

MINUTES
FINANCE COMMITTEE
September 2, 2025

The Penn Township Finance Committee convened on Tuesday, September 2, 2025, at 6:18pm. Present were Chairman Arnold, Commissioners Baile, Fanelli, Heiland, and Elksnis. Also present were Township Engineer Bortner, WWTP Superintendent Lank, WWTP Assistant Superintendent Kline, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none

APPROVAL OF THE MINUTES: The minutes of the August 4, 2025, Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

EXPLORE YORK PRESENTATION: No show

GUTHERIE LIBRARY/HANOVER BOROUGH FAIRSHARE: Margie Lewis and Jim Shelton, Hanover Borough: The Borough representatives discussed the incorrect Fairshare allocation that was originally shared with the Board at a prior meeting. Jim explained how the amount is calculated and said the corrected amount is \$66,849.54. This fairshare allocation does not go towards building costs and maintenance.

2025 REVENUE AND EXPENSE REPORT: Commissioner Arnold presented the revenue and expense report through August 2025. The year-to-date revenue was 60.51% of what was budgeted, and expenses were at 46.96%.

CONSIDER 2026 PENSION MINIMUM MUNICIPAL OBLIGATIONS: The committee reviewed the MMO for non-uniformed, police, and fire. These were recommended to be on the Board of Commissioners agenda.

REQUEST FOR PROPOSAL FOR LEGAL SERVICES: Township Manager Sweeney said that the Township would like to put out an RFP for legal services. The firm that the Township had, Stock and Leader, was purchased in 2025 by Saxton and Stump. This was recommended to be put on the Board of Commissioners' agenda.

2026 BUDGET: Township Manager Sweeney said that the budget meetings need to be scheduled. The Committee discussed and decided on October 21, November 19, and December 3, 2025, at 6:00pm. These dates will need to be advertised.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

The meeting was adjourned at 6:46pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary