

MINUTES
FINANCE COMMITTEE
SEPTEMBER 3, 2024

The Penn Township Finance Committee convened on Tuesday, September 3, 2024, at 6:31 p.m. Present were Chairman Brown, Commissioners Baile, Berlingo, Elksnis and Heiland. Also present were Police Chief Hettinger, Fire Captain Adams, Township Engineer Bortner, WWTP Superintendent Lank, Zoning Officer LeFevre and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the August 5, 2024, Finance Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

2024 REVENUE AND EXPENSE REPORT: Chairman Brown presented the revenue and expense report through August 31, 2024. The year-to-date revenue is 59.88% of what is budgeted, and expenses are at 45.86%.

2025 PENSION MINIMUM MUNICIPAL OBLIGATIONS: Chairman Brown presented the Minimum Municipal Obligations for the Township's three pension plans. The Non-Uniform Pension Plan, the total is \$224,999.70. For the Firefighter's Pension Plan, the total is \$195,345.78. And for the Police Pension Plan, the amount is \$258,785.14.

2025 BUDGET: Commissioner Heiland reported budgets were received from Public Works and Health and Sanitation, and the Chief is almost finished with his as well. Once all the budgets are ready and the presentations are complete, the Finance Chair and Co-Chair will review them together to ensure we're satisfied before discussing them publicly.

OTHER MATTERS: Budget meetings were set for Tuesday, October 29th, and November 13th, both beginning at 6 p.m. Commissioner Heiland requested Secretary Sweeney to obtain the projected tax income for 2025.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary