

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JANUARY 20, 2025**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, January 20, 2025. President Elksnis called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Baile, Fanelli, Heiland, and Elksnis. Also present were Solicitor Sabol, Police Chief Merwede, Township Engineer Bortner, WWTP Superintendent Lank, Manager Sweeney, and Zoning Officer LeFevre.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held Tuesday January 7, 2025, following the Health & Sanitation Committee Meeting to discuss personnel matters. Commissioner Elksnis also announced there will be an executive session this evening following the meeting to consult with the solicitor on legal and personnel matters.

RESIGNATION OF THE PLANNING COMMITTEE:

Commissioners Elksnis/Heiland moved to accept the resignation of Ron Arnold from the Planning Commission effective January 12, 2025. Motion carried.

APPOINTMENT TO THE BOARD OF COMMISSIONERS:

Commissioners Elksnis/Heiland moved to nominate Ron Arnold to the Board of Commissioners effective immediately. Motion carried unanimously on a roll call vote.

Notary Donna Sweeney administered the Oath of Office to Commissioner Ron Arnold.

Commissioner Elksnis announced that Commissioner Ron Arnold has been appointed as Chair of the Finance Committee and will also serve on the Police & Fire Pension Board and the Planning Commission. Commissioner Matthew Baile has been designated as the alternate member for the South Western Recreation Committee.

APPROVAL OF THE MINUTES:

The minutes of December 16, 2024, the Board of Commissioners meetings were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: There were none.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioners Heiland had nothing to report.

Personnel – Commissioner Heiland:

Commissioners Heiland/Fanelli moved to appoint Jennifer Mosier Weaver to the Penn Township Planning Commission, said term to expire May 2026. Motion carried.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Planning – Commissioner Baile:

Commissioners Baile/Heiland moved to accept the final inspection of Aquaphoenix Scientific, 860 Gitts Run Road, thus releasing the bond in the amount of \$9,926.97. Motion carried.

Commissioners Baile/Heiland moved to reduce the performance bond for High Pointe at ROJEN Farms Penn South Phase S4 from \$520,319.80 to \$338,388.60. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision and Land Development Plan was submitted for formal filing:

SL24-15 60 Radio Road – Joann Neiderer

There were no Subdivision and Land Development Plans submitted for approval.

There were no Subdivision and Land Development Plans submitted for and extension.

Finance – Commissioner Heiland:

Commissioners Heiland/Fanielli moved to approve Township warrants in the amount of \$1,873,502.97. Motion carried.

Commissioners Heiland/Fanelli moved to adopt Resolution No. 1046, reducing the Police Pension contribution for 2025. Motion carried.

Health & Sanitation – Commissioner Fanelli:

Commissioner Fanelli had nothing to report.

OLD BUSINESS: There was none.

NEW BUSINESS: There was none.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: There were none.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:09 p.m. Motion carried.

Respectfully submitted,

Laura Klinefelter,
Township Secretary