

MINUTES  
HEALTH & SANITATION COMMITTEE  
December 2, 2025

The Penn Township Health and Sanitation Committee convened on Tuesday, December 2, 2025, at 7:29 pm. Present were Chairman Fanelli, Commissioners Arnold, Heiland, Baile, and Elksnis. Also present were WWTP Superintendent Lank, WWTP Asst Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the November 3, 2025, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

REFUSE AND RECYCLE CONTRACT: WWTP Superintendent Lank has had ongoing conversations with Anthracite and is receiving updates. Their new trucks are coming this week. Carts should be delivered December 8<sup>th</sup> to the recycling center. Distribution of the carts to the residents will start on the 9<sup>th</sup>. Anthracite will have a supply of carts at their new location in case a resident was missed or needs a new size. A flyer will be distributed with the invoices. Drivers will be starting trail runs of the routes soon. Christmas tree pickup will be on Saturday January 10<sup>th</sup>.

TIMBER LANE UPDATE: The crew has 60% of the main and lateral replacement completed and will be done by end of the year.

INDUSTRY PRE-TREATMENT PERMIT RENEWALS: The permit review was completed by the Engineer, and no changes were needed. WWTP Superintendent Lank will be sending out the permits tomorrow.

2026 BUDGET: The Committee had no questions regarding the proposed budget. WWTP Superintendent Lank said the dump truck was removed due to budgetary constraints. Sewer reserves will potentially be used to cover 2025 expenses.

DISCUSS SEWER RATES: The 2025 expenses are at 5.9 million and the revenue is at 5.2 million so far this year. The discussions were started back in February of this year due to the ever-increasing cost of operating the plant and maintaining the system. The last increase was in July of 2019 to \$55.00/quarter base rate and \$91.00 flat rate, previous rate increase was November of 2009 to \$53.00/quarter rate and \$83.00 flat rate, which is no compensation for the rate of inflation. In July the Committee agreed that an increase was necessary but decided to wait a bit longer to see how the 2025 expenditures were versus the revenue to have a better idea of the shortfall. Looking at the budgets from the same time period as the increases, 2009-sewer budget 4.395 million, w/ O&M at 3.0 million, 2019 = 9.2 million total, O&M at 5.3 million, 2025 = 8.4 million w/O&M at 6.2 million. The Township is currently \$16.28 per 7000 gallons base

lower than Hanover Borough and a lower cost per 1000 gallons as well just as a comparison. WWTP Superintendent Lank previously shared documentation of local sewer rates, which was re-sent to the Committee today as a refresher on the topic. This will be an ongoing topic of discussion.

NEW EQUIPMENT INSTALL UPDATE: The Northview Pump Station control panel was replaced, return activated sludge pump #1 was rebuilt, parts ordered for #2 and trying to get it completed before the end of the year. The rebuilt raw wet well mixer was received and put in stock as a backup. The rebuilt Hershey Heights pump was returned and installed including training to the staff on maintenance and operation. The High Pointe aeration blower is almost complete. The Penn Village Pump Station control panel installed is scheduled for December 10<sup>th</sup>.

DISCUSS WRITING OFF TWO SEWER UTILITY ACCOUNTS THAT ARE UNCOLLECTIBLE DUE TO

BANKRUPTCY FILING: Manager Sweeney discussed two sewer accounts that the Township will be unable to collect on due to the residents' filing for bankruptcy. The potential write-off amounts are \$1,746.10 and \$1,347.30.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:46pm.

Respectfully submitted,

Laura Klinefelter  
Township Secretary