

MINUTES
PUBLIC WORKS COMMITTEE
November 3, 2025

The Penn Township Public Works Committee convened on Monday, November 3, 2025, meeting at 6:13pm, following the Public Safety meeting. Present were Chairman Baile, Commissioners Arnold, Elksnis, and Heiland. Also present were Police Chief Merwede, Fire Chief Clousher, Deputy Fire Chief Wysocki, Township Engineer Bortner, WWTP Superintendent Lank, WWTP Assistant Todd Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of October 6, 2025, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS:

ENGINEER'S REPORT:

- A. *Eisenhower Drive Extension Project:* Engineer Bortner reviewed the project. PennDOT wants the Township to pass a resolution stating that the Township will cover 50% of the cost to update the manholes potentially for this project. Proposal needs to be submitted in 2026. There are three manholes in question.
- B. *Review of Subdivision and Land Development Plans:* No new updates

2026 PUBLIC WORKS BUDGET: Committee received an updated draft budget to review. Engineer Bortner noted that some projects are on the budget, but those projects may not be done in 2026.

MS4 UPDATE: No MS4 taskforce meetings scheduled at this time.

EXTENSION REQUESTS: Zoning Officer LeFevre reviewed the following extension request that will be extended until February 16, 2026:

- SL21-05 – Elsner Engineer Works, Inc
- SL22-01 – Water Street Four, LLC.
- SL24-03 – Holland Construction – 100 Blettner Ave
- SL24-13 – 7 Brew Coffee
- SL25-06 – 700 Wilson Ave – Steven and Melissa Luckenbaugh

RECREATION:

- A. Cardinal Drive Playground: The pad was finished up today and the holes were drilled to set the playground. The erection of the playground will start tomorrow, November 4th.

OTHER MATTERS:

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

The meeting was adjourned at 6:23pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary