

MINUTES
FINANCE COMMITTEE
JULY 2, 2024

The Penn Township Finance Committee convened on Tuesday, July 2, 2024, at 7:00 p.m. Present were Chairman Brown, Commissioners Baile, Berlingo, Elksnis and Heiland. Also present were WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Commissioner Brown announced that there was an executive session held on July 1, 2024, following the Public Works committee Meeting to discuss personnel matters. Additionally, he announced that next month's Public Safety, Public Works, Finance and Health & Sanitation Committee meetings will be held on Monday, August 5, 2024, beginning at 6:00 p.m.

APPROVAL OF THE MINUTES: The minutes of the June 4, 2024, Finance Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: Tara Kauffman, Guthrie Memorial Library, 2 Library Place, shared a testimonial from an anonymous Penn Township resident highlighting the library's significant impact on her life and the community. The resident described the library as a safe, healthy place offering free Wi-Fi and activities, noting her son's participation from toddler programs to teen activities. Ms. Kauffman emphasized the heartfelt nature of such stories and thanked the Committee for their attention.

GUTHRIE MEMORIAL LIBRARY: Lizzie Baldwin, Director, Guthrie Memorial Library, 2 Library Place, presented Penn Township-specific statistics such as the number of residents with library cards and local programming. The Committee inquired about the library's future direction and the potential transition to becoming a branch of York County Libraries. Ms. Baldwin explained that while the library already receives IT support, delivery services, and some collection materials from York County Libraries, becoming a branch would streamline administrative functions. Financial support from the county and state comprised 25% of the library's budget and would remain unchanged. She emphasized the need for increased donations and municipal support. The Committee asked Ms. Baldwin to provide how many households utilize the library rather than individual card numbers. Ms. Baldwin stated that she will gather the information and present it during their annual presentation at the October Committee meeting.

2024 REVENUE AND EXPENSE REPORT: Chairman Brown presented the revenue and expense reports through June 30, 2024. The year-to-date revenue is 51.61% of the budgeted amount, while expenses are at 35.08%.

HANOVER AREA CHAMBER OF COMMERCE WAIVER REQUEST: The Committee received a request dated June 14, 2024, from The Hanover Area Chamber of Commerce for a waiver of

sign permit fees for the Snack Town Street Fair to be held Saturday, July 13, 2024. Chairman Brown reported this is an annual request. The Committee recommended approving the waiver.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary