time that works for you.

HOLIDAY AND WEATHER UPDATES

If your pickup day falls on or after a listed holiday, service is delayed by one day.

Observed holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.

Always check our website or Facebook page for the latest schedule updates and weather-related service alerts.

Wastewater and Water Service

New homeowners are required to establish a sewer billing account at the Township office located at 20 Wayne Avenue. Sewer usage is billed quarterly in January, April, July and October. The rate is based on 7,000 gallons of usage. Every 1,000 gallons of additional usage and garbage disposal usage is subject to additional fees. Please contact the Township office or go to our website for current rates and additional fee information. For your convenience the Township is accepting online credit card payments for sewer bills. If you would like to take advantage of this service, please visit the Township website at www.penntwp.com. Click "Online Payment" and follow the prompt. Additional fees will be charged by the vendor for this service. **Water service for the Township is provided and billed by the Borough of Hanover, please contact them at 717-637-3877 to establish water service.**

The Penn Township Code, which can be accessed on the Township website, www.penntwp.com is a great resource for information pertaining to specific authorizations/violations in Penn Township.

Permits

Township Zoning Ordinance Section 700.1, a permit must be obtained from the Township Zoning Officer before the erection, enlargement, repair, alteration, moving or demolition of any structure. This includes, but is not limited to swimming pools (regardless of whether they are permanent or seasonal), fences, storage sheds, gazebos, decks, patios, and driveway extensions.

Permit applications are available on the Township website to download and print. If you have any questions or concerns regarding building/zoning permits, please contact the Penn Township office - 717-632-7366 Zoning office ext.1150

Lawn Maintenance

The Township Code states that property owners shall not allow the grass and weeds on their property to grow taller than 10" high. This includes the grass and weeds that grow in and along the roadway, curb and sidewalk areas. The Code also prohibits grass from being deposited onto the street. Please direct the mower discharge back to the yard area or pick up the grass in the street when finished mowing.

Residential Brush/Limb and Leaf Collection

The Township will collect limb and brush in the Spring and Fall of each year and collect leaves curbside in the fall. Please read the newsletter or visit the Township website for details on how and when to place your material curbside. You can also dispose of this material at Oldcastle Lawn & Garden located at 660 Old Hanover Road in Spring Grove. They will accept leaves, brush, limbs and tree trunks only. These products can be delivered to their facility 7 days a week during daylight hours free of charge. Call 833-719-2729 for details.

Recreational Parks

Penn Township has several recreational parks including two that offer pavilions to rent for family reunions, birthdays or other celebrations.

The facilities at Young's Woods include playground equipment, shaded picnic areas, grilling facilities, picnic tables, bathrooms and 4 pavilions that can be rented. The facilities at the Township Community Park include ball fields, soccer field, volleyball, horse shoes, shaded picnic areas, grilling facilities, picnic tables, portable toilets, Kids Kingdom play area, and two pavilions that can be rented. The front pavilion holds a maximum amount of 80 people and rear pavilion holds a maximum amount of 50 people. No pets allowed at any Township park.

For current rental fees and reservation inquiries please call 717-632-7366. Payment in full must be made to the Township to reserve a date. Rental applications are available online at www.penntwp.com.

Thinking About a Yard Sale?

1. Yard sale permits can be issued for any 3 consecutive days from dusk to dawn Monday through Saturday. No Sunday sales are allowed. For the current fee please contact the Township office at 717-632-7366 or visit the Township website.
2. Permits can be issued for no more than four yard sales within a calendar year.
3. Signs advertising yard sales cannot be placed on any road sign, including stop signs, speed limit signs, signal poles, etc. Signs may be taped or tied (not stapled or nailed) to wooden utility poles. Signs on private property or in the public right of way may not impair vehicular sight distance.
4. Signs must provide information on the location of the sale, including street name and number as well as the date(s) of the sale. All signs must be removed immediately following the yard sale. Any sign not promptly removed or which represents a safety hazard will be removed by the Township at the expense of the permittee.

Street Lights Are For Safety

Penn Township residents who have sidewalk/walkway lights installed on their property are required to have these lights lit from dusk to dawn. There are no exceptions. If your light is inoperable and in need of replacement, please contact the Township office for information of approved lighting poles and fixtures.

Can You See Your House Numbers?

Highly visible house numbers are essential for emergency response personnel. House numbers need to be a durable light reflecting material or a color that contrasts with the immediate background. Numbers need to be at least 3" high for residential buildings and at least 5 1/2" for non-residential uses.

Medication Take-Back Box

The Penn Township Police Department offers a free Medication Take-Back option for proper medication management and disposal. The Department maintains a permanent medication take-back box in an effort to get unused drugs off the streets and keep our residents safe. Individuals interested in dropping medication in the take-back box should remove their personal information from the medication container before depositing the container in the box. Only residential prescriptions or over-the-counter medications are accepted. Pharmacies, hospitals and other commercial sources of medications are not eligible to participate. Syringes and other "sharps" are not accepted in this program.

The take-back box, which was provided by the York County Solid Waste Authority, is located in the lobby of the Penn Township Police Department. Individuals may deposit unwanted medications anonymously in the take-back box, Monday through Friday from 8:00am to 4:30pm, except on holidays. If you have any questions regarding the take-back box, please contact the Police Department at 717-637-8751 or info@pennpolice.com.

Free Residential Document Shredding

If you have sensitive or private documents that need to be destroyed, we offer shredding events in the Spring and Fall. The Township hires a company to shred confidential records for residents only at no charge. The shredded material is then recycled. See the Township newsletter or visit the Township website for details on the next shredding event.

Penn Township Recycling Center

Located at 1020 Wilson Avenue Hanover, PA.

THIS IS A SELF-SERVE FACILITY

HOURS: Monday – Friday 8:00am to 4:15pm Saturday 8:00am to 3:00pm Closed Sundays and Most Major Holidays

Newsprint, Junk Mail, Inserts & Shredded Paper: Place in container marked "Newsprint". Items must be loose, tied or in brown paper bags. Please take material out of plastic bags.

Magazines: Place loose in container marked "Magazines". Please, no newsprint comingled with the magazines.

Telephone Books: Place in the magazine trailer.

Eyeglasses, Cases and Hearing Aids: Place in bucket marked "Eyeglasses & Hearing Aids". Only complete eyeglasses and hearing aids. We donate them to the Lion's Club for families in need.

Plastic Shopping Bags: Place in barrel marked "Plastic Bags". Please, no other type of plastic material, **shopping bags only**.

Corrugated and Cardboard: Must be broken down, can be loose or placed in boxes, brown paper bags or tied. Place in trailer marked "Cardboard". The Township accepts both corrugated and cardboard. What's the difference? See examples below:

Corrugated: appliance boxes, moving boxes

Cardboard: shoe boxes, gift boxes, soda cases, cereal boxes, pizza boxes, dry food goods

No Waxed Inserts, No Soiled Pizza Boxes, and No Styrofoam: put into your Township bag.

Clothing and Textiles: Place bagged material in the Community Aid collection bin. This includes **ONLY** new and slightly worn items.

American Flags: Place in bin marked "American Flags". The flags will be disposed of in a dignified manner by The Hanover Elks Lodge #763.

Scrap Metal: Place in the "Metals" dumpster. Mowers and motors must have the gasoline and oil drained. We cannot accept anything that contains Freon.

Electronics: TV's, computers (*please remove hard drive or delete*), stereos, microwaves, remote controls, cell phones, vacuums, microwaves, fans, lamps and small household appliances, just about anything with an electric cord.

We accept from **York County Residents Only**. We **do not** accept loose rechargeable batteries. Contact Lowes or Home Depot about their recycling program or visit www.ycswa.com/hazardous-waste-event/.

Ink Cartridges: Place in bin marked "Ink Cartridges".

NO DISPOSING OF MATERIAL EXCEPT DURING POSTED HOURS OF OPERATION, AREA IS UNDER 24-HOUR VIDEO SURVEILLANCE.

Above guidelines strictly enforced. Violators will be subject to fines and penalties by Ordinance #434, as amended.