

MINUTES
PUBLIC WORKS COMMITTEE
November 4, 2024

The Penn Township Public Works Committee convened on Monday November 4, 2024, meeting at 7:55 p.m., following the Public Safety Committee Meeting. Present were Chairman Baile, Commissioners Heiland, Fanelli, Brown, and Elksnis. Also present were Police Chief Merwede, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer LeFevre, Township Manager Sweeney, and Assistant Township Manager Klinefelter. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the October 7, 2024, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Township Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Sheridan Press submitted their final plan, and Engineer Bortner calculated the bond amount to be \$301,621.20. Current Plans are:

- SL17-10 – Mustang Pointe, J.A. Myers
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-10 – 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction LLC
- SL24-03 – Holland Construction – 100 Blettner Avenue
- SL24-11 – 630 Westminster Avenue
- SL24-12 – 450 Fame Avenue and 15 Industrial Dr - Sheridan Press Final Plan
- SL24-13 – 7 Brew Coffee

2025 PUBLIC WORKS BUDGET: Township Engineer Bortner reviewed the purchases that will potentially be made for Public Works. Publican 408 is now requiring concrete finishers to be trained and certified. A white ford truck purchase for the Public Works Supervisor to replace his prior truck. Fifty percent of the truck purchase will be funded by the Sewer budget. Public Works is looking to replace the skid steer broom box (attachment) that was purchased in 2012. They are looking to replace the 1996 trailer they haul the rollers with that needs to be replaced. This current trailer and broom box would be posted on Municibid. In 2025 they are looking to order a tri-axel truck with a wing plow. Engineer Bortner is looking to purchase a brush chipper, funded by the recycling 902 grant. He is waiting to hear the status of the grant. Cardinal Drive playground equipment to be ordered to replace existing. The Public Works building is looking to purchase a copier for the facility. Commissioner Heiland said the long-distance telephone line on the budget can be removed.

MS4 UPDATE: MS4 Inspector Garrett is looking to replace some of the BMP Outfalls on some of the streets. Shawn was asked to test the water at the facility where a potential salt run off happened. He took the samples to the lab and is waiting for the results.

EXTENSION REQUESTS: Zoning Officer LeFevre reported the following extension requests:

- SL17-10 – Mustang Point
- SL22-01 – Water Street Four, LLC
- SL21-05 – Elsner Engineer Works, Inc
- SL24-03 – 100 Blettner Ave Holland Construction
- SL24-09 – Spring Garden St
- SL24-10 – 1085 Fairview Dr

RECREATION-LION’S CLUB OF HANOVER SERVICE PROJECT AT YOUNG’S WOODS: Township Manager Sweeney mentioned to the Commissioners that the Hanover Lions Club finished the picnic tables at Young’s Woods.

OTHER MATTERS: There were none.

CITIZEN’S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Laura Klinefelter
Township Secretary