

MINUTES
FINANCE COMMITTEE
August 4, 2025

The Penn Township Finance Committee convened on Monday, August 4, 2025, at 6:22pm. Present were Chairman Arnold, Commissioners Baile, Fanelli, Heiland, and Elksnis. Also present were Township Engineer Bortner, WWTP Superintendent Lank, WWTP Assistant Superintendent Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the July 1, 2025, Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

GUTHRIE MEMORIAL LIBRARY: Matt Purkins, Library Services Director for the Guthrie Memorial Library discussed the Fairshare contribution for Penn Township. This is based on cardholders from the Township. There are 4,951 Penn Township residents that are current cardholders and that is 24.21% of the total card holders. The library is requesting a Fairshare contribution of \$23,280.56.

2025 REVENUE AND EXPENSE REPORT: Commissioner Arnold presented the revenue and expense report through July, 2025. The year-to-date revenue was 56.95% of what was budgeted, and expenses were at 41.46%.

THE EXCHANGE CLUB OF HANOVER WAIVER REQUEST: The Committee received a request dated July 15, 2025, from The Exchange Club of Hanover for a waiver of permit fees for their Annual Chili Cook Off to be held on Sunday, August 31, 2025. This was recommended to be put on the Board of Commissioners' agenda.

HANOVER LOGISTICS WAIVER REQUEST: The Committee received a request dated July 18, 2025, from the Hanover Logistics requesting a waiver of sewer permit fees for 201 Center St. The owners of the property requesting a waiver based on right of way and easement allowances they previously worked with the Township on.

LOCAL SHARE ACCOUNT GRANT: Assistant Township Manager Klinefelter discussed the LSA grants (statewide and category 4). The Township is looking to apply for the grants to purchase a Vac Truck for the sewer department that is approximately \$557,000.00.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: Sharon Narushoff, 11 Willow Ct: Ms. Narushoff asked if citizens could fund a decibel machine would the Township use it. Commissioner Heiland said it is difficult to catch vehicles due to needing to be at the spot when the sound is being made, and the machine must be maintained. She said something needs to happen because of the noise.

The meeting was adjourned at 6:32pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary