

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JULY 15, 2024**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, July 15, 2024. President Elksnis called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Baile, Berlingo, Brown, Heiland, and Elksnis. Also present were Solicitor Hovis, Police Chief Hettinger, Fire Captain Boyce, WWTP Superintendent Lank, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced the August Committee meetings for Public Safety, Public Works, Finance and Health & Sanitation will be held on Monday, August 5, 2024, beginning at 6 p.m.

National Night Out will be held on Tuesday, August 6, 2024, from 6 p.m. to 8 p.m. at Emory H. Markel Middle School.

An executive session will be held this evening following the Board of Commissioners meeting to consult with the solicitor on personnel and other legal matters.

APPROVAL OF THE MINUTES:

The minutes of the June 17, 2024, Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioners Heiland/Berlingo moved to approve the settlement agreement with the Penn Township Police Department Patrolmen's Association concerning a cost-of-living wage increase the Association maintains should be awarded to retired members of the Association. Motion carried.

Commissioners Heiland/Berlingo moved to adopt Ordinance No. 867, amending and adopting the 2018 Edition of the International Fire Code. Motion carried 5-0 on a roll call vote.

Commissioners Heiland/Berlingo moved to approve the Hanover Public School District Homecoming Parade to be held Friday, October 4, 2024. Motion carried.

Personnel – Commissioner Heiland:

Commissioners Heiland had nothing to report.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Commissioners Baile/Heiland moved to authorize the purchase of a Petro Ved PV200 with a new pedestal from PWI in the amount of \$10,968.69. Motion carried.

Commissioners Baile/Heiland moved to adopt Ordinance No. 864, adopting as public roads portions of Fieldstone Drive, Kaitlyn Drive, Lark Avenue, Meadow Lane, Cantera Way, Maple Lane, Red Rock Run, Ripple Drive, Alabaster Run, and Granbury Crossing located in Penn Township, York County, Pennsylvania. Motion carried 5-0 on a roll call vote.

Commissioners Baile/Heiland moved to adopt Resolution No. 1033, authorizing the sale of excess public works equipment.

Planning – Commissioner Baile:

Commissioners Baile/Brown moved to set the bond amount for LCBC – Hanover Land Development Plan in the amount of \$504,038.96. Motion carried.

Commissioners Baile/Brown moved to reduce the bond amount for Stonewicke Phase I from \$1,867,512.21 to \$77,495.00, and Stonewicke Phase II from \$732,560.90 to \$30,800.00. Motion carried.

Commissioners Baile/Brown moved to authorize the Township's solicitor, Steven M. Hovis to execute a stipulation agreement for Penn Township v. Penn Township Zoning Hearing Board in connection with a land use appeal regarding Homewood at Hanover. Motion carried.

Commissioners Baile/Heiland moved to approve a request dated May 31, 2024, from Hanover Land Services, Inc., on behalf of Devener Landing for a waiver to Section 505.a & 505.k (Curbs), 505.a & 505.k.1 (Sidewalks), 506.e (Minimum Distance Between Centerlines) and 508

(Blocks) of the Penn Township Subdivision and Land Development Ordinance in regards to their Preliminary / Final Land Development Plan. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision and Land Development Plan was submitted for formal filing:
SL24-08 Carroll County Christian Center, Inc. – 899 Baltimore Street

There were no Subdivision and Land Development Plans for approval.

Commissioners Baile/Brown moved to approve the following extension requests due to expire October 21, 2024:

SL24-05 LCBC Hanover – 1054 Broadway
Motion carried.

Finance – Commissioner Brown:

Commissioners Brown/Heiland moved to approve Township warrants in the amount of \$1,767,525.69. Motion carried.

Commissioners Brown/Heiland moved to authorize the purchase of website design services with Why Not Advertising in the amount of \$16,697.00 for the initial setup. Motion carried.

Commissioners Brown/Heiland moved to approve a request dated June 14, 2024, from the Hanover Area Chamber of Commerce for a waiver of sign permit fees for the Snack Town Street Fair that was held on Saturday, July 13, 2024. Motion carried.

Health & Sanitation – Commissioner Berlingo:

Commissioners Berlingo/Heiland moved to adopt Ordinance No. 865, adopting certain sewer facilities as public sanitary sewer easements, manholes and laterals appurtenant thereto situate in the streets located in Stonewicke Phases I and II, situate, lying and being in Penn Township, York County, Pennsylvania. Motion carried 5-0 on a roll call vote.

Commissioners Berlingo/Heiland moved to adopt Ordinance No. 866, amending Ordinance No. 434 Regarding the Frequency of Recycling Drop Off for Apartment Complexes, Condominium Complexes, Mobile Home Parks, Commercial and Institutional Users. Motion carried 5-0 on a roll call vote.

OLD BUSINESS: There was none.

NEW BUSINESS: Commissioners Berlingo and Elksnis reported the Fire Commission is developing job descriptions for two positions that they may be seeking to fill in the near future; an EMS Coordinator and an Assistant Fire Chief.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: Mr. Lenny Rice of 125 Hirtland Avenue requested an update on the search for a new Township Manager. The Board responded that the search is actively ongoing and that a decision is expected to be made soon.

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Brown moved for adjournment at approximately 7:13 p.m. Motion carried.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary