

**HANOVER AREA FIRE RESCUE COMMISSION**  
**2021 BUDGET WORKSHEET**

|   |   | PROPOSED<br>BUDGET  |
|---|---|---------------------|
| <b>ACCT</b>   | <b>ACCOUNT DESCRIPTION</b>                        | <b>2022</b>         |
| <b><u>COMMISSION OPERATING/CAPITAL BUDGET -- GENERAL FUND</u></b> |   |                     |
|   | <b>400.00 Revenues</b>                            |                     |
| 401.00  | Hanover Borough Intergovernmental                 | \$ 750,388          |
| 402.00  | Penn Township Intergovernmental                   | \$ 750,388          |
| 403.00  | DCED Grant MAP                                    | \$ -                |
| 404.00  | Fire Commissioner Grant - EMS                     | \$ 7,500            |
| 404.05  | Highmark Grant- EMS                               |                     |
| 405.00  | Hanover Borough EMA Contribution                  | \$ 5,000            |
| 406.00  | Penn Township EMA Contribution                    | \$ 5,000            |
| 417.00  | Insurance Reimbursement - EMS                     | \$ -                |
| 417.50  | Garnishment Processing Fees - EMS                 | \$ -                |
| 418.00  | Ambulance Billing Revenue - EMS                   | \$ 1,083,613        |
| 418.20  | Ambulance Subscription Revenue - EMS              | \$ 170,000          |
| 418.30  | CAC - Collections on EMS Debt over 120 days - EMS | \$ 10,000           |
| 418.40  | EMS Reimbursement from PTVES - EMS                | \$ -                |
| 420.00  | Interest Income                                   | \$ 75               |
| 425.00  | Sales of Property                                 | \$ -                |
| 435.00  | Contributions & Donations                         | \$ 1,000            |
| 436.00  | Contributions Subscription EMS                    | \$ -                |
| 441.00  | FEMA/PEMA Grant                                   | \$ -                |
| 443.00  | Civil Service Application Fees                    | \$ -                |
| 445.00  | Fire Report Fees                                  | \$ 100              |
| 450.00  | Gamewell Fees                                     | \$ 13,000           |
|   | <b>TOTAL REVENUES</b>                             | <b>\$ 2,796,063</b> |
|   |   |                     |
|   | <b>EXPENDITURES</b>                               |                     |
|   |   |                     |
|   | <b>501.00 - Payroll &amp; Related Benefits</b>    |                     |
| 501.00  | Payroll & Related Benefits - Other                | \$ -                |
| 501.10  | Deputy Fire Chief/Administrator                   | \$ 65,000           |
| 501.15  | EMA Coordinator                                   | \$ 25,625           |
| 501.30  | EMS Administration                                | \$ 110,367          |
| 501.35  | Medical Director - EMS                            | \$ 10,400           |
| 501.40  | Paramedics  | \$ 369,000          |
| 501.50  | EMT'S (Base) - EMS                                | \$ 308,290          |
| 501.60  | Paratransit Van Operator - EMS                    | \$ -                |
| 501.70  | Overtime (Paramedics & EMT's) - EMS               | \$ 215,900          |
| 502.10  | FICA - EMS  | \$ 77,568           |
| 502.11  | FICA - Fire                                       | \$ 6,933            |
| 502.20  | Workers Compensation - EMS                        | \$ 35,806           |
| 502.25  | Workers Compensation - Fire                       | \$ 30,595           |
| 502.30  | Health/Vision/Dental - EMS                        | \$ 164,447          |
| 502.31  | Health/Vision/Dental - Fire                       | \$ 29,430           |
| 502.35  | Life, ADD & STD - EMS                             | \$ 6,000            |
| 502.36  | Life, ADD & STD - Fire                            | \$ 238              |

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| <u>ACCT</u> | <u>ACCOUNT DESCRIPTION</u>                             | <u>2022</u>         |
| 502.40      | 457 - Retirement Fund (Employer Match) - EMS           | \$ 7,447            |
| 502.41      | 457 - Retirement Fund (Employer Match) - Fire          | \$ 1,275            |
| 502.50      | Unemployment Compensation - EMS                        | \$ -                |
|             |  | <u>\$ 1,464,320</u> |
|             |  |                     |
|             | <b>530.00 - Insurances</b>                             |                     |
| 530.01      | Building/Content Insurance                             | \$ 11,678           |
| 530.02      | Vehicle Insurance - Commission                         | \$ 15,572           |
| 530.03      | Vehicle Insurance - EMS                                | \$ 6,843            |
| 530.04      | Portable Equipment Insurance                           | \$ 2,667            |
| 503.05      | Liability - General, Mgmt, Excess, Crime               | \$ 16,906           |
|             |  | <u>\$ 53,666</u>    |
|             |  |                     |
|             | <b>542.00 - Principal Expense</b>                      |                     |
| 542.01      | 2015 Sutphen Aerial Bond                               | \$ 122,871          |
| 542.02      | 2018 Pierce Engine                                     | \$ 209,983          |
| 542.03      | 204 Clover Lane Building                               | \$ 197,120          |
| 542.04      | 2010 KME Pumper Bond (2020A & 2020C)                   | \$ 35,016           |
|             |  | <u>\$ 564,990</u>   |
|             |  |                     |
|             | <b>543.00 - Interest Expense</b>                       |                     |
| 543.01      | 2015 Sutphen Aerial Bond                               | \$ 10,128           |
| 543.02      | 2018 Pierce Engine                                     | \$ 8,367            |
| 543.03      | 204 Clover Lane Building                               | \$ 31,257           |
| 543.04      | 2010 KME Pumper Bond (2020A & 2020C)                   | \$ 6,181            |
| 543.06      | Interest Expense - Other                               | \$ -                |
|             |  | <u>\$ 55,933</u>    |
|             |  |                     |
|             | <b>545.00 - Professional Services</b>                  |                     |
| 545.01      | Attorney Fees - Commission                             | \$ 13,400           |
| 545.02      | Accountant   | \$ 5,500            |
| 545.03      | Attorney Fees - EMS                                    | \$ 5,000            |
| 545.04      | Collection Fees- EMS                                   | \$ 83,770           |
| 545.05      | Professional Services - Other                          | \$ -                |
|             |  | <u>\$ 107,670</u>   |
|             |  |                     |
|             | <b>546.00 - Contracted Services</b>                    |                     |
| 546.01      | IT Services - Fire                                     | \$ 29,000           |
| 546.02      | AED, LifePack, Stretcher, Stairchair Maintenance - EMS | \$ 16,590           |
| 546.03      | Firehouse Software Licensing                           | \$ -                |
| 546.04      | Assistant Fire Chief Stipend                           | \$ -                |
| 546.06      | EMA Deputy Coordinator Stipend                         | \$ -                |
| 546.07      | Software Programs (Aladtec, ePCR, MR) - EMS            | \$ 3,500            |
| 546.08      | Paytime Payroll Services - EMS                         | \$ 4,000            |

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| <u>ACCT</u> | <u>ACCOUNT DESCRIPTION</u>                            | <u>2022</u>        |
| 546.09      | Paytime Payroll Services - Fire                       | \$ 400             |
| 546.10      | IT Services - EMS                                     | \$ -               |
| 546.11      | Miscellaneous Contracted Services                     | \$ -               |
|             |   | <b>\$ 53,490</b>   |
|             |   |                    |
|             | <b>549.00 - Utilities</b>                             |                    |
| 549.01      | Cable/Internet/iPad Wireless                          | \$ 12,606          |
| 549.02      | Electric  | \$ 32,688          |
| 549.03      | Garbage   | \$ 2,138           |
| 549.04      | Natural Gas   | \$ 21,000          |
| 549.05      | Telephone Mobile & Landline                           | \$ 11,090          |
| 549.06      | Water/Sewer   | \$ 8,100           |
| 549.07      | Cable/Internet/iPad Wireless - EMS                    | \$ -               |
|             |   | <b>\$ 87,622</b>   |
|             |   |                    |
|             | <b>General Expenses</b>                               |                    |
| 550.00      | Building Repairs - General                            | \$ 45,000          |
| 550.50      | Building Capital Outlay                               | \$ 20,000          |
| 551.00      | Advertising/Printing/Postage - Fire                   | \$ 1,700           |
| 551.01      | Advertising/Printing/Postage - EMS                    | \$ 1,000           |
| 551.05      | Subscription Postage/Printing - EMS                   | \$ 19,000          |
| 552.01      | Dues & Subscriptions - Fire                           | \$ 5,500           |
| 552.02      | Dues & Subscriptions - EMS                            | \$ 1,000           |
| 552.03      | Bank Fees   | \$ 100             |
| 554.00      | Office & Station Supplies                             | \$ 30,000          |
| 555.00      | Fire Supplies   | \$ 7,000           |
| 556.00      | Medical Supplies - EMS                                | \$ 47,250          |
| 557.00      | Fire Chief General Expense                            | \$ -               |
| 558.00      | Fire Police General Expense                           | \$ -               |
| 559.00      | Uniforms - TOG Fire                                   | \$ 15,000          |
| 559.01      | Uniforms - EMS  | \$ 8,500           |
| 562.00      | Radio Maintenance (mobiles, portables, pagers) - Fire | \$ 2,000           |
| 562.01      | Radio Maintenance - EMS                               | \$ 500             |
| 563.00      | Fire Alarm Maintenance Supplies                       | \$ 2,000           |
| 565.00      | Equipment Repair - Commission                         | \$ 10,000          |
| 565.01      | Equipment Repair - EMS                                | \$ 500             |
| 565.50      | Equipment Capital Outlay - Commission                 | \$ -               |
| 565.51      | Equipment Capital Outlay - EMS                        | \$ 24,887          |
| 569.00      | Vehicle Operating/Repair Expenses - Commission        | \$ 45,000          |
| 569.01      | Vehicle Operating/Repair Expenses - EMS               | \$ 25,000          |
| 569.50      | Vehicle Capital Outlay - Commission                   | \$ -               |
| 569.51      | Vehicle Capital Outlay - EMS                          | \$ -               |
| 571.00      | Training & Development - Commission                   | \$ 8,000           |
| 571.01      | Training & Development - EMS                          | \$ 4,500           |
| 572.00      | Wellness Health & Safety - Commission                 | \$ 2,000           |

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| 572.01      | Wellness Health & Safety - EMS                                     | \$ 2,000            |
| 573.00      | Fire Prevention Supplies   | \$ 2,500            |
| 574.00      | Marketing Supplies - EMS   | \$ 1,000            |
|             |  | <b>\$ 330,937</b>   |
|             |  |                     |
|             | <b>580.00 Emergency Management</b>                                 |                     |
| 580.03      | Office Supplies  | \$ 600              |
| 580.04      | Travel & training  | \$ 250              |
| 580.05      | Advertising Printing & Postage                                     | \$ 100              |
| 580.06      | Dues & Subscriptions   | \$ 125              |
| 580.07      | Minor Equipment Purchase/Replacement                               | \$ 2,500            |
| 580.08      | Emergency Operations Center  | \$ 500              |
|             |  | <b>\$ 4,075</b>     |
|             |  |                     |
|             | <b>TOTAL EXPENDITURES</b>  | <b>\$ 2,722,703</b> |
|             |  |                     |
| 700.00      | Transfer to Captial Equipment Fund                                 | \$ 75,000           |
|             |  |                     |
|             |  |                     |
|             | <b>Total Revenues</b>  | <b>\$ 2,796,063</b> |
|             | <b>Total Expenses</b>  | <b>\$ 2,722,703</b> |
|             | <b>Transfer to Capital Equipment Fund (Capital Reserves)</b>       | <b>\$ 75,000</b>    |
|             | <b>Net Addition to (Reduction of) GENERAL Reserves</b>             | <b>\$ (1,640)</b>   |
|             |  |                     |
| 600.00      | GENERAL Carryover Reserves (Excl. PLGIT Capital Invest)            | \$ 156,212          |
|             |  |                     |
|             | <b>Projected Carryover/Surplus - GENERAL Reserves</b>              | <b>\$ 154,572</b>   |
|             |  |                     |
|             |  |                     |
|             | <b>COMMISSION OPERATING/CAPITAL BUDGET -- CAPITAL RESERVE FUND</b> |                     |
|             |  |                     |
| 421.00      | Interest Income Capital Reserve                                    | \$ 100              |
| 422.00      | Interest from Bowman Trust- Fire                                   | \$ 26,800           |
| 423.00      | Interest from Bair Trust - EMS                                     | \$ 7,968            |
| 700.00      | Transfer from Operating (Commission)                               | \$ 75,000           |
|             | Capital Purchases from Reserves                                    | \$ -                |
|             | <b>Net Addition to (Reduction of) CAPITAL Reserves</b>             | <b>\$ 109,868</b>   |
|             |  |                     |
| 600.00      | CAPITAL Carryover Reserves (PLGIT Capital Invest)                  | \$ 358,777          |
|             |  |                     |
|             | <b>Projected Carryover/Surplus - Capital Reserves</b>              | <b>\$ 468,645</b>   |