

MINUTES
PUBLIC SAFETY COMMITTEE
November 3, 2025

The Penn Township Public Safety Committee convened on Monday, November 3, 2025, at 6:00pm. Chairman Heiland and Commissioners Baile, Elksnis, and Arnold, were present. Also, present were Police Chief Merwede, Deputy Fire Chief Wysocki, Township Engineer Bortner, Zoning Officer LeFevre, EMA Coordinator Jeff Waltman, WWTP Superintendent Gene Lank, Assistant WWTP Superintendent Todd Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: Commissioner Heiland announced there was an executive session held on Tuesday October 21, 2025, following the Finance Budget Committee meeting to discuss personnel matters. There will also be an executive session this evening following the Health & Sanitation Committee meeting to discuss personnel matters. On Wednesday, November 19th at 6:00pm there will be a Finance Budget Meeting.

APPROVAL OF THE MINUTES: The minutes of the October 6, 2025, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: *Debra Dillow, 1393 Lark Ave* – The Dillows are building a house on Lark Ave. A piece of this road that is not maintained and has many pots holes. There are cars driving on this to get to the development and many children rides their bikes on the road. She wants to confirm if she actually owns half the road and if is potentially liable for any issues that happen there. The Dillows were informed by a neighbor that they own half of the road though it does not show this on their Deed. Engineer Bortner recommended reaching out to LTAP. The Township is going to continue to review the situation.

DISCUSS 2026 POLICE BUDGET: Commissioner Heiland asked if there were any questions regarding the 2026 draft budget that the Committee received for review. No questions were asked.

REVIEW OF FIRE COMMISSION MEETING: Deputy Fire Chief Wysocki reviewed the Fire Commission meeting. The new apparatus should be delivered by late summer 2026. Crews did well at the Grandview fire last week.

DISCUSS 2026 FIRE BUDGET: Commissioner Heiland asked if there were any questions regarding the 2026 draft budget that the Committee received for review. No questions were asked.

EMA UPDATE: An EMA report was submitted to the committee. EMA Coordinator Waltman said Halloween parade went well with no emergencies.

OTHER MATTERS:

CITIZEN'S COMMENTS TO COMMITTEE REGARDING DISCUSSION ITEMS: There were none

ADJOURNMENT: The meeting was adjourned at 6:13pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary