

**PENN TOWNSHIP FINANCE COMMITTEE
JANUARY 2, 2024
AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2023 Revenue and Expense Report
5. Consider a request dated December 7, 2023, from South Western School District Regarding the Summer Recreation Program
6. Other Matters
7. Citizen's Questions to the Committee Regarding Discussion Items
8. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
FEBRUARY 6, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. American Rescue Funds
6. Consider a request dated January 23, 2024, from The Exchange Club of Hanover for waivers of sign permit fees for their annual Builders Home and Garden Show to be held March 8 & 9, 2024.
7. Consider a request dated January 23, 2024, from The Exchange Club of Hanover for a waiver of permit fees for their annual Evening of Comedy & Magic to be held April 26, 2024.
8. Other Matters
9. Citizen's Questions to the Committee Regarding Discussion Items
10. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
MARCH 5, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. American Rescue Funds
6. Consider a request received February 14, 2024, from The Hanover Area Jaycees for waivers of sign permit fees for their annual Rock the Hill event to be held May 11, 2024.
7. Other Matters
8. Citizen's Questions to the Committee Regarding Discussion Items
9. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
APRIL 2, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. American Rescue Funds
6. Consider a request dated March 12, 2024, from The Hanover Lions Club for waivers of permit fees for their annual Chicken Barbeque to be held on May 11, 2024.
7. Discuss Projector and Screen for Board Room
8. Discuss New Website Domain
9. Discuss New Financial Software
10. Other Matters
11. Citizen's Questions to the Committee Regarding Discussion Items
12. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
MAY 7, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2023 Audit Presentation
5. 2024 Revenue and Expense Report
6. American Rescue Funds
7. Projects
8. Standardized Administrative Fees
9. Consider a request dated March 25, 2024, from Hanover Land Services, Inc. on behalf of Snyder's-Lance requesting a reduction in the Subdivision and Land Development Plan fee submission requirements.
10. Consider a request dated April 11, 2024, from the Friends of Codorus State Park requesting a waiver of sign permit fees for the Experience Codorus Outdoors event to be held June 8 & 9, 2024.
11. Other Matters
12. Citizen's Questions to the Committee Regarding Discussion Items
13. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
JUNE 4, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. Consider a request dated March 25, 2024, from Hanover Land Services, Inc. on behalf of Snyder's-Lance requesting a reduction in the Subdivision and Land Development Plan fee submission requirements.
6. Township Website
7. 2025 Budget Memo
8. Other Matters
9. Citizen's Questions to the Committee Regarding Discussion Items
10. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
JULY 2, 2024
AMENDED AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Discuss Guthrie Memorial Library
5. 2024 Revenue and Expense Report
6. Consider a request dated June 14, 2024, from The Hanover Area Chamber of Commerce for a waiver of sign permit fees for the Snack Town Street Fair to be held Saturday, July 13, 2024.
7. Other Matters
8. Citizen's Questions to the Committee Regarding Discussion Items
9. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
AUGUST 5, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. Consider a request received July 11, 2024, from Saint Joseph Parish for a waiver of permit fees for their Annual Summer Yard Sale that was held July 20, 2024.
6. Consider a request received July 26, 2024, from The Exchange Club of Hanover for a waiver of permit fees for their Annual Chili Cook Off to be held on Sunday, September 1, 2024.
7. Other Matters
8. Citizen's Questions to the Committee Regarding Discussion Items
9. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE
SEPTEMBER 3, 2024
AGENDA**

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. Consider 2025 Pension Minimum Municipal Obligations
6. 2025 Budget
7. Other Matters
8. Citizen's Questions to the Committee Regarding Discussion Items
9. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
OCTOBER 1, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Guthrie Memorial Library Presentation
5. 2024 Revenue and Expense Report
6. 2025 Budget
7. Pension Plan
8. Other Matters
9. Citizen's Questions to the Committee Regarding Discussion Items
10. Adjournment

**PENN TOWNSHIP FINANCE COMMITTEE
OCTOBER 29, 2024
AGENDA**

1. Announcements
2. Citizen's Comments
3. 2025 Budget Review
 - a. General Fund
 1. Revenue
 2. Administration Expense
 3. Public Safety Expense
 4. Zoning Expense
 5. Solid Waste Expense
 6. Public Works Expense
 - b. Highway Aid
 - c. Sewer Fund
4. Fee Resolution
5. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
NOVEMBER 13, 2024
AGENDA

1. Announcements
2. Citizen's Comments
3. 2025 Budget Review
 - a. General Fund
 1. Revenue
 2. Administration Expense
 3. Public Safety Expense
 4. Zoning Expense
 5. Solid Waste Expense
 6. Public Works Expense
 - b. Highway Aid
 - c. Sewer Fund
4. Fee Resolution
5. Citizen's Questions to the Committee Regarding Discussion Items
6. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
November 5, 2024
AGENDA

1. Announcements
2. Approval of Minutes
3. Citizen's Comments
4. Consider a request received September 30, 2024, from Saint Joseph Parish for a waiver of permit fees for their annual holiday bazaar that will be held Saturday, November 9, 2024.
5. Consider a request received on October 3, 2024 from Anthony's Way Foundation for a waiver of 2023 and 2024 Penn Township Taxes
6. 2024 Revenue and Expense Report
7. Discuss 2025 Budget
8. Other Matters
9. Citizen's Questions to the Committee Regarding Discussion Items
10. Adjournment

PENN TOWNSHIP FINANCE COMMITTEE
December 3, 2024
AGENDA

1. Announcements
2. Approval of Minutes for the Finance Meetings held on November 5th, and 13th, 2024
3. Citizen's Comments
4. 2024 Revenue and Expense Report
5. Consider Fee and Wage Resolutions for 2025
6. Consider ordinances for 2025 Budget, meeting time and tax rate
7. Consider a resolution to reduce the Fireman's pension contribution for 2025
8. Consider a request received October 16, 2024 from the Knights of Columbus for a waiver of permit fees for an annual Holiday Banner to be hung at 1454 Baltimore St
9. Other Matters
10. Citizen's Questions to the Committee Regarding Discussion Items
11. Adjournment