

## RESOLUTION NO. 1064

### A RESOLUTION PROVIDING A SCHEDULE OF FEES FOR PERMITS AND SERVICES PROVIDED BY PENN TOWNSHIP

WHEREAS, Ordinance No. 192, provides that for all ordinances which provide for various permits and services rendered by the Township, such fees will be established by Resolution of the Board of Commissioners.

NOW, THEREFORE, Be it Resolved, that the following FEE SCHEDULE is hereby established for such services:

#### **On-lot Septic Systems**

Application/Processing	\$125.00
Design Review, Permit, one (1) Inspection	\$360.00
SEO Probes(2)	\$300.00
Additional Probes	\$193.00
Percolation Test (Does not include excavation)	\$355.00
Residential Septic System Design (optional)	\$1,235.00
Dig, presoak, provide water for percolation	\$225.00
Tests (optional)	
SEO On-Site Malfunction/Complaint	\$115.00/hour
Investigation	
SEO Subdivision Plan/Module Review	\$115.00/hour
Minor Sewage Repair Permit	\$225.00
SEO Construction Inspection	\$115/each
Sewage Dumping (Holding/Septic Tanks Per Load)	\$75.00 per 1,000 gallons or part thereof

#### **Sewer**

Sewer Tapping Fee (Normal)	\$2,298.00
Sewer Physical Connection Fee	
Industrial Waste Discharge Permit Fee	\$250.00

#### **Subdivision/Land Development**

Residential Filing Fee	\$20.00/lot (\$100.00 min)
Non-Residential Filing	\$250.00/acre (\$250.00 min)
Recreation Fee	

#### **Zoning Hearing**

Application	\$450.00 min (May Include advertising, legal opinions, etc.)
Petition for Rezoning	\$600.00

#### **Permits/Inspections**

Sign Permit	\$30.00 + \$1.00/Sq. Ft. over 2 Sq. Ft.
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#### **Street Openings**

Utility:	
Street Opening Application Fee	\$90.00



Street Opening Inspection Fee	\$75.00
Street Opening Degradation Fee:	
1 <sup>st</sup> Year	\$85.00/Sq. Yd.
2 <sup>nd</sup> Year	\$75.00/Sq. Yd.
3 <sup>rd</sup> Year	\$65.00/Sq. Yd.
4 <sup>th</sup> Year	\$55.00/Sq. Yd.
5 <sup>th</sup> Year	\$45.00/Sq. Yd.
6 <sup>th</sup> -10 <sup>th</sup> Year	\$35.00/Sq. Yd.
10 <sup>th</sup> -15 <sup>th</sup> Year	\$25.00/Sq. Yd.
16+ Years	\$15.00/Sq. Yd.
All other Street Opening Emergencies	\$100.00
Opening Outside Pavement	\$20.00
Above ground facilities (ie: poles, guys or Anchors if installed independently of poles)	
Up to five (5) physically connected	\$20.00
Six (6) to ten (10) physically connected	\$40.00
Additional above ground facilities (each)	\$2.00
Pole with appurtenances	
Non-emergency test holes in pavement/shoulder	\$5.00/hole
Street Opening Bond	\$25,000.00 per permit

### **Zoning Permit Fees**

Application Fee	\$30.00
Driveway/Sidewalk/Curb/Paved Area	\$.15 per Sq. Ft. (\$40.00 minimum)
Residential Accessory use Structures or Incidental- Attached and Integral	\$9.00 per \$1,000 est. cost (\$50.00 minimum)
Garages/Breezeways/Patios/Fence/Walls/Flag Poles/Fire Pits/Accessory Structures	
Demolition Permit	\$5.00 per 100 Sq. Ft. (\$50.00 minimum)
Re-inspection/Additional Inspections	\$50.00 per inspection
Permit Cancelation Fee	Permit fee not to exceed \$50.00
Certificate of Non-Conformance Eligibility	\$50.00

### **Building Permits (3rd Party Inspections Needed)**

Application Fee	\$30.00
Permit/Inspections (See 3 <sup>rd</sup> Party Fee Schedule)	3 <sup>rd</sup> Party Invoice + 30%
Act 157 Uniform Construction Code Fee	\$4.50
Permit Cancelation Fee	Permit fee not to exceed \$50.00
Re-inspection/Additional Inspections	\$50.00 per inspection
Township Engineer Review/Inspection	Engineer \$100/hour / Inspector \$70/hour
Certificate of Occupancy	\$35.00
Blasting/Explosives Transportation Permit	\$100.00
Burning Permit	\$40.00
Chicken Permit	\$25.00
Display Fireworks Permit	\$125.00
Mobile Vending (Food Truck) Permit	\$75.00
Mobile Vending Re-Inspection	\$30.00
Copy of Mobile Vending Permit	\$25.00



Personal On Demand Storage (PODS)	\$60.00 for 30 days	\$30.00 additional 30 days
Stormwater Management Permit		\$50.00
Temporary Drop Box/Storage Container		\$60.00 per container
Yard Sale Permit		\$10.00
Home Occupation Certificate		\$20.00
Mobile Home Parks		\$50.00 plus \$10.00 per space

#### **Unpermitted Work Penalty Fee** \$100.00

If you have been issued a notice or violation for work conducted without a permit, the unpermitted work penalty fee will be applied at the time of permit issuance. This penalty fee may be applied at any point prior to the closing of the permit.

#### **Plumber's License**

Journeymen License	\$50.00
Master License	\$100.00

#### **Police Services**

Itinerant Merchant Fee	\$50.00
Home Solicitation Permit	\$50.00 / \$30.00 for each additional
Vehicle Impoundment Fee	\$30.00/day
Dog Pound Fee	\$20.00 per dog + \$5.00/day
Firearms Qualification Fee	\$30.00 per Officer
Fingerprinting Fee	\$20.00
Accident/Incident Report Fee	\$15.00
Alarm Permit Fee	\$20.00 annually
False Alarm Fee	\$200.00
Audio/Video Recording	\$100.00 each

#### **Fire Inspections (Conducted by Penn Township)**

##### **Residential/Rental**

Building up to 2 units	\$50.00/building
Additional Units above 2	\$25.00/unit
Re-inspections	\$30.00/building

##### **Commercial/Industrial**

	<b>Inspection</b>	<b>Reinspection</b>
< 2,000 Sq. Ft.	\$55.00	\$50.00
2,001 – 5,000 Sq. Ft.	\$125.00	\$50.00
5,001 – 8,000 Sq. Ft.	\$150.00	\$75.00
8,001 – 15,000 Sq. Ft.	\$200.00	\$80.00
15,001 – 40,000 Sq. Ft.	\$225.00	\$80.00
40,001 – 80,000 Sq. Ft.	\$250.00	\$80.00
>80,001 Sq. Ft.	\$300.00	\$80.00

#### **Rentals**

Community Park Pavilion Rental	Front-\$125.00 / Rear-\$70.00
Youngs Woods Pavilion Rental	All Pavilions \$50.00
Community Room	\$50.00/day

\$30.00/day – non-profit

#### **Other Services and Fees**

Duplicate Property Tax Bill	\$10.00
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Lien Certification Fee	\$25.00
Tax Certification Fee	\$35.00
Bad Check Fee	\$50.00 + Bank Expenses
Copying Fee	\$.35/side \$.25/side-RTK
Certified Copy	\$5.00 per certified document

This Resolution shall be effective January 1, 2026.

RESOLVED AND ENACTED this 15th day of December, 2025

Board of Commissioners of Penn Township

By: Mark R. Elksnis  
Mark R. Elksnis, President

Attest:

Laura Klinefelter  
Laura Klinefelter, Secretary

