

**PENN TOWNSHIP FINANCE COMMITTEE**  
**JANUARY 7, 2025**  
**AMENDED AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. Discuss reducing the contribution to the Police Pension Plan
6. Other Matters
7. Citizen's Questions to the Committee Regarding Discussion Items
8. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**February 4, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Consider a request received January 20, 2025, from the Exchange Club of Hanover for a waiver of permit fees for their Evening of Comedy and Magic to be held on May 16, 2025
5. Consider a request received January 20, 2025, from the Exchange Club of Hanover for a waiver of permit fees for the Builders Home and Garden Show held on March 7-9, 2025
6. Consider a resolution to appoint Township Treasurer, Secretary, and Assistant Secretary
7. Consider a resolution to appoint voting delegates for the York County Tax Collection Committee
8. 2025 Revenue and Expense Report
9. Other Matters
10. Citizen's Questions to the Committee Regarding Discussion Items
11. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**MARCH 4, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2025 Revenue and Expense Report
5. Consider a request dated February 26, 2025, from the Hanover Lions Club requesting a waiver of fees for their annual Chicken Barbeque to be held on Saturday, May 10, 2025.
6. Other Matters
7. Citizen's Questions to the Committee Regarding Discussion Items
8. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**April 1, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2025 Revenue and Expense Report
5. Consider a request from the Hanover Area Jaycees requesting a waiver of fees for their annual Rock on the Hill to be held on June 7, 2025.
6. Consider Solicitor Services
7. Other Matters
8. Citizen's Questions to the Committee Regarding Discussion Items
9. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**May 6, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Review of the Annual Audit and Financial Report provided by Smith, Elliot, Kearns & Company, LLC.
5. 2025 Revenue and Expense Report
6. Consider a request dated April 9, 2025, from the Friends of Codorus State Park requesting a waiver of fees for their Experience Codorus Outdoors event to be held June 7 & 8, 2025.
7. Consider a request dated April 15, 2025, from South Western High School requesting a waiver of fees for the Yard Sale event on Saturday, May 10, 2025.
8. Other Matters
9. Citizen's Questions to the Committee Regarding Discussion Items
10. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**June 3, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2025 Revenue and Expense Report
5. 2025 Budget Memo
6. Other Matters
7. Citizen's Questions to the Committee Regarding Discussion Items
8. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**July 1, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2025 Revenue and Expense Report
5. Other Matters
6. Citizen's Questions to the Committee Regarding Discussion Items
7. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**AUGUST 4, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Guthrie Memorial Library – Matt Purkins, Library Services Director
5. 2025 Revenue and Expense Report
6. Consider a request dated July 15, 2025, from The Exchange Club of Hanover for a waiver of permit fees for their Annual Chili Cook Off to be held on Sunday, August 31, 2025.
7. Consider a request dated July 18, 2025, from Hanover Logistics requesting a waiver of sewer permit fees.
8. Local Share Account grant
9. Other Matters
10. Citizen's Questions to the Committee Regarding Discussion Items
11. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**September 2, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Explore York Presentation
5. Gutherie Library/Hanover Borough Fairshare Discussion
6. 2025 Revenue and Expense Report
7. Consider 2026 Pension Minimum Municipal Obligations
8. Request for Proposal for Legal Services
9. 2026 Budget
10. Other Matters
11. Citizen's Questions to the Committee Regarding Discussion Items
12. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**October 7, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Enterprise Fleet Management – Dalton Haymaker EFM
5. 2025 Revenue and Expense Report
6. 2026 Budget
7. 2026 Amended Police and Fire Minimum Municipal Obligations
8. Consider a request dated September 17, 2025, from St. Joseph Catholic Church for a waiver of permit fees for their Annual Holiday Bazaar to be held on Saturday, November 8, 2025.
9. Other Matters
10. Citizen's Questions to the Committee Regarding Discussion Items
11. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**OCTOBER 21, 2025**  
**AGENDA**

1. Announcements
2. Citizen's Comments
3. 2026 Budget Review
  - a. General Fund
    1. Revenue
    2. Administration Expense
    3. Public Safety Expense
    4. Zoning Expense
    5. Solid Waste Expense
    6. Public Works Expense
  - b. Highway Aid
  - c. Sewer Fund
4. Fee Resolution
5. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**November 3, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
5. 2025 Revenue and Expense Report
6. 2026 Budget
8. Consider a request dated October 17, 2025, from the Knights of Columbus requesting a waiver of permit fees for their Christmas Banner.
9. Other Matters
10. Citizen's Questions to the Committee Regarding Discussion Items
11. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**NOVEMBER 19, 2025**  
**AGENDA**

1. Announcements
2. Citizen's Comments
3. 2026 Budget Review
  - a. General Fund
    1. Revenue
    2. Administration Expense
    3. Zoning Expense
    4. Public Safety Expense
    5. Fire Expense
    6. Public Works Expense
    7. Solid Waste Expense
  - b. Highway Aid
  - c. Sewer Fund
4. Fee Resolution
5. Citizen's Questions to the Committee Regarding Discussion Items
6. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE**  
**December 2, 2025**  
**AGENDA**

1. Announcements
2. Approval of Minutes for the Finance Meetings held October 21<sup>st</sup>, November 4<sup>th</sup> & 19<sup>th</sup>
3. Citizen's Comments
4. 2025 Revenue and Expense Report
5. Consider Fee and Wage Resolutions for 2026
6. Consider Ordinances for 2026 Budget, meeting time and tax rate
7. Consider Resolutions to reduce the Fireman's and Police Pension contribution for 2026
8. Discuss request for proposals for the Township's legal services
9. Other Matters
10. Citizen's Questions to the Committee Regarding Discussion Items
11. Adjournment