

MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
October 21, 2024

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, October 21, 2024. President Elksnis called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Baile, Berlingo, Brown, Heiland, and Elksnis. Also present were Solicitor Sabol, Police Chief Merwede, WWTP Superintendent Lank, Manager Sweeney, Zoning Officer LeFevre, and Township Secretary Klinefelter.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held Monday, October 7, 2024, following the Public Safety/Public Works meeting to discuss personal matters. Additionally, there will be an executive session this evening following the Board of Commissioners' meeting to discuss legal and personnel matters.

APPROVAL OF THE MINUTES:

The minutes of September 16, 2024, the Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: None.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioners Heiland/Berlingo moved to approve the 2025 Klugh Animal Control Agreement. Motion carried.

Personnel – Commissioner Heiland:

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Planning – Commissioner Baile:

Commissioners Baile/Berlingo moved to deny a request dated September 9, 2024 from William Proctor for a waiver to section 513a (Easements, Width and Location) of the Subdivision and Land Development Ordinance for an installed fence and accessory building. Motion Carried.

Commissioners Baile/Brown moved to approve a request for a modification to an approved Subdivision and Land Development plan for Stonewicke V, SL21-000001, landscaping plan for lot 9. Motion Carried.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision and Land Development Plan was submitted for formal filing:
SL27-11 630 Westminster Ave-Maitland Investment Corp
SL24-12 450 Fame Avenue-Sheridan Press

Commissioners Baile/Brown moved to approve the following Subdivision and Land Development Plans:

SL24-09 KEEL,LP
SL24-10 John M. G Lisa A. Deihl
Motion Carried

Finance – Commissioner Brown:

Commissioners Brown/Heiland moved to approve Township warrants in the amount of \$2,475,336.03. Motion carried.

Commissioners Brown/Heiland moved to adopt the amended 2025 Minimum Municipal Obligations for the Penn Township's Firefighter's Pension Plan in the amount of \$196,046.79. Motion carried.

Commissioners Brown/Heiland moved to adopt the amended 2025 Minimum Municipal Obligations for the Penn Township's Firefighter's Pension Plan in the amount of \$221,385.74. Motion carried.

Health & Sanitation – Commissioner Berlingo:

Commissioners Berlingo/Brown moved to adopt Resolution No. 1039, adopting Local Pretreatment Discharge Limits for Penn Township dischargers to the Hanover Regional Wastewater Treatment Facility. Motion carried.

OLD BUSINESS: There was none.

NEW BUSINESS:

Commissioners Heiland/Brown moved to accept the resignation of Commissioner Berlingo effective October 31, 2024. Motion carried.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS:

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Brown moved for adjournment at approximately 7:09 p.m. Motion carried.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary