

RESOLUTION NO. 1064

A RESOLUTION PROVIDING A SCHEDULE OF FEES FOR PERMITS AND SERVICES PROVIDED BY PENN TOWNSHIP

WHEREAS, Ordinance No. 192, provides that for all ordinances which provide for various permits and services rendered by the Township, such fees will be established by Resolution of the Board of Commissioners.

NOW, THEREFORE, Be it Resolved, that the following FEE SCHEDULE is hereby established for such services:

On-lot Septic Systems

Application/Processing	\$125.00
Design Review, Permit, one (1) Inspection	\$360.00
SEO Probes(2)	\$300.00
Additional Probes	\$193.00
Percolation Test (Does not include excavation)	\$355.00
Residential Septic System Design (optional)	\$1,235.00
Dig, presoak, provide water for percolation	\$225.00
Tests (optional)	
SEO On-Site Malfunction/Complaint Investigation	\$115.00/hour
SEO Subdivision Plan/Module Review	\$115.00/hour
Minor Sewage Repair Permit	\$225.00
SEO Construction Inspection	\$115/each
Sewage Dumping (Holding/Septic Tanks Per Load)	\$75.00 per 1,000 gallons or part thereof

Sewer

Sewer Tapping Fee (Normal)	\$2,298.00
Sewer Physical Connection Fee	\$4,000 min deposit, plus actual cost exceeding deposit. Unused deposit funds will be refunded
Industrial Waste Discharge Permit Fee	\$250.00

Subdivision/Land Development

Residential Filing Fee	\$20.00/lot (\$100.00 min)
Non-Residential Filing	\$250.00/acre (\$250.00 min)
Recreation Fee	\$835.00 per lot (Single Family) OR \$835.00 per dwelling unit (Duplex & Multi-Family)

Zoning Hearing

Application	\$450.00 min (May Include advertising, legal opinions, etc.)
Petition for Rezoning	\$600.00

Permits/Inspections

Sign Permit	\$30.00 + \$1.00/Sq. Ft. over 2 Sq. Ft.
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Street Openings

Utility:	
Street Opening Application Fee	\$90.00

Street Opening Inspection Fee	\$75.00
Street Opening Degradation Fee:	
1 st Year	\$85.00/Sq. Yd.
2 nd Year	\$75.00/Sq. Yd.
3 rd Year	\$65.00/Sq. Yd.
4 th Year	\$55.00/Sq. Yd.
5 th Year	\$45.00/Sq. Yd.
6 th -10 th Year	\$35.00/Sq. Yd.
10 th -15 th Year	\$25.00/Sq. Yd.
16+ Years	\$15.00/Sq. Yd.
All other Street Opening Emergencies	\$100.00
Opening Outside Pavement	\$20.00
Above ground facilities (ie: poles, guys or	
Anchors if installed independently of poles)	
Up to five (5) physically connected	\$20.00
Six (6) to ten (10) physically connected	\$40.00
Additional above ground facilities (each	\$2.00
Pole with appurtenances	
Non-emergency test holes in	\$5.00/hole
pavement/shoulder	
Street Opening Bond	\$25,000.00 per permit

Zoning Permit Fees

Application Fee	\$30.00
Driveway/Sidewalk/Curb/Paved Area	\$.15 per Sq. Ft. (\$40.00 minimum)
Residential Accessory use Structures or	\$9.00 per \$1,000 est. cost (\$50.00 minimum)
Incidentals- Attached and Integral	
Garages/Breezeways/Patios/Fence/Walls/	
Flag Poles/Fire Pits/Accessory Structures	
Demolition Permit	\$5.00 per 100 Sq. Ft. (\$50.00 minimum)
Re-inspection/Additional Inspections	\$50.00 per inspection
Permit Cancellation Fee	Permit fee not to exceed \$50.00
Certificate of Non-Conformance Eligibility	\$50.00

Building Permits (3rd Party Inspections Needed)

Application Fee	\$30.00
Permit/Inspections (See 3 rd Party Fee Schedule)	3 rd Party Invoice + 30%
Act 157 Uniform Construction Code Fee	\$4.50
Permit Cancellation Fee	Permit fee not to exceed \$50.00
Re-inspection/Additional Inspections	\$50.00 per inspection
Township Engineer Review/Inspection	Engineer \$100/hour / Inspector \$70/hour
Certificate of Occupancy	\$35.00
Blasting/Explosives Transportation Permit	\$100.00
Burning Permit	\$40.00
Chicken Permit	\$25.00
Display Fireworks Permit	\$125.00
Mobile Vending (Food Truck) Permit	\$75.00
Mobile Vending Re-Inspection	\$30.00
Copy of Mobile Vending Permit	\$25.00

Personal On Demand Storage (PODS)	\$60.00 for 30 days/\$30.00 additional 30 days
Stormwater Management Permit	\$50.00
Temporary Drop Box/Storage Container	\$60.00 per container
Yard Sale Permit	\$10.00
Home Occupation Certificate	\$20.00
Mobile Home Parks	\$50.00 plus \$10.00 per space

Unpermitted Work Penalty Fee \$100.00

If you have been issued a notice or violation for work conducted without a permit, the unpermitted work penalty fee will be applied at the time of permit issuance. This penalty fee may be applied at any point prior to the closing of the permit.

Plumber's License

Journeyman License	\$50.00
Master License	\$100.00

Police Services

Itinerant Merchant Fee	\$50.00
Home Solicitation Permit	\$50.00 / \$30.00 for each additional
Vehicle Impoundment Fee	\$30.00/day
Dog Pound Fee	\$20.00 per dog + \$5.00/day
Firearms Qualification Fee	\$30.00 per Officer
Fingerprinting Fee	\$20.00
Accident/Incident Report Fee	\$15.00
Alarm Permit Fee	\$20.00 annually
False Alarm Fee	\$200.00
Audio/Video Recording	\$100.00 each

Fire Inspections (Conducted by Penn Township)

Residential/Rental

Building up to 2 units	\$50.00/building
Additional Units above 2	\$25.00/unit
Re-inspections	\$30.00/building

Commercial/Industrial

	Inspection	Reinspection
< 2,000 Sq. Ft.	\$55.00	\$50.00
2,001 – 5,000 Sq. Ft.	\$125.00	\$50.00
5,001 – 8,000 Sq. Ft.	\$150.00	\$75.00
8,001 – 15,000 Sq. Ft.	\$200.00	\$80.00
15,001 – 40,000 Sq. Ft.	\$225.00	\$80.00
40,001 – 80,000 Sq. Ft.	\$250.00	\$80.00
>80,001 Sq. Ft.	\$300.00	\$80.00

Rentals

Community Park Pavilion Rental	Front-\$125.00 / Rear-\$70.00
Youngs Woods Pavilion Rental	All Pavilions \$50.00
Community Room	\$50.00/day
	\$30.00/day – non-profit

Other Services and Fees

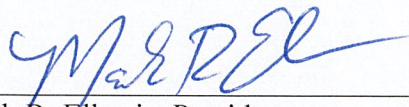
Duplicate Property Tax Bill	\$10.00
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Lien Certification Fee	\$25.00
Tax Certification Fee	\$35.00
Bad Check Fee	\$50.00 + Bank Expenses
Copying Fee	\$.35/side \$.25/side-RTK
Certified Copy	\$5.00 per certified document


This Resolution shall be effective January 1, 2026.

RESOLVED AND ENACTED this 15th day of December, 2025

Board of Commissioners of Penn Township

By: 
Mark R. Elksnis, President

Attest:


Laura Klinefelter, Secretary

