



Minutes
Hanover Area Fire and Rescue Commission
Meeting Held Thursday, January 16, 2025, at 5:30 p.m.
Clover Lane Fire Station

Present at the meeting:

- Hanover Area Fire and Rescue Commission Chairman Michael Newman
- Hanover Borough Councilmen William Reichart and Carol Greenholt
- Penn Township Commissioners Mark Elksnis and Justin Heiland
- Hanover Area Volunteer Fire and Rescue Representatives Jeffrey Spielman and Ray Kinsey
- Hanover Area Fire and Rescue Chief Anthony Clouser and Secretary April Wetzel
- EMS Supervisor Michael McCoy, EMA Coordinator Jeff Waltman, Volunteer George Zimmerman
- Penn Township Manager Donna Sweeney
- Hanover Borough Manager Margaret Lewis
- Solicitor Gold

The meeting was called to order by Solicitor Gold at 5:30 p.m. Secretary Wetzel completed roll call; six (6) voting members were present, there is a quorum.

Solicitor Gold oversaw the 2025 Board Reorganization:

Members who were approved in December 2024 by and to represent their respective municipality as a Hanover Area Fire and Rescue Commission board members:

- Penn Township Representatives: Commissioners Mark Elksnis, Justin Heiland, and Alternate Ronald Fanelli
- Hanover Borough Representatives: Councilmen William Reichart, Tim Kress, and Alternate Carol Greenholt
- Hanover Area Volunteer Fire and Rescue Representatives: Jeffrey Spielman, Ray Kinsey, and Alternate George Zimmerman
- Member at large: Michael Newman

Board Appointments:

- Motion to appoint as Chairman, Michael Newman, made by Mr. Kinsey, seconded by Councilman Reichart. Motion carried unanimously.
- Motion to appoint as Vice-Chairman, Mark Elksnis, made by Mr. Kinsey, seconded by Mr. Spielman. Motion carried unanimously.
- Motion to appoint as Secretary, April Wetzel, made by Mr. Spielman, seconded by Commissioner Elksnis. Motion carried unanimously.
- Motion to appoint as Treasurer, Brown Plus, made by Mr. Kinsey, seconded by Commissioner Elksnis. Motion carried unanimously.

Committees Membership:

- Finance & Personnel: Councilman Kress, Commissioner Heiland, Mr. Kinsey
- Facilities & Apparatus: Commissioner Elksnis, Councilman Reichart, Mr. Spielman

Announcement of Executive Session: There will be an Executive Session held after the meeting to discuss personnel matters.

Public Comment: None.

Consent Agenda Approval:

- Commissioner Elksnis moved for the approval of all three items on the Consent Agenda for December 2024. Seconded by Mr. Kinsey, motion carried unanimously.

Treasurers Report:

- See report provided by Brown Plus attached with minutes.
- Chief Clouser reported revenue was 7.5% over budget and expenditures were 3.2% under budget for 2024.

Committee Reports:

- Finance/Personnel:
 - Motion made by Commissioner Elksnis and seconded by Mr. Kinsey to approve switching from a Municipal Interest Checking to a Municipal Relationship Interest Checking account with Orrstown Bank. Motion carried unanimously.
 - Motion made by Mr. Spielman and seconded by Commissioner Elksnis to table the discussion to repair or replace the utility truck that was involved in an accident. Motion carried unanimously.
- Facilities & Apparatus:
 - See report attached with minutes.
 - Lowe's Hometowns will start work on the EMS bunk room at Wirt Park next week.
 - Windows have been installed in the air compressor room at Wirt Park.

FIRE/EMS Chief's Report:

- See report attached with minutes.
- We have started working with Hamilton & Musser on the 2024 audit.
- With being short staffed, having additional overtime and bringing in an outside agency, the EMS budget still ended the year \$12,809.00 under budget.

EMS Report:

- 296 calls were handled in the month of December, an increase of 18 calls from last month.
- Jake Hollenbaugh, Mark Moody and Jadon Carr were hired as part time Paramedics.

EMA Report:

- See report attached with minutes.
- The Emergency Management Agency seminar for elected officials is on March 1st and March 3rd from 9:00a.m to 11:00 a.m. held at the York County Emergency Services Center.

Hanover Area Volunteer Fire & Rescue Report:

- See report attached with minutes.

Unfinished Business: None.

New Business: None.

Public Comment: None.

At 5:58 p.m. motion to adjourn made by Councilman Greenholt, second by Commissioner Elksnis. Motion carried unanimously.

The next scheduled meeting will be held on February 20, 2024, at 5:30 p.m. at Clover Lane Station.

Respectfully Submitted,



April Wetzel
Recording Secretary



Facilities and Equipment Report

January 2025

We had a committee meeting January 8, 2025.

Clover Lane Station:

1. The tiles and drains in all three bunk room showers need replaced and repaired. There are leaks into the first-floor ceiling tile. We believe the tile work can be done in-house at a great saving.

Clearview Station:

1. The overhead door that was replaced is missing the weather stripping. The contractor has been contacted and it will be taken care of.

Wirt Park Station:

1. Lowes of Hanover is starting the project in the EMS bunkroom on January 25th. The next project is to add another restroom area to the second floor that has been looked into by a local plumber with estimates.

Equipment

1. Still waiting on a door hinge for engine 3 from the accident.
2. The new engine build is to start next year? With that being said, the committee will be traveling to Peirce Manufacturing for the final build meeting late fall this year.
3. We need to begin talks about the replacement of the ladder truck due to it taking up to five years to receive it from design to delivery. The current ladder truck will be up for replacement in five years.

Jeffrey A. Spielman, Chairman

Facilities and Equipment



Hanover Area Volunteer Fire and Rescue

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Commission Meeting Presentation
16 January 2025 Clover Lane Station

George L. Zimmerman
HAVFR Spokesman

1. York County Property Tax Refund for Volunteers

- As you may recall, our volunteers who own property in York County participated again this year in the Property Tax Refund Program established by the York County Commissioners in 2023
- 25 members participated in the 2024 program
- All of the participants met the goals and continued to support the volunteer mission by earning additional points
- All of our 'active volunteers' as defined by the County will get a full refund of their York County Property Tax for 2024
- Congratulations to all participating volunteers for a job well done!

2. HAVFR Relief Association Update

- **The Relief Association continues to provide Company 79 with valuable resources that are used to ensure that the necessary resources are available to the Company**
- **These resources include but are not limited to goods, services, FF equipment, radios, computers, software, safety items, protective equipment and educational subscriptions, just to name a few**
- **We appreciate our Relief Association for their dedicated, timely services to ensure that Company 79 is prepared to provide emergency services to our communities and beyond**

3. Hanover Area Fire Museum

- **A deserving shout out to those museum members responsible for the wonderful Train Garden Christmas display – if you did not visit the Museum during the Christmas season, you missed a seasonal experience - consider adding a visit to the Museum's Train Garden in the 2025 Christmas season – you'll not be disappointed – it's free and fun for all ages**