

**PENN TOWNSHIP 20 WAYNE AVENUE HANOVER, PA 17331**  
**717 632-7366 717-632-2464(fax) pennadmin@comcast.net**

No. \_\_\_\_\_  
Street \_\_\_\_\_

Application for: *Building Zoning HVAC Replacement* Permit # \_\_\_\_\_

**IF ANY WORK IS STARTED PRIOR TO PICKING UP THE APPROVED PERMIT, CHARGES WILL BE FILED WITH THE DISTRICT JUSTICE. RESULTING FINES COULD BE UP TO \$1,000.**

**PROPERTY INFORMATION**

Property Location: \_\_\_\_\_ Lot: \_\_\_\_\_, Hanover, PA 17331  
Subdivision Name: \_\_\_\_\_

**OWNER INFORMATION Map: Parcel:**

Owner/Leasee: \_\_\_\_\_ Phone/Cell: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ EMAIL Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**BUILDING/ZONING PERMIT INFORMATION**

**Plumb Permit \_\_\_\_\_ Sewer Permit \_\_\_\_\_**

Description of Work: \_\_\_\_\_

New  Repair  Addition  Demolish  Alteration

**Total Cost of Work:** \_\_\_\_\_ **Estimated Start Date:** \_\_\_\_\_

Cost Breakdown:

Dimensions:

Electric	\$		Roof	\$	Number of Stories	
Plumbing	\$		Fence	\$	Total Floor Area	
HVAC	\$		Remodel	\$	Total Land Area	
Other	\$		Other	\$	Central A/C (Yes/No)	

**CONTRACTOR INFORMATION**

**MUST HAVE PROOF OF WORKER'S COMPENSATION INSURANCE (COI) OR A SIGNED WAIVER**

Contact: \_\_\_\_\_ Contractor: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ **PA REGISTRATION #** \_\_\_\_\_  
Email: \_\_\_\_\_

**BUILDING INFORMATION**

Residential: One Family Dwelling Y / N Two Family Dwelling Y / N Accessory Structure Y / N

Non-Residential: Specific Use \_\_\_\_\_ Use Group \_\_\_\_\_  
Changes in use: Y / N If Yes, indicate former use: \_\_\_\_\_  
Maximum Capacity Load: \_\_\_\_\_ Maximum Live Load: \_\_\_\_\_  
Sprinklered: Y / N

Is the site located within an identified flood hazard area? Y / N

Will any portion of the flood hazard area be developed? Y / N

Are there any easements or rights-of-way on the property? Y / N

Are there any deed restrictions on the property? Y / N

Is the property served by public water? Y / N

Is the property served by public sewer? Y / N

Name \_\_\_\_\_

PLOT PLAN, MATERIAL LIST, SET PLANS



**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. I further certify that information given is true and correct to the best of my knowledge.

I fully understand issuance of a permit does not bar prosecution or other legal action for violations of the Pennsylvania Uniform Construction Code, Act 45 of 1999 as amended (UCC) and that a building code official (BCO) may suspend or revoke a permit issued under the UCC if I do not make the required changes directed by the BCO, when the permit is issued in error, on the basis of inaccurate or incomplete information or in violation of any act, regulation, ordinance or the UCC.

I acknowledge that any and every person who performs work associated with the application, permit, and the plans will fully and wholly comply with the Act of June 2, 1995 (P.L. 736), known as the Pennsylvania Workmen’s Compensation Act, as amended. I will hold Penn Township harmless for any liability whatsoever arising from the approval of this application, the issuance of any permit or any work performed as a result of this permit.

I acknowledge that Penn Township must approve or deny a residential construction permit for one-family, two-family, utility and miscellaneous use structures within 15 business days of filing date and commercial construction permit within 30 business days. **I acknowledge that no change in grade or elevation of any township easement or right-of-way is allowed and that any structure and/or landscape material placed within such easement or right-of-way is subject to removal at the owner’s expense. I further acknowledge my responsibility to notify Pennsylvania One Call and have all utilities properly marked.**

**Please be advised that a Stormwater Permit is required for all projects with the exception of decks and fences.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_

For Office Use:

Processed by: \_\_\_\_\_

Date: \_\_\_\_\_