

MINUTES  
PUBLIC WORKS COMMITTEE  
March 3, 2025

The Penn Township Public Works Committee convened on Monday, March 3, 2025, meeting at 7:33pm, following the Public Safety meeting. Present were Chairman Baile, Commissioners Heiland, Fanelli, Arnold, and Elksnis. Also present were Chief Merwede, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer LeFevre, Township Manager Sweeney, And secretary Laura Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the February 3, 2025, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Jennifer Swartz, 4655 Grandview Rd, came to discuss the curbing in front of her home. There is a grass area outside the curb on the Beck Mill side. The grass gets dug up by the plow trucks and the fire trucks put ruts in it when there are accidents. She wanted to talk to the committee about what options she has to fix the situation. The Committee discussed the options of curbing and removing the grass. Jennifer asked if she could remove the grass and put millings down. Engineer Bortner said he does not suggest putting millings down because they will just end up on the road. He suggests not creating more impervious area by paving it. Commissioner Arnold asked if that section is her property per her deed. The committee would like to review this with the engineer and add this as an agenda item on the April Committee meeting.

ENGINEER'S REPORT: Township Engineer Bortner reviewed the Wawa site bond reduction. He is recommending reducing the bond amount of \$801,333.23 to \$129,498.62.

Engineer Bortner reviewed the potential items that can be placed on Municibid. There is a brush chipper and two leaf vacs that can be sold but were originally purchased with grant money. Eric needs to find out what process needs to happen to sell equipment that was purchased with grant money. There are also two trailers, a tailgate spreader, a cannon scanner, and a crane truck that can be sold. Commissioner Elksnis wanted to confirm that these items will not be needed if they are sold. Engineer Bortner confirmed that the equipment will not be needed any longer.

CONSIDER A REQUEST DATED FEBRUARY 18, 2025, FROM JAMES R HOLLEY & ASSOCIATES REQUESTING A WAIVER: James R. Holley & Associates is requesting a waiver to the SALDO Section 605 and the Stormwater Management Ordinance Section 306.B.3 (slopes) for the Mustang Pointe Preliminary Subdivision Plan.

MS4 UPDATE: MS4 Inspector Garrett said there is a MS4 taskforce meeting on March 6, 2025. Inspections will start on the salt in the water by the public works building soon.

EXTENSION REQUESTS: Zoning Officer reviewed the following extension requests that will be extended until June, 19, 2025:

SL22-10 – 934 Baltimore Street- Cody Bentzel

SL22-11 – Liberty Restoration & Construction LLC

RECREATION: Manager Sweeney shared with the committee playground equipment options that can be purchased for the Cardinal Drive Playground. The total budget for the equipment is \$42,000.00 which includes \$12,000 for the site prep and labor. The committee reviewed the different equipment. This will be added to the April agenda so the committee can review the options further.

OTHER MATTERS: Commissioner Heiland reviewed the turning lane by Wawa and if that can be extended. It was discussed that any developers coming into Wendys will try to avoid getting a PennDOT permit and will not want to do improvements to the road unless they must.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:14pm.

Respectfully submitted,

Laura Klinefelter  
Township Secretary