

MINUTES
PUBLIC WORKS COMMITTEE
August 4, 2025

The Penn Township Public Works Committee convened on Monday, August 4, 2025, meeting at 6:16pm, following the Public Safety meeting. Present were Chairman Baile, Commissioners Fanelli, Arnold, Elksnis, and Heiland. Also present were Police Chief Merwede, Fire Chief Clousher, Township Engineer Bortner, WWTP Superintendent Lank, Manager Sweeney, and Secretary Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of July 7, 2025, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

ENGINEER'S REPORT:

- A. *High Pointe-Penn South-Phase S4 Street Dedication:* Received Deeds of Dedication for the streets and sewer. PennDOT wants dedications by 09/01/25.
- B. *High Pointe-Penn South-Phase S4 Maintenance Bond Amount:* Part of the dedication, they need to get a Maintenance Bond with the Township. Engineer Bortner recommends \$139,930.09 to cover the maintenance bond requirements for High Pointe at ROJEN Farms Phase 4.
- C. *Review of Subdivision and Land Development Plans :* Engineer Bortner stated that 816 McAllister Street-HBH Management (SL25-05) formally filed on July 21, 2025.

MS4 UPDATE: MS4 Taskforce meeting is scheduled on August 7, 2025.

EXTENSION REQUESTS: The Township Engineer reviewed the following extension requests that will be extended until November 17, 2025:

- SL21-05 – Elsner Engineer Works, Inc.
- SL22-01 – Water Street Four, LLC.
- SL24-03 – Holland Construction – 100 Blettner Ave
- SL24-13 – 7 Brew Coffee

RECREATION: The three benches were received for the Community Park home of Kids Kingdom. The playground equipment for Cardinal Drive is still being manufactured and will be shipped shortly.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 6:21pm.

Respectfully submitted,

Laura Klinefelter
Township Secretary