

RESIDENTIAL INFORMATION

Penn Township "Pay As You Throw" Program

Penn Township uses a "Pay-As-You-Throw" trash collection program. The program is simple, pay for what you use. There is no monthly or quarterly bill, simply purchase Township bags as needed. They are the size of a lawn & leaf bag and can hold up to 40lbs.

Please follow these guidelines:

- Only "Township" trash bags that are tied shut will be collected by the hauler.
- If you keep your trash bag in a covered leak-free container, please make sure to tie bag shut and place curbside for collection.
- Bags must NOT weigh more than 40 lbs.
- Trash must be curbside by 6:00am the day of collection and no sooner than the evening prior to your collection day.
- If there is inclement weather that might affect trash and recycling collection, please visit www.pennwaste.com, www.pennntp.com or the Penn Township Police Facebook page for schedule changes and updates.
- Automobile Tires can be disposed of with your normal trash. Tires must be off the rim and cannot exceed 32" in diameter or a tread width of 12". Two tires per bag. The tires can be in a Penn Township bag or the bag can be tied or taped to the tires.

Township Bags Available to Purchase At:

Giant, 801 Baltimore St.
 Giant, 455 Eisenhower Dr.
 Penn Twp Office - 20 Wayne Ave.
 Rutter's, 1400 Baltimore St.
 Rutter's, 1009 York St.
 Smoker's Outlet, 824 York St.
 Weis Market, 1424 Baltimore St.
 Weis Market, 860 Carlisle St.



Residential Brush/Limb and Leaf Collection

The Township will collect limb and brush in the Spring and Fall of each year and collect leaves curbside in the fall. Please read the newsletter or visit our website www.pennntp.com for details on how and when to place your material curbside. You can also dispose of this material at H&H General Excavating Co. located at 660 Old Hanover Road in Spring Grove. H&H will accept leaves, brush, limbs and tree trunks only. These products can be delivered to their facility 7 days a week during daylight hours free of charge. Call 717-225-4669 or 717-225-1479 for details.

Lawn Maintenance

The Township Code states that property owners shall not allow the grass and weeds on their property to grow taller than 10" high. This includes the grass and weeds that grow in and along the roadway, curb and sidewalk areas. The Code also prohibits grass from being deposited onto the street. Please direct the mower discharge back to the yard area or pick up the grass in the street when finished mowing.

Thinking About a Yard Sale?

1. Yard sale permits can be issued for any 3 consecutive days from dusk to dawn Monday through Saturday. No Sunday sales are allowed. For current fee please contact the Township office at 717-632-7366 or go online at pennntp.com.
2. Permits can be issued for no more than four yard sales within a calendar year.
3. Signs advertising yard sales cannot be placed on any road sign, including stop signs, speed limit signs, signal poles, etc. Signs may be taped or tied (not stapled or nailed) to wooden utility poles. Signs on private property or in the public right of way may not impair vehicular sight distance.
4. Signs must provide information on the location of the sale, including street name and number as well as the date(s) of the sale. All signs must be removed immediately following the yard sale. Any sign not promptly removed or which represents a safety hazard will be removed by the Township at the expense of the permittee.

Snow Removal

All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions, including snow and ice.

Wastewater and Water Service

New homeowners are required to establish a sewer billing account at the Township office located at 20 Wayne Avenue. Sewer usage is billed quarterly in January, April, July and October. The rate is based on 7,000 gallons of usage. Every 1,000 gallons of additional usage and garbage disposal usage is subject to additional fees. Please contact the Township office or go to our website for current rates and additional fee information. For your convenience the Township is accepting online credit card payments for sewer bills. If you would like to take advantage of this service, please visit the Township website at www.pennntp.com. Click "Online Payment" and follow the prompt. Additional fees will be charged by the vendor for this service. **Water service for the Township is provided and billed by the Borough of Hanover, please contact them at 717-637-3877 to establish water service.**

Street Lights Are For Safety

Penn Township residents who have sidewalk/walkway lights installed on their property are required to have these lights lit from dusk to dawn. There are no exceptions. If your light is inoperable and in need of replacement, please contact the Township office for information of approved lighting poles and fixtures.

Can You See Your House Numbers?

Highly visible house numbers are essential for emergency response personnel. House numbers need to be a durable light reflecting material or a color that contrasts with the immediate background. Numbers need to be at least 3" high for residential buildings and at least 5 1/2" for non-residential uses.

Important Contacts

Township Office - 717-632-7366
 Monday - Friday 8am to 4:30pm
 Township Police Dept. - 717-637-8751
 Fire Dept - 717-637-4949
 Tax Collector - 717-632-7366 x1165
 Public Works - 717-633-6373
 Wastewater Treatment Plant - 717-637-1561
 Trash & Recycling - 717-637-1561
 email pennrecycle@comcast.net
For Emergencies Call 911
Township Web Site: www.pennntp.com

Follow Us On Facebook

Stay informed of any changes to existing laws, upcoming Township events, safety tips, snow emergencies and holiday closings.

The recycling center and Police departments share one Facebook page. Find both departments at "Penn Township Police, Hanover, PA"

Notice

The Township publishes a Newsletter in the Spring and Fall of each year. They are available at the Township office or recycling center. Also available to view online at www.pennntp.com. Please refer to the newsletter for the latest information concerning the Township.

Bulk Item Collection

The Township's bulk item pickup program was established to give residents a convenient method to dispose of **LARGE** bulk items. A good rule of thumb to identify what is **NOT** a bulk item is, **IF IT FITS IN A BAG, IT GOES IN A BAG.** Items that are small enough to be placed in a trash bag should not be bundled and placed curbside as a bulk item.

Examples of bulk items that can be placed curbside on your normal collection day include:

Mattress & Box Spring, Toilets, Tables - over 4 feet cut in 1/2, Dry Wall, Insulation, Ceiling Tiles - broken down and bundled, Wooden Doors - cut in 1/2, Windows - less than 4 feet by 4 feet - tape glass.
 Wood - pieces that won't fit in a trash bag should be bundled, maximum length 4 feet, maximum weight 50lbs.
 Furniture - ALL types - large entertainment centers must be broken down plus tied or taped.
 Carpet - max. width 4 feet, must be rolled & tied or taped, max. weight 50lbs. 1 roll per week

Examples of non-acceptable items:

Household Hazardous Waste, Styrofoam, Clothing or Fibers, Dirt, Gravel, Blacktop, Brick, Concrete, Shingles, Yard Waste, Televisions, Vacuums, Microwaves, Containers with Oil, Gasoline or Antifreeze

A bulk item does NOT need to be called in. Just set it with your Township bag. Limit of one item per week.

Items cannot be placed curbside prior to 24 hours before your collection day.

Large Metal Item Collection

Large metal items must be scheduled by 11:00am Wednesday, for collection on Thursday. Please call 717-637-1561

Examples of acceptable items:

Hot Water Heater, Air Conditioner, Refrigerator, Freezer, Washing Machine, Dryer, Dishwasher, Dehumidifier, Exercise Equipment, Grill, Bed Frame, Lawnmower (must be drained of oil and gas), Scrap Metal - bundled, maximum length 4 feet, maximum weight 50lbs .

Examples of non-acceptable items:

Paint Cans, Small Appliances, Pots and Pans, Batteries, Automobile Parts, Microwaves

Limit of one item per week. Items cannot be placed curbside prior to 24 hours before Thursday.

We also have a scrap metal dumpster at the recycling center. Please do NOT bring anything with freon.

How to Dispose of Paint

Paints and dyes in good usable condition may be able to be donated. An internet search such as "donate paint York PA" will show organizations that accept these materials for donation. Latex paints and dyes can also be disposed of in the regular trash. To prevent spillage, dry them using paint hardeners purchased at home improvement stores or mix them with an absorbent material such as shredded paper or kitty litter, and secure lids firmly. When disposing of aerosol paint cans, secure can caps firmly. Place all paint containers in a tightly closed garbage bag before disposing in the regular garbage. Oil-based paints are considered hazardous, and **cannot** be disposed of in your Township bag. All types of paints and dyes can be disposed at the York County Resource Recovery Center (YCRRC). For more information on YCRRC rates and hours, please visit their website at ycswa.com.

Curbside Recycling

Aluminum and Steel Cans
Empty Food, Beverage ONLY

Plastic Bottles, Containers and Jugs
Containers numbered 1, 2 & 5 with a capacity of five gallons or less ONLY.

Glass, Food and Beverage Containers
Clear, Brown and Green Bottles & Jars ONLY!

All lids should be removed and disposed of in the trash.

Recyclables must be loose in a container.
Do NOT place them in plastic bags.

Please don't fill the recycle bin over the edge on windy days.
The overflow of material is blown out of the bin and into the neighborhood. Use an additional bin or tub marked "RECYCLING." Free "RECYCLING" stickers are available at the Township office and the recycling drop-off center.

Unacceptable Items

Hangers	Windows, Mirrors, Ceramics	Newsprint
Styrofoam	Dishes, Bakeware	Magazines
Toys	Plastic Cups	Cardboard
Broken Glass	Plastic Tableware (Knives, Forks, etc.)	Aluminum Foil, Pie Tins
Hoses	Plastic Food Wrappers	Scrap Metal



For Questions Please Call
717- 637-1561 or email
pennrecycle@comcast.net

Penn Township Recycling Center Located at 1020 Wilson Avenue Hanover, PA.

THIS IS A SELF-SERVE FACILITY

HOURS: Monday – Friday 8:00am to 4:15pm Saturday 8:00am to 3:00pm Closed Sundays and Most Major Holidays

Newsprint, Junk Mail, Inserts & Shredded Paper: Place in container marked “**Newsprint**”. Items must be loose, tied or in brown paper bags. Please take material out of plastic bags.

Magazines: Place loose in container marked “**Magazines**”. Please, no newsprint comingled with the magazines.

Telephone Books: Place in the magazine trailer in container marked “**Phone Books**”.

Eyeglasses, Cases and Hearing Aids: Place in bucket marked “**Eyeglasses & Hearing Aids**”. Only complete eyeglasses and hearing aids. We donate them to the Lion’s Club for needy families.

Plastic Shopping Bags: Place in barrel marked “**Plastic Bags**”. Please, no other type of plastic material, **shopping bags only**.

Corrugated and Cardboard: Must be broken down, can be loose or placed in boxes, brown paper bags or tied. Place in trailer marked “**Cardboard**”. The Township accepts both corrugated and cardboard. What's the difference? See examples below:

Corrugated: appliance boxes, moving boxes

Cardboard: shoe boxes, gift boxes, soda cases, cereal boxes, pizza boxes, dry food goods

No Waxed Inserts, No Soiled Pizza Boxes, and No Styrofoam: put into your Township bag.

Clothing and Textiles: Place bagged material in the Community Aid collection bin. This includes **ONLY** new and slightly worn items.

American Flags: Place in bin marked “**American Flags**”. The flags will be disposed of in a dignified manner by The Hanover Elks Lodge #763.

Scrap Metal: Place in the “**Metals**” dumpster. Mowers and motors must have the gasoline and oil drained. We cannot accept anything that contains Freon.

Electronics: TV’s, computers, stereos, microwaves, remote controls, cell phones, vacuums, microwaves, fans, lamps and small household appliances, just about anything with an electric cord. We accept from **York County Residents Only**. Please remove all batteries. If alkaline you may dispose of in your Township bag. If rechargeable see below.

Rechargeable Batteries Only: lithium ion (Li-On), nickel cadmium (Ni-Cd), and nickel metal hydride (NiMH). Place in container marked “**Rechargeable Batteries**”. All auto, lawn mower, marine and motorcycle batteries are accepted at Auto Zone, Advanced Auto and Battery Warehouse. All household batteries such as AA, AAA, C, D and 9 volt can be disposed of in your Township bag.

Ink Cartridges: Place in bin marked “**Ink Cartridges**”.

NO DISPOSING OF MATERIAL EXCEPT DURING POSTED HOURS OF OPERATION. AREA IS UNDER 24-HOUR VIDEO SURVEILLANCE.

Above guidelines strictly enforced. Violators will be subject to fines and penalties by Ordinance #434, as amended.

Clothing and Textiles Recycling

The Penn Township Commissioners have an agreement with the Community Aid Thrift Store located in the South Hanover Shopping Center alongside Giant Foods. When you recycle clothing and textiles by depositing them into a Community Aid bin located in the Township, including the Township’s recycling center, you are not only helping your neighbors in need, but also supporting the Township’s recycling program. You are encouraged to drop your clothing and textiles into one of their light brown clothing collection bins.

Ways to Recycle Other Items

Used Antifreeze (No Contamination)

Hanover Lube & Brake - 717-637-3011

Used Motor Oil (No Contamination)

Advanced Auto - 717-633-3636

Auto Zone - 717-637-3656

Cooper Motors - 717-632-4225

Hanover Lube & Brake - 717-637-3011

South Hanover Wal-Mart - 717-630-8211 ext. 143

Contaminated Oil, Gasoline and Kerosene

Zeigler Service Center (Spring Grove) - 717-225-5612

All Propane Gas Cylinders Up To 20lbs.

Aero Energy (New Oxford) - 717-624-4311

Concrete, Brick, Block and Top Soil

Gettex LLC - 717-321-3155

Bubble Wrap, Air Pouches & Polystyrene Peanuts

Can go in the trash or recycled below:

Black Rose Antiques and Collectibles - 717-632-0589
(Bubble Wrap Only)

Parcel Plus– 717-632-5896

UPS Store - 717-646-1118

Appliances Containing Freon

B & K Appliances, (New Oxford) - 717-624-2412
9:30am to 6pm Monday - Friday; 9am to 2pm Saturday

Fire Extinguishers

WFX - 717-633-1010 * fees may apply

Compact Fluorescent Light Bulbs (no tubes)

Can go in the trash or recycled below:

Home Depot - 717-646-0140

Lowes of Hanover - 717-630-8700

Fluorescent Tubes

Can go in the trash or recycled below:

Batteries Plus Bulbs (York) - 717-718-3547 * fees may apply

Grass Clippings

Can go in the trash or recycled below:

Yellow Hill Farm (Biglerville) - 717-677-8188 or online yellowhill-farm.com

Styrofoam

Can go in the trash or recycled below:

Dart Container (Lancaster) - 717-390-0886, (Leola) - 717-656-2236

Free Residential Document Shredding

If you have sensitive or private documents that need to be destroyed, we offer shredding events in the Spring and Fall. The Township hires a company to shred confidential records for residents only at no charge. The shredded material is then recycled. See the Township newsletter or visit the Township web site for details on the next shredding event.

Permits

Per the Penn Township Zoning Ordinance Section 700.1, a permit must be obtained from the Township Zoning Officer before the erection, enlargement, repair, alteration, moving or demolition of any structure. This includes, but is not limited to swimming pools (regardless of whether they are permanent or seasonal), fences, storage sheds, decks, patios, and driveway extensions.

If you have any questions or concerns regarding building/zoning permits, please contact the Penn Township office - 717-632-7366 Zoning office (ext. 1150) or the Property Maintenance office (ext. 1152).

Parking

The Penn Township Code (which can be accessed on the Township website, www.penntwp.com, bottom right corner of the page) is a great resource for information pertaining to specific authorizations/violations in Penn Township. Some common parking violations prohibited by the Code are:

Township Code 300-26 (Parking Prohibitions) Prohibits parking a vehicle on or along a highway or other public property without a valid registration, valid certificate of inspection (PA vehicles), and/or an ascertainable VIN number (300-26 (A) (11) a,b,c). The Code also prohibits parking or leaving an unattended detached trailer on or along any public street in Penn Twp. (300-26, (B)(4)). [Added 9-15-2003 by Ord. No. 601]

Parking Areas

The Penn Township Zoning Ordinance Section 303.2d, states that the parking area shall be constructed of a stabilized base and shall be paved with concrete or compacted/rolled asphalt paving material. Parking on grass is not permitted.

Recreational Fires

Recreational fires are allowed with commercially purchased portable appliances such as chimineas and wood burning appliances for external use. The use of such appliances shall be as per the manufacturers specifications and be a minimum of 15 feet from any structure or combustible material.

Burn rings are allowed with burning contained within the ring and not located within 25 feet of any structure or combustible materials. When using burn pits they must be attended by an adult at all times.

Should you choose to do any type of burning, please be considerate of your neighbors to make sure the smoke created is not objectionable.

Materials that can be recycled such as newspaper, magazines and cardboard are prohibited from being used as a fuel source.