

HANOVER AREA FIRE RESCUE COMMISSION  
2023 BUDGET WORKSHEET

|   |   |    | PROPOSED<br>BUDGET |
|---|---|----|--------------------|
| <u>ACCT</u>   | <u>ACCOUNT DESCRIPTION</u>                        |    | <u>2023</u>        |
| <b><u>COMMISSION OPERATING/CAPITAL BUDGET -- GENERAL FUND</u></b> |   |    |                    |
|   | <b>400.00 Revenues</b>                            |    |                    |
| 401.00  | Hanover Borough Intergovernmental                 | \$ | 835,000            |
| 402.00  | Penn Township Intergovernmental                   | \$ | 835,000            |
| 403.00  | DCED Grant MAP                                    | \$ | -                  |
| 403.03  | Local Grants                                      | \$ | -                  |
| 404.00  | Fire Commissioner Grant - EMS                     | \$ | 12,000             |
| 404.05  | Highmark Grant- EMS                               | \$ | -                  |
| 405.00  | Hanover Borough EMA Contribution                  | \$ | 5,000              |
| 406.00  | Penn Township EMA Contribution                    | \$ | 5,000              |
| 417.00  | Insurance Reimbursement - EMS                     | \$ | -                  |
| 417.50  | Garnishment Processing Fees - EMS                 | \$ | -                  |
| 418.00  | Ambulance Billing Revenue - Gross                 | \$ | 1,034,320          |
| 418.20  | Ambulance Subscription Revenue - EMS              |    | \$158,980          |
| 418.30  | CAC - Collections on EMS Debt over 120 days - EMS | \$ | 3,750              |
| 418.40  | EMS Reimbursement from PTVES - EMS                | \$ | -                  |
| 420.00  | Interest Income                                   | \$ | 50                 |
| 425.00  | Sales of Property                                 | \$ | -                  |
| 435.00  | Contributions & Donations                         | \$ | 1,000              |
| 436.00  | Contributions Subscription EMS                    | \$ | 4,000              |
| 441.00  | FEMA/PEMA Grant                                   | \$ | 182,000            |
| 443.00  | Civil Service Application Fees                    | \$ | -                  |
| 445.00  | Fire Report Fees                                  | \$ | 100                |
| 445.50  | Transfer from PLIGIT account                      | \$ | -                  |
| 450.00  | Gamewell Fees                                     | \$ | 13,000             |
|   | <b>TOTAL REVENUES</b>                             |    | <b>\$3,089,200</b> |
|   |   |    |                    |
|   | <b>EXPENDITURES</b>                               |    |                    |
|   |   |    |                    |
|   | <b>501.00 - Payroll &amp; Related Benefits</b>    |    |                    |
| 501.01  | Fire Chief Salary                                 | \$ | 116,000            |
| 501.05  | Admin Assistant                                   | \$ | 35,000             |
| 501.10  | Business Administrator                            | \$ | 66,625             |
| 501.15  | EMA Coordinator                                   | \$ | 25,000             |
| 501.30  | EMS Administration                                | \$ | 113,678            |
| 501.35  | Medical Director - EMS                            | \$ | 10,400             |
| 501.40  | Paramedics  | \$ | 380,270            |
| 501.50  | EMT'S (Base) - EMS                                | \$ | 318,741            |
| 501.60  | Health Insurance for Commission Admin             | \$ | 9,504              |
| 501.70  | Overtime (Paramedics & EMT's) - EMS               | \$ | 320,320            |
| 502.10  | FICA - EMS  | \$ | 75,989             |
| 502.11  | FICA - Fire                                       | \$ | 11,216             |

HANOVER AREA FIRE RESCUE COMMISSION  
2023 BUDGET WORKSHEET

|             |   |  | PROPOSED<br>BUDGET  |
|-------------|---|--|---------------------|
| <u>ACCT</u> | <u>ACCOUNT DESCRIPTION</u>                    |  | <u>2023</u>         |
| 502.20      | Workers Compensation - EMS                    |  | \$ 10,840           |
| 502.25      | Workers Compensation - Fire                   |  | \$ 24,918           |
| 502.30      | Health/Vision/Dental - EMS                    |  | \$ 156,371          |
| 502.31      | Health/Vision/Dental - Fire                   |  | \$ 39,224           |
| 502.35      | Life, ADD & STD - EMS                         |  | \$ 5,940            |
| 502.36      | Life, ADD & STD - Fire                        |  | \$ 7,342            |
| 502.40      | 457 - Retirement Fund (Employer Match) - EMS  |  | \$ 7,227            |
| 502.41      | 457 - Retirement Fund (Employer Match) - Fire |  | \$ 8,235            |
| 502.50      | Unemployment Compensation - EMS               |  | \$ 1,952            |
|             |   |  | <b>\$ 1,744,792</b> |
|             |   |  |                     |
|             | <b>530.00 - Insurances</b>                    |  |                     |
| 530.01      | Building/Content Insurance                    |  | \$ 14,371           |
| 530.02      | Vehicle Insurance - Commission                |  | \$ 17,951           |
| 530.03      | Vehicle Insurance - EMS                       |  | \$ 7,257            |
| 530.04      | Portable Equipment Insurance                  |  | \$ 5,134            |
| 530.05      | Liability - General, Mgmt, Excess, Crime      |  | \$ 19,427           |
|             |   |  | <b>\$ 64,140</b>    |
|             |   |  |                     |
|             | <b>542.00 - Principal Expense</b>             |  |                     |
| 542.01      | 2015 Sutphen Aerial Bond                      |  | \$ 126,159          |
| 542.02      | 2018 Pierce Engine                            |  | \$ 109,176          |
| 542.03      | 204 Clover Lane Building                      |  | \$ 228,378          |
| 542.04      | 2010 KME Pumper Bond (2020A & 2020C)          |  | \$ 40,015           |
|             |   |  | <b>\$ 503,728</b>   |
|             |   |  |                     |
|             | <b>543.00 - Interest Expense</b>              |  |                     |
| 543.01      | 2015 Sutphen Aerial Bond                      |  | \$ 6,841            |
| 543.02      | 2018 Pierce Engine                            |  | \$ 1,189            |
| 543.03      | 204 Clover Lane Building                      |  | \$ 26,030           |
| 543.04      | 2010 KME Pumper Bond (2020A & 2020C)          |  | \$ 4,310            |
| 543.06      | Interest Expense - Other                      |  | \$ -                |
|             |   |  | <b>\$ 38,370</b>    |
|             |   |  |                     |
|             | <b>545.00 - Professional Services</b>         |  |                     |
| 545.01      | Accountant                                    |  | \$ 8,875            |
| 545.02      | Attorney Fees - Commission                    |  | \$ 18,450           |
| 545.03      | Attorney Fees - EMS                           |  | \$ 7,275            |
| 545.04      | Collection Fees- Cornerstone                  |  | \$ 88,430           |
| 545.05      | Professional Services - Other                 |  | \$ -                |
|             |   |  | <b>\$ 123,030</b>   |

HANOVER AREA FIRE RESCUE COMMISSION  
2023 BUDGET WORKSHEET

|             |  |  | PROPOSED<br>BUDGET |                |
|-------------|--|--|--------------------|----------------|
| <u>ACCT</u> | <u>ACCOUNT DESCRIPTION</u>                             |  | <u>2023</u>        |                |
|             |  |  |                    |                |
|             | <b>546.00 - Contracted Services</b>                    |  |                    |                |
| 546.01      | IT Services - Fire                                     |  | \$                 | 32,870         |
| 546.02      | AED, LifePack, Stretcher, Stairchair Maintenance - EMS |  | \$                 | 21,320         |
| 546.03      | ESO Software Licensing-Fire                            |  | \$                 | 7,000          |
| 546.04      | Assistant Fire Chief Stipend                           |  | \$                 |                |
| 546.06      | EMA Deputy Coordinator Stipend                         |  |                    |                |
| 546.07      | Software Programs (Aladtec, ePCR, MR) - EMS            |  | \$                 | 7,975          |
| 546.08      | Paytime Payroll Services - EMS                         |  | \$                 | 3,750          |
| 546.09      | Paytime Payroll Services - Fire                        |  | \$                 | 475            |
| 546.10      | IT Services - EMS                                      |  | \$                 | -              |
| 546.11      | Miscellaneous Contracted Services                      |  | \$                 | -              |
|             |  |  | <b>\$</b>          | <b>73,390</b>  |
|             |  |  |                    |                |
|             | <b>549.00 - Utilities</b>                              |  |                    |                |
| 549.01      | Cable/Internet/iPad Wireless                           |  | \$                 | 16,340         |
| 549.02      | Electric   |  | \$                 | 40,225         |
| 549.03      | Garbage  |  | \$                 | 4,380          |
| 549.04      | Natural Gas  |  | \$                 | 31,675         |
| 549.05      | Telephone Mobile & Landline                            |  | \$                 | 13,650         |
| 549.06      | Water/Sewer  |  | \$                 | 8,670          |
| 549.07      | Cable/Internet/iPad Wireless - EMS                     |  | \$                 | -              |
|             |  |  | <b>\$</b>          | <b>114,940</b> |
|             |  |  |                    |                |
|             | <b>General Expenses</b>                                |  |                    |                |
| 550.00      | Building Repairs - General                             |  | \$                 | 69,750         |
| 550.50      | Building Capital Outlay                                |  | \$                 | 22,500         |
| 551.00      | Advertising/Printing/Postage - Fire                    |  | \$                 | 1,750          |
| 551.01      | Advertising/Printing/Postage - EMS                     |  | \$                 | 1,100          |
| 551.05      | Subscription Postage/Printing - EMS                    |  | \$                 | 19,000         |
| 552.01      | Dues & Subscriptions - Fire                            |  | \$                 | 5,500          |
| 552.02      | Dues & Subscriptions - EMS                             |  | \$                 | 1,100          |
| 552.03      | Bank Fees  |  | \$                 | 100            |
| 554.00      | Office & Station Supplies                              |  | \$                 | 32,000         |
| 555.00      | Fire Supplies  |  | \$                 | 7,800          |
| 556.00      | Medical Supplies - EMS                                 |  | \$                 | 51,975         |
| 557.00      | Fire Chief General Expense                             |  | \$                 | 3,000          |
| 558.00      | Fire Police General Expense                            |  | \$                 | -              |
| 559.00      | Uniforms - TOG Fire                                    |  | \$                 | 15,000         |
| 559.01      | Uniforms - EMS   |  | \$                 | 9,000          |
| 562.00      | Radio Maintenance (mobiles, portables, pagers) - Fire  |  | \$                 | 2,000          |
| 562.01      | Radio Maintenance - EMS                                |  | \$                 | 1,750          |

HANOVER AREA FIRE RESCUE COMMISSION  
2023 BUDGET WORKSHEET

|               |  |  | PROPOSED<br>BUDGET  |
|---------------|--|--|---------------------|
| <u>ACCT</u>   | <u>ACCOUNT DESCRIPTION</u>                                   |  | <u>2023</u>         |
| 563.00        | Fire Alarm Maintenance Supplies                              |  | \$ 3,000            |
| 565.00        | Equipment Repair - Commission                                |  | \$ 10,000           |
| 565.01        | Equipment Repair - EMS                                       |  | \$ 1,500            |
| 565.50        | Equipment Capital Outlay - Commission                        |  | \$ 42,500           |
| 565.51        | Equipment Capital Outlay - EMS                               |  | \$ 32,850           |
| 569.00        | Vehicle Operating/Repair Expenses - Commission               |  | \$ 55,000           |
| 569.01        | Vehicle Operating/Repair Expenses - EMS                      |  | \$ 157,500          |
| 569.50        | Vehicle Capital Outlay - Commission                          |  | \$ 75,000           |
| 569.51        | Vehicle Capital Outlay - EMS                                 |  | \$ 195,000          |
| 571.00        | Training & Development - Commission                          |  | \$ 8,000            |
| 571.01        | Training & Development - EMS                                 |  | \$ 4,500            |
| 572.00        | Wellness Health & Safety - Commission                        |  | \$ 2,000            |
| 572.01        | Wellness Health & Safety - EMS                               |  | \$ 2,000            |
| 573.00        | Fire Prevention Supplies                                     |  | \$ 2,500            |
| 574.00        | Marketing Supplies - EMS                                     |  | \$ 1,000            |
|               |  |  | <u>\$ 835,675</u>   |
|               |  |  |                     |
|               | <b>580.00 Emergency Management</b>                           |  |                     |
| 580.03        | Office Supplies  |  | \$ 700              |
| 580.04        | Travel & training  |  | \$ 250              |
| 580.05        | Advertising Printing & Postage                               |  | \$ 100              |
| 580.06        | Dues & Subscriptions   |  | \$ 200              |
| 580.07        | Minor Equipment Purchase/Replacement                         |  | \$ 4,000            |
| 580.08        | Emergency Operations Center                                  |  | \$ 600              |
|               |  |  | <u>\$ 5,850</u>     |
|               |  |  |                     |
|               | <b>TOTAL EXPENDITURES</b>                                    |  | <u>\$ 3,503,915</u> |
|               |  |  |                     |
| <b>700.00</b> | <b>Transfer to Capital Equipment Fund</b>                    |  | <b>\$ 75,000</b>    |
|               |  |  |                     |
|               | <b>Total Revenues</b>  |  | <b>\$ 3,089,200</b> |
|               | <b>Total Expenses</b>  |  | <b>\$ 3,503,915</b> |
|               | <b>Transfer to Capital Equipment Fund (Capital Reserves)</b> |  | <b>\$ 75,000</b>    |
|               | <b>Net Addition to (Reduction of) GENERAL Reserves</b>       |  | <b>\$ (489,715)</b> |
|               | Transfer from Capital Reserves                               |  | \$ 120,000          |
| 600.00        | GENERAL Carryover Reserves (Excl. PLGIT Capital Invest)      |  | <u>\$ 483,634</u>   |
|               |  |  |                     |
|               | <b>Projected Carryover/Surplus - GENERAL Reserves</b>        |  | <b>\$ 113,919</b>   |