

MINUTES  
PUBLIC WORKS COMMITTEE  
JANUARY 6, 2025

The Penn Township Public Works Committee convened on Monday, January 6, 2025, meeting at 7:10pm, following the Public Safety meeting. Present were Chairman Baile, Commissioners Heiland, Fanelli, and Elksnis. Also present were Chief Merwede, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer LeFevre, and Township Manager Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the December 2, 2024, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

ENGINEER'S REPORT: Township Engineer Bortner reviewed Aquaphoenix Scientific, 860 Gitts Run Road and discussed they received the NOT from the York County Conservation District. He recommends that they can have their bond released.

High Pointe at ROJEN Farms Penn South Phase S4 project is starting to finish up. Township Engineer Bortner recommends a bond reduction to the amount of \$338,388.60.

High Pointe South PH S2-S3 is ready to dedicate the sewers and the streets to the Township. Per the SALDO they can dedicate the streets in April. The Solicitor is reviewing the deed of dedication.

Township Engineer Bortner said money was budgeted for the small span bridge inspections. He discussed doing a certain amount of bridge inspections each year so they can be on a rotation.

Township Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans.

SL21-05 Elsner Engineering Works

SL24-03 Holland Construction

Both are saying they will be submitting performance bonds and the Commissioners will potentially be on the table to review.

MS4 UPDATE: MS4 Inspector Garrett received an illicit discharge report from EMA Coordinator Jeff Waltman regarding an oil spill from an accident at the intersection of Carlisle and Eisenhower. Inspector Garrett said there is an MS4 Taskforce meeting scheduled for January 9, 2025.

EXTENSION REQUESTS: There were none.

RECREATION: The Committee reviewed dates to schedule the Easter Egg Hunt. Commissioner Heiland suggested a rain date be scheduled as well. The Committee choose to schedule the Easter Egg Hunt for April 5, 2025, with a rain date on April 6, 2025. Township Manager Sweeney is going to look at what time the egg hunt normally begins.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:21pm.

Respectfully submitted,

Laura Klinefelter  
Township Secretary