

RESOLUTION NO. 1044

A RESOLUTION PROVIDING A SCHEDULE OF FEES FOR  
PERMITS AND SERVICES PROVIDED BY PENN TOWNSHIP

WHEREAS, Ordinance No. 192, provides that for all ordinances which provide for various permits and services rendered by the Township, such fees will be established by Resolution of the Board of Commissioners.

NOW, THEREFORE, Be it Resolved, that the following FEE SCHEDULE is hereby established for such services:

On-Site Sewage Permits - **\$1,075.00** (Application/Processing- **\$125.00**, Probes- **\$300.00**, Percolation Test- **\$350.00**, Design Review, Permit, Inspection (1) - **\$300.00**); Residential Septic System Design - as invoiced

Repairs to On-Site Septic Systems - **\$250.00**

SEO ADDITIONAL PROBES - **\$193/Test**

SEO On-Site Malfunction/Complaint Investigation - **\$115.00/hour**

SEO Subdivision Plan/Module Review - **\$110.00/hour**

SEO CONSTRUCTION INSPECTION - **\$115/ea.**

Sewage Dumping - (Holding/Septic Tanks Per Load) - **\$75.00** per 1,000 gallons or part thereof

Plumbing Permits - As invoiced by the third-party inspector plus twenty five percent.

Sewer Tapping Fee (Normal) - **\$2,298.00**

Industrial Waste Discharge Permit Fee - **\$250.00**

Engineering Review/Inspection Fees - Township Engineer - **\$100.00/hour**; Township Inspector - **\$70.00/hour**; Independent Inspection Firm – **As Invoiced**

Commercial/Business Building Permit Plan Review Fee - Code Official - **\$50.00/hour**; Independent Inspection Firm – **As Invoiced**

Sewer Connection Fee - **\$4,000.00** minimum deposit, plus actual cost in excess of minimum deposit. Any costs less than the deposit will be refunded.

Plumber's License - **\$50/Journeymen, \$100/Master, \$150/Temporary**

Zoning Hearing Board - **\$450.00** Flat Rate, plus any additional costs for advertising, legal opinions, etc. being charged to the applicant.

Petition for Rezoning - **\$600.00**

Subdivision/Land Development (Residential) Filing Fee - **\$20.00/lot** for each preliminary and/or final subdivision/land development plan (minimum **\$100.00**)

Subdivision/Land Development (Non-Residential) Filing Fee - **\$250.00/acre** (minimum **\$250.00**)

Stormwater Management Permit Application Fee - **\$50.00**

Certificate of Non-Conformance Eligibility - **\$50.00**

Certificate of Occupancy - **\$35.00**

Mobile Home Park - **\$10.00** plus **\$1.00** per space

Home Occupation Certificate - **\$20.00**

Recreation Fee - **\$835.00** per lot (Single Family)  
**\$835.00** per dwelling unit (Duplex & Multi-Family)

Itinerant Merchant Fee - **\$50.00**

Home Solicitation Fee - **\$50.00** (First Permit); **\$30.00** (Each Additional)

Vehicle Impoundment Fee - **\$30.00/day**

Blasting/Explosives Transportation Permit - **\$100.00**

Pump Station Support Fee - **\$100.00** per lot

Dog Pound Fee - **\$20.00** per dog per impoundment, plus **\$5.00** per day or partial day

Street Opening Permits:

Utility

Application Fee - **\$90**

Inspection Fee - **\$75**

Degradation Fee – (work within pavement)

1<sup>st</sup> year - **\$85.00/foot**

2<sup>nd</sup> year - **\$75.00/foot**

3<sup>rd</sup> year - **\$65/foot**

4<sup>th</sup> year - **\$55.00/foot**

5<sup>th</sup> year - **\$45.00/foot**

6<sup>th</sup> -10<sup>th</sup> year - **\$35.00/foot**

10<sup>th</sup>-15<sup>th</sup> year - **\$25.00/foot**

Over 15 years - **\$15.00/foot**

All other Streets or Emergencies - **\$100.00**

Opening Outside Pavement - **\$20.00**

Above ground facilities (for example, poles, guys or anchors if installed independently of poles)

- Up to five (5) physically connected above ground facilities (each contiguous group) - **\$20.00**
- From six (6) to ten (10) physically connected above ground facilities (each continuous group) - **\$40.00**
- Additional above ground facilities (each pole with appurtenances) - **\$2.00**
- Non-emergency test holes in pavement or shoulder (each hole) - **\$5.00**

**Street Opening Bond - \$25,000 per permit.**

Burning Permits - **\$40.00**

Sign Permits - **\$30.00** plus **\$1.00** a square foot over two (2) square feet

Building/Zoning Permit Fees:

A. NEW CONSTRUCTION & ADDITIONS – Fees when the Township does the Inspection

The fee for new construction and additions shall be based on the area of the building or structure by including the square footage of each separate floor. Measurements will be made from outside face to outside face of exterior walls, or edge of roofs, appurtenances, or attachments or to mid point of a common party wall as stipulated below:

1. Residential - Enclosed areas considered to be the house proper. Finished basements shall be included in this fee. House trailers, modular units and structures moved from one location to another in the Township.

FEE: \$ .50/sq. ft.

2. Residential Accessory use Structures or Incidentals - Attached and integral garages, breezeways, patios, decks, utility sheds, unfinished basements, stoops, or any other appurtenances not a part of the house proper

FEE: \$ .32/sq. ft. (Minimum **\$50.00**/permit)

3. Commercial and Industrial - Any construction other than residential construction including warehousing, storage facilities/structures

FEE:           **\$ .25**/sq. ft. up to 10,000 sq. ft.  
                  **\$ .15**/sq. ft. for all area over 10,000 sq. ft. with a minimum  
                  fee of **\$125.00**

4. Driveways and Parking Lots - Includes any paved surface such as car lots, storage areas, access roads, sidewalks, curbs, etc.

FEE:           **\$ .15/sq. ft.** up to 1,000 sq. ft. (minimum **\$40.00/permit**)  
                  **\$ .12/sq. ft.** over 1,000 sq. ft. (minimum **\$40.00/permit**)

5. Demolition - Structures moved outside the Township shall be included in this fee.

FEE:           **\$4.00/100 sq. ft.** up to 1,000 sq. ft. (minimum **\$50.00/permit**)  
                  **\$5.00/100 sq. ft.** all area over 1,000 sq. ft. (minimum **\$50.00/permit**)

- B. FOR ALTERATION, RENOVATIONS, MAINTENANCE OR REPAIR WORK OR ANY OTHER WORK REQUIRING A PERMIT, THE FEE SCHEDULE WILL BE AS FOLLOWS:

0 to 500 sq. ft.           -       **\$45.00**  
500 to 1,000 sq. ft.   -       **\$ .12 sq. ft.**  
1,000 to 15,000 sq. ft. -       **\$45.00 plus \$ .09 sq. ft.**  
15,000 square foot and over - **\$80.00 plus \$ .08 sq. ft.**

When the square footage area is difficult to determine or where the application of the area computation fee, in the opinion of the Zoning Officer would be inequitable, the fee shall be based upon the estimated cost of the work to be performed at fair market value in accordance with the following schedule:

- 1) \$100.00 to \$500.00 - the fee shall be **\$30.00**
- 2) \$500.00 but less than \$50,000.00 - the fee shall be **\$30.00 plus \$8.25 per thousand**
- 3) \$50,000.00 but less than \$100,000.00 - the fee shall be **\$250.00 plus \$6.00 per thousand**
- 4) \$100,000.00 but less than \$500,000.00 - the fee shall be **\$500.00 plus \$4.25 per thousand**
- 5) Where the estimated value of the work is more than \$500,000.00 - the fee shall be **\$750.00 plus \$2.50 per thousand.**

- C. WHEN THE TOWNSHIP UTILIZES A THIRD-PARTY INSPECTOR, THE PERMIT COST WITH BE THE ACTUAL COSTS OF THE THIRD-PARTY INSPECTOR PLUS TWENTY-FIVE (25) PERCENT.

Temporary Drop Box/Storage Container Fee - **\$60.00** per container

Personal On Demand Storage Unit (PODS) Fee - **\$60.00** (Initial 30 days); **\$30.00** (Each additional 30 days up to 90 days)

Act 13 UCC Education and Training Fee - **\$4.50** per applicable building permit

Re-inspection/Additional Inspections - **\$50.00** per inspection

Mechanical Third-Party Inspection Fee (UCC) - **\$40.00** minimum per inspection, not to exceed **\$100.00** per inspection.

Plumbing/Building/Zoning Permit Application Refund Fee - **\$50.00** per permit refund

Community Room Fee - **\$50.00** for non-profit organization; **\$100.00** for all others, per day, not to exceed eight (8) hours in one day.

Fingerprinting Fee - **\$20.00**

Firearms Qualification Fee - **\$30.00** per Officer

Accident/Incident Report Fee - **\$15.00**

Initial Alarm Permit Fee - **\$20.00**

Alarm Permit Renewal Fee - **\$20.00**

False Alarm Fee - **\$200.00**

Audio Recording or Video Recording - **\$100 (each)**

Fire Inspection Fee (Residential/Rental) if conducted by Penn Township

|                          |                             |
|--------------------------|-----------------------------|
| Building up to 2 units   | <b>\$50.00 per building</b> |
| Additional Units above 2 | <b>\$25.00 per unit</b>     |
| Re-inspections           | <b>\$30.00 per building</b> |

Fire Inspection Fee (Commercial/Industrial) if conducted by Penn Township

|                         | Inspection      | Reinspection   |
|-------------------------|-----------------|----------------|
| < 2,000 Sq. Ft.         | <b>\$55.00</b>  | <b>\$50.00</b> |
| 2,001 – 5,000 Sq. Ft.   | <b>\$125.00</b> | <b>\$50.00</b> |
| 5,001 – 8,000 Sq. Ft.   | <b>\$150.00</b> | <b>\$75.00</b> |
| 8,001 – 15,000 Sq. Ft.  | <b>\$200.00</b> | <b>\$80.00</b> |
| 15,001 – 40,000 Sq. Ft. | <b>\$225.00</b> | <b>\$80.00</b> |
| 40,001 – 80,000 Sq. Ft. | <b>\$250.00</b> | <b>\$80.00</b> |
| > 80,001 Sq. Ft.        | <b>\$300.00</b> | <b>\$80.00</b> |

Community Park Pavilion Rental – Front Pavilion **\$125.00**, Rear Pavilion **\$70.00**

Youngs Woods Pavilion Rental – All Pavilions **\$50.00**

Refuse Service Units - **\$6.00** per unit.

Yard Sale Permit Fee - **\$10.00**

Duplicate Property Tax Bill Fee - \$10.00

Lien Certification Fee - \$25.00

Tax Certification Fee - \$35.00

Bad Check Fee - \$50.00 plus bank expenses

Copying Fee – RTK - \$.25/side; All others \$.35/side

Certified Copy Fee - \$5.00 per certified document

Penn Township recycling bin - \$15.00 per bin plus tax

Display Fireworks Permit - \$125

Chicken Permit - \$25

This Resolution shall be effective January 01, 2025.

RESOLVED AND ENACTED this 16<sup>th</sup> day of December 2024.

Board of Commissioners of Penn Township

By:   
Mark Elksnis, President

Attest:

  
Laura Klinefelter, Township Secretary