



Agenda
Hanover Area Fire and Rescue Commission
Thursday, January 16, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

1. Declaration of a Quorum
2. Board Reorganization:
 - a. Recognition of Penn Township Representatives & Alternate
 - b. Recognition of Hanover Borough Representatives & Alternate
 - c. Recognition of Hanover Area Volunteer Fire & Rescue Representatives & Alternate
 - d. Recognition of the Member At-Large
 - e. Motion to appoint Michael Newman as Chairperson
 - f. Motion to appoint Mark Elksnis as Vice Chair
 - g. Motion to appoint April Wetzel as Secretary
 - h. Motion to appoint Brown Plus as Treasurer
3. Committee Appointments by the New Chair:
 - a. Finance/Personnel Committee
 - b. Facilities/Apparatus Committee
4. Announcement of Executive Session
5. Public Comment
6. CONSET AGENDA
Accept motion to approve items on the Consent Agenda as follows:
 - a. December 2024 Meeting Minutes
 - b. December 2024 Fire Report
 - c. December 2024 A/P Check Run
7. Treasurer's Report
 - a. Review report provided by Brown Plus
8. Committee Reports
 - a. Finance & Personnel
 - i. Discussion and motion to approve bank account changes with Orrstown Bank.
 - ii. Discussion and direction for Fire Chief to repair or replace the utility involved in accident.
 - b. Facilities & Apparatus
9. Fire Chief's Report
 - i. Report on 2024 audit preparations.
10. EMS Report

11. EMA Report
12. Hanover Area Volunteer Fire and Rescue Report
13. Unfinished Business
14. New Business
15. Public Comment
16. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, February 20, 2024
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. January 2025 Meeting Minutes
- b. January 2025 Fire Report
- c. January 2025 A/P Check Run

5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - i. Motion to approve appointed Joseph Wysocki as Deputy Fire Chief with a start date of March 20, 2025.
 - b. Facilities & Apparatus
 - i. Discuss replacement of the Utility Truck.
7. FIRE Chief's Report
 - i. Swearing-In Ceremony
8. EMS Report
9. EMA Report
10. Hanover Area Volunteer Fire and Rescue Report
11. Unfinished Business
12. New Business
13. Public Comment
14. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, March 20, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting
Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. February 2025 Meeting Minutes
- b. February 2025 Fire Report
- c. February 2025 A/P Check Run

5. Swearing-In Ceremony for Deputy Fire Chief Joseph Wysocki
6. Treasurer's Report
 - a. Review report provided by Brown Plus
7. Committee Reports
 - a. Finance & Personnel
 - i. Motion to approve the purchase of the Deputy Chief vehicle from Cooper Motors, a 2021 Ford Explorer with extended warranty at a cost of \$34,264.53. The vehicle is being paid using the interest earned on the HAVFR trust fund.
 - b. Facilities & Apparatus
 - i. Motion to replace the 2012 Utility (Utility 79-1) with a bucket truck with a utility body and insulated boom at a cost not to exceed \$---,---.00 using the insurance payment from the 2012 utility vehicle, with any additional funds needed coming from capital reserve.
8. FIRE Chief's Report
9. EMS Report
10. EMA Report
11. Hanover Area Volunteer Fire and Rescue Report
12. Unfinished Business
13. New Business
14. Public Comment
15. Adjournment



Revised Agenda
Hanover Area Fire and Rescue Commission
Thursday, April 17, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. March 2025 Meeting Minutes
- b. March 2025 Fire Report
- c. March 2025 A/P Check Run

5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - i. Consideration of a motion to approve moving all accounts from Orrstown Bank to _____ Bank and further approving the Commission Secretary as a signatory on these accounts but withholding the ability to sign checks.
 - ii. Consideration of a motion to participate in the Non-Profit Placement Program for employees on Worker Compensation approved for light duty assignment.
 - iii. Consideration of a motion to approve the Commission Secretary to utilizing on-line payments for utility and credit card bills.
 - iv. Consideration of a motion to approve ratification of the Collective Bargaining Agreement with the EMS Employees represented by the Greater Hanover Professional Firefighters' Association, effective 1/1/2025 through 12/31/2027.
 - b. Facilities & Apparatus
 - i. Consider a motion to solicit bids for the second-floor female restroom project at the Wirt Park Fire Station.
 7. FIRE Chief's Report
 - i. Recognition of appreciation for Mike's Towing and Recovery
 8. EMS Report
 9. EMA Report
 10. Hanover Area Volunteer Fire and Rescue Report
 11. Unfinished Business
 12. New Business

13. Public Comment

14. Adjournment



Agenda

Hanover Area Fire and Rescue Commission

Thursday, May 15, 2025

Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. April 2025 Meeting Minutes
- b. April 2025 Fire Report
- c. April 2025 A/P Check Run
5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - b. Facilities & Apparatus
7. FIRE Chief's Report
8. EMS Report
9. EMA Report
10. Hanover Area Volunteer Fire and Rescue Report
11. Unfinished Business
12. New Business
13. Public Comment
14. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, June 19, 2025
Clover Lane Fire Station @ 5:30 p.m.

*Call to Order of the Meeting
Pledge of Allegiance and Moment of Silence*

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. May 2025 Meeting Minutes
- b. May 2025 Fire Report
- c. May 2025 A/P Check Run

5. Years of Service Recognition
6. Treasurer's Report
 - a. Review report provided by Brown Plus
7. Committee Reports
 - a. Finance & Personnel
 - i. Motion to transfer \$180,532 from capital reserves to the general fund for the refurbishment of an existing 2017 Ford ambulance by Emergency Transportation Associates.
 - ii. Motion to authorize the Chair to execute a Joint Request for Certification recognizing the International Association of Fire Fighters-Local 2045 as our EMS employee's representative.
 - b. Facilities & Apparatus
8. FIRE Chief's Report
9. EMS Report
10. EMA Report
11. Hanover Area Volunteer Fire and Rescue Report
12. Unfinished Business
13. New Business
14. Public Comment
15. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, July 17, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. June 2025 Meeting Minutes
- b. June 2025 Fire Report
- c. June 2025 A/P Check Run
5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - b. Facilities & Apparatus
7. FIRE Chief's Report
8. EMS Report
9. EMA Report
10. Hanover Area Volunteer Fire and Rescue Report
11. Unfinished Business
12. New Business
13. Public Comment
14. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, August 21, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session – There will be an executive session following this meeting.
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. July 2025 Meeting Minutes
- b. July 2025 Fire Report
- c. July 2025 A/P Check Run

5. Swearing-In Ceremony for Captain Anthony L. Phillips
6. Treasurer's Report
 - a. Review report provided by Brown Plus
7. Committee Reports
 - a. Finance & Personnel
 - i. Motion to adopt the updated EMS billing schedule.
 - ii. Motion to appoint _____ to the Member-at-large position effective 1/1/2026.
 - b. Facilities & Apparatus
8. FIRE Chief's Report
9. EMS Report
10. EMA Report
11. Hanover Area Volunteer Fire and Rescue Report
12. Unfinished Business
13. New Business
14. Public Comment
15. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, September 18, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. August 2025 Meeting Minutes
- b. August 2025 Fire Report
- c. August 2025 A/P Check Run
5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - i. 2026 Budget Review
 - b. Facilities & Apparatus
7. FIRE Chief's Report
8. EMS Report
9. EMA Report
10. Hanover Area Volunteer Fire and Rescue Report
11. Unfinished Business
12. New Business
13. Public Comment
14. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, October 16, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session – There will be an executive session following the meeting.
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

 - a. September 2025 Meeting Minutes
 - b. September 2025 Fire Report
 - c. September 2025 A/P Check Run & Journal Entries
5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - i. Discussion on replacing the A/P check run with journal entries on the Consent Agenda.
 - b. Facilities & Apparatus
7. FIRE Chief's Report
8. EMS Report
9. EMA Report
10. Hanover Area Volunteer Fire and Rescue Report
11. Unfinished Business
12. New Business
13. Public Comment
14. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, November 20, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. October 2025 Meeting Minutes
- b. September/October 2025 Fire Report
- c. October 2025 Journal Entries
5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - b. Facilities & Apparatus
7. FIRE/EMS Chief's Report
8. EMA Report
9. Hanover Area Volunteer Fire and Rescue Report
10. Unfinished Business
11. New Business
12. Public Comment
13. Adjournment



Agenda
Hanover Area Fire and Rescue Commission
Thursday, December 18, 2025
Clover Lane Fire Station @ 5:30 p.m.

Call to Order of the Meeting

Pledge of Allegiance and Moment of Silence

1. Declaration of a Quorum
2. Announcement of Executive Session
3. Public Comment
4. CONSENT AGENDA

Accept motion to approve items on the Consent Agenda as follows:

- a. November 2025 Meeting Minutes
- b. November 2025 Fire Report
- c. November 2025 Journal Entries

5. Treasurer's Report
 - a. Review report provided by Brown Plus
6. Committee Reports
 - a. Finance & Personnel
 - i. Motion to adopt the 2026 Fire Commission Budget as previously approved and presented to the municipalities.
 - ii. Motion to authorize appropriate officials to execute an agreement to change Workers Compensation Broker to RWR Insurance.
 - iii. Motion to authorize appropriate officials to execute the 2026 Engagement Letter with Brown Plus.
 - b. Facilities & Apparatus
7. FIRE/EMS Chief's Report
8. EMA Report
9. Hanover Area Volunteer Fire and Rescue Report
10. Unfinished Business
11. New Business
12. Public Comment
13. Adjournment