

MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
July 21, 2025

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, July 21, 2025. President Elksnis called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Fanelli, Heiland, Arnold, and Elksnis, and Baile via phone. Also present were Solicitor Sabol, Police Chief Merwede, WWTP Superintendent Lank, Township Engineer Bortner, Manager Sweeney, Assistant Township Manager Klinefelter, and Zoning Officer LeFevre.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held Tuesday, June 3, 2025, following the Health & Sanitation Committee meeting to discuss personnel matters. He also noted there will be an executive session this evening following the meeting to consult with the solicitor on legal and personnel matters.

APPROVAL OF THE MINUTES:

The minutes for June 16, 2025, from the Board of Commissioners meetings were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: Sharon Dubbs 884 Baltimore St – The property was having problems in March 2025 with the sewer and had a plumber come out several times. The sewer lateral was broken and was replaced by the Penn Township Sewer Department. Ms. Dubbs states that after the pipe was replaced, she is now getting water into her basement. She believes that a stormwater pipe was hit. WWTP Superintendent Lank and Engineer Bortner are going to look into the situation.

PUBLIC HEARING- RENAMING PORTIONS OF BREEZEWOOD DRIVE AND AMNING THE ZONING MAP OF PENN TOWNSHIP

Township Solicitor Sabol discussed the reason why a portion of Breezewood Drive is being renamed. This renaming will be better for the first responders and delivery services.

BOARD ACTION – ORDINANCE No. 2025-875

Commissioners Elksnis/Heiland moved to adopt Ordinance No. 2025-875, renaming Certain Portions of Breezewood Drive and Hall Drive to better Facilitate Emergency and Delivery Services and Amending the Zoning Map of Penn Township. Motion carried 5-0 on a roll call vote.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Personnel – Commissioner Heiland:

Commissioners Heiland/Fanelli moved to authorize the Civil Service Commission to develop a joint Firefighter eligibility list for Hanover Area Fire and Rescue with the Borough of Hanover. Motion Carried.

Commissioners Heiland/ Fanelli moved to appoint Heidi Lombardi-Finn to the Penn Township Planning Commission, said term to expire May 2026. Motion Carried.

Commissioners Heiland/ Fanelli moved to appoint Anthony Phillips to the position of Fire Captain. Motion Carried.

Public Works & Recreation – Commissioner Fanelli:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Commissioners Fanelli/Heiland moved to approve the Hanover Land Services, Inc. FY 2026 MS4 Consulting Services Proposal in the amount of \$45,000. Motion Carried.

Commissioners Baile/Heiland moved to adopt Resolution No. 1056, York County Stormwater Consortium Intergovernmental Cooperation Agreement Amendment. Motion Carried.

Planning – Commissioner Arnold:

Commissioners Arnold/Fanelli moved to reduce the performance bond for LCBC Hanover from \$504,038.96 to \$79,842.95. Motion Carried.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision and Land Development Plans were submitted for formal filing:

SL25-05 – 816 McAllister Street – HGH Management Inc.

Commissioners Arnold/Fanelli moved to approve the following Subdivision and Land Development Plans. Motion Carried.

SL17-10 – Mustang Pointe

SL25-04 – 556 Pumping Station Road – James R.D. Langkam and Russell Langkam

Finance – Commissioner Arnold:

Commissioners Arnold/Heiland moved to approve Township warrants in the amount of \$1,720,527.64. Motion carried.

Commissioners Arnold/Heiland moved to adopt Resolution No. 1057 – authorizing the sale of excess Zoning equipment. Motion Carried.

Health & Sanitation – Commissioner Fanelli:

Nothing to report

OLD BUSINESS: There was none.

NEW BUSINESS:

Commissioners Elksnis/Heiland moved to approve the Township Manager to send a letter of support for the Borough of Hanover for a Multimodal Transportation Fund Grant to repair and pave High Street from Maple Street to Eisenhower Drive. Motion Carried.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:27 p.m. Motion carried.

Respectfully submitted,

Laura Klinefelter,
Township Secretary