

MINUTES
FINANCE COMMITTEE
Budget Meeting
November 19, 2025

The Penn Township Finance Committee convened on Wednesday, November 19, 2025, at 6 p.m. Present were Chairman Arnold, Commissioners Baile, Elksnis, Fanelli and Heiland, along with Township Manager Sweeney. The following items were discussed:

ANNOUNCEMENTS: Chairman Arnold announced an executive session was held following the November 17, 2025, Board of Commissioners Meeting.

CITIZEN'S COMMENTS: None.

2026 BUDGET REVIEW: The Committee reviewed the budget and noted that it is balanced without a tax increase. The Committee discussed an increase in technology expenses and an increase in the administrative fund. A Zoning vehicle and two Police Interceptors will be leased through Enterprise Fleet Management Services, resulting in lower vehicle costs for those funds. Additional funds were added for auditing due to the implementation of new financial software if needed. One microphone for the security glass was added to the administrative capital outlay. One additional patrolman was approved for the Police Department. The Fire Department Budget includes the \$1,064,991 contribution to Hanover Area Fire and Rescue, and the addition of funds for the Fire Academy for the sixteenth firefighter once hired. The Committee reviewed Public Works, ultimately recommending the replacement of a 2007 Case 721E which is a fifty percent shared cost with the Sewer Department, and the replacement of a 2013 Ford F550 Dump Truck. The Tri-axle Dump truck from 2025's budget may have to be moved to 2026 due to delay in delivery. The replacement of the 1996 Ingersoll Rand DD24 Roller was removed for 2026. The Sewer Department budget was reviewed. The Committee recommended the purchase of a standby generator for the Northview Pump Station, new trench box, and the Sewer Lining, Manhole coating, Investigation and Removal work. The Committee removed the replacement of the 2004 Mack Granite Tandem Dump Truck for 2026 budget.

The budget is complete except for management raises which will be discussed during the executive session after this meeting is adjourned.

The budget will be posted at 20 Wayne Avenue on Monday, December 1st, as well as on the Townships website.

FEE RESOLUTION: Is in the process of being redesigned for easier use. The resolution will be reviewed and the Finance Committee meeting on December 2nd and adopted at the December Board of Commissioners meeting.

OTHER MATTERS: None

The meeting was adjourned at 7:11 p.m.

Respectfully submitted,

Donna M. Sweeney, Township Manager