

MINUTES
HEALTH & SANITATION COMMITTEE
JANUARY 3, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, January 3, 2023, at 6:30 p.m., following the Public Works Committee Meeting. Present were Chairman Berlingo, Commissioners Allison, Brown, Elksnis and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, WWTP Superintendent Lank, Township Engineer Bortner, and Township Secretary Sweeney. Fire Chief Clouser arrived approximately 7:15 p.m. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the December 6, 2022, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported Joao & Bradley had to be contacted due to a sinkhole forming around a manhole that is located at 2221 Broadway in close proximity to the property owner's driveway. They will need follow-up in the spring when they complete the punch list.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported that he had nothing to report since last month, the Township is still waiting for supplies for Breezewood Drive.

NPDES PLANT PERMIT UPDATE: WWTP Superintendent Lank reported the permit application was submitted last December and the permit expired June 30th of 2022. This is not uncommon; it can sometimes take years to get a new permit issued and you just continue to operate under the old one. DEP sent the Township a letter of deficiency on December 2nd, which contained a list of items that needed follow-up or additional information. The response was sent on December 27th by GHD, our engineer, because our response was due within thirty days of the letter.

OTHER MATTERS: WWTP Superintendent Lank reported a notice was received from the Public Utility Commission, who manages the One Call System. They were requesting an Alleged Violation Report concerning an incident that occurred on June 3rd, 2022, where the contractor hit an underground electric line. He reported we had no details in house, but our engineer GHD had an inspector on site during the event, he filled out the requested report and included the Inspectors notes on the event.

Commissioner Elksnis asked for an update on the new televising system. WWTP Superintendent Lank reported that a new camera rig was purchased, replacing the very

old, outdated rig. They were able to trade the old van for \$33,000. The van is currently getting outfitted with camera equipment, the estimated date of delivery is April of 2023.

Chairman Berlingo addressed the citizens in attendance. She stated the Penn Township refuse bag increase occurred on January 1, 2023. The bags increased from \$4 to \$6 and was voted on by the Board of Commissioners on December 19, 2022. The increase is directly related to Penn Waste increasing cost for the collection of the bags. In 2022 the cost was \$2.37 to collect the bag. The cost has increased to \$4.24 for 2023, \$4.49 for 2024, and \$4.76 for 2025. The cost of fuel and services continues to increase, which affects our cost for bag collection but also the cost for curbside recyclables collection, and bulk item pick up. The rate of disposing of the trash has increased as well.

WWTP Superintendent Lank reported the benefits of the pay as you throw trash disposal system. This system encourages recycling, the more you recycle, the less trash you have. Other costs that go into the bag include tipping fee, recycling center, electronic recycling, metal and bulk item pick up, brush and limb collection, and shredding events. The Board has investigated other systems, and the pay as you throw is the most economical.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

There were several citizens in attendance and asked questions, had comments regarding the cost of refuse bags. Those residents were: Shane Snyder, 146 Mussetta Street; Theresa Bocklage, 213 Jasmine Drive; Rebecca Jacoby, 5 Timber Lane; Alec Paul, 1242 Brian Lane; Robert Gunnarsson, 48 Cardinal Drive; Leonard Rice, 125 Hirtland Avenue; Gail Larman, 8 Heights Avenue; Gina De Maria, 8 Meadowview Drive; Brooks DeAdder; 30 Kaitlyn Drive; Troy Thomason, 115 Little John Court. Questions and Comments were addressed by the Committee members.

The meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
FEBRUARY 7, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, February 7, 2023, at 7:08 p.m., following the Finance Committee Meeting. Present were Vice-Chairman Elksnis, Commissioners Allison, Brown, and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Lank, and Township Secretary Sweeney. Chairman Berlingo was present via cellphone. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the January 3, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported Penn Township's crew will be wrapping up the installation of the remaining gravity lines and manholes associated with the Hershey Heights pump station. He reported he attended the pre-construction meeting held on-site last week with York County Conservation, our GHD Engineer and representatives from Conewago Enterprises. Conewago Enterprises has started the installation of the pump stations, beginning with Oak Hill.

WWTP Superintendent Lank reported they have started to draft letters for the residents of Oak Hill and Hershey Heights for Public Sewer Connection.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported that the crew will be starting the Janet Street project within the next couple of weeks.

He reported that they are still waiting for materials for the Breezewood Drive project.

NEWSLETTER: WWTP Superintendent Lank reported the deadline to submit articles for the newsletter is Friday, March 3, 2023. The newsletter is scheduled to be distributed in the Merchandiser the week of April 5, 2023.

OTHER MATTERS: WWTP Superintendent Lank reported the new digital sign base will be poured next week and the electrical conduit has been installed from the recycling building to the site.

Vice-Chairman Elksnis reported that per the Penn Waste collection employee that he has noticed a considerable increase in recycling due to the trash bag cost increase.

Manager Rodgers reported sewer shut-offs were suspended during COVID. She would like to reinstate the procedure for owner occupied properties for delinquent sewer accounts. The committee agreed to start the procedure for all; owner occupied, and tenant occupied delinquent sewer accounts.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

Mr. William Bowman, 123 Oak Hill Drive had questions regarding the Oak Hill/Hershey Heights Sewer installation. The Committee addressed his concerns.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
MARCH 7, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, March 7, 2023, at 6:52 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Allison, Brown, Elksnis and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Lank, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the February 7, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported the sewer crew completed their portion of the gravity lines and manholes of Hershey Heights. Conewago Enterprises started the installation of the wet wells and valve vaults of both locations. They appear to be making good progress due to the mild weather.

The letters have been prepared for the residents in regards to sewer connection. Some of the residents have begun getting quotes as PA-1 calls have been coming into the sewer department from excavators for many homes in the area.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported the crew started work on the installation of gravity lines and manholes for Janet Street the week of February 20th.

He reported that they are still waiting for materials for the Breezewood Drive project.

SHREDDING EVENT: WWTP Superintendent Lank reported the annual shredding event includes a food drive and is going to be held on Saturday, April 22, from 8 am to 1 pm at the recycling center. There will be a five-file box limit and the food items will be donated to New Hope Ministries.

OTHER MATTERS: WWTP Superintendent Lank reported the newsletter will be delivered with the Merchandiser the week of April 4th.

He is getting updated quotes for the installation of alarm monitoring equipment for three of the pump stations. Once the Oakhill/Hershey Heights project is completed, he would like to install the same equipment at both of those stations as well.

They are prepared for the arrival of the new digital sign. The electrical breaker needs to be installed and the disconnect at the sign needs to be installed, however direction will be needed from the sign company for locations.

They will be moving forward with a project to eliminate the Grandview Acres Pump Station, also known as Cardinal Drive Pump Station. The flow will connect to the ongoing development of High Pointe at Rojen Farms. Easements and right of ways are being prepared as well as a wetland study. The final design is still being adjusted for the best fit to the area, as it involves a detention pond and a small waterway. This project had been worked on leading up to the design from 2015 for the development. It will involve 132 EDU's that are currently coming to our treatment facility and send them to Hanover Borough via the new pump station at High Pointe. The development has moved considerably faster than anticipated due to the current market, which is why it has surfaced so suddenly. It has been included on the yearly Chapter 94 reports, but it was pushed out to 2027.

Campbell's (Snyder's-Lance) has contacted WWTP Superintendent Lank requesting to purchase an additional 30,000 gallons per day. The request was previously denied based on the fact that their discharge was already exceeding the limits to the point that they had received 3 notice of violations between May and November during 2022. They have gotten better treatment in the last few months, but believe they need to establish a better track record. One of their results in December was just under their limit. The Committee recommended waiting six months then revisit the request for discussion.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

Mr. William Bowman, 123 Oak Hill Drive, Ms. Cindy Staley, 865 Hershey Heights Road, and Mrs. Judy Sieg, 853 Hershey Heights Road had questions regarding the Oak Hill/Hershey Heights Sewer installation. The Committee addressed their concerns.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
APRIL 4, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, April 4, 2023, at 7:49 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Allison, Brown, Elksnis and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Lank, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the March 7, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported the concrete wet wells and valve vaults have been set at both pump station locations. The electrical contractor should be starting the week of April 17th for the rough in. The sewer crew repaired a small sinkhole over the line that was installed at the Hershey Heights Pump Station location.

He reported there has been some recent discussion on how to best handle the inspections for abandonment of the septic tanks. Due to the infrequency of the this type of work, there are no formal permit procedures in place. It is spelled out in the sewer use ordinance that the tanks must be pumped out and backfilled with stone. There will be a plumbing permit for the installation and tie-in of the new laterals. The tanks will be pumped one last time, which the pumper should supply a typical pumping certificate, so the only issue is the tank backfilling. Our Sewer Enforcement Officer believes it should be inspected and there would be a charge of \$92 for one hour of his time per residence. Superintendent Lank asked the Committee on guidance if a permit should be created for the inspections and should there be a charge to recoup the inspection costs. The Committee suggested contacting our third-party inspector to see if he could inspect the backfilled tank when he is present to inspect the laterals.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported the crew has been steadily working on the Janet Street Project and has completed about 80% of the job. They have hit rock and will need to rent a hammer for the excavator to get through the rock.

He reported that they are still waiting for materials for the Breezewood Drive project.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported the Township is waiting on right-of-ways and a wetland study to finalize the prints and materials list for the project.

SHREDDING EVENT: WWTP Superintendent Lank reported the annual shredding event includes a food drive and is going to be held on Saturday, April 22, from 8 am to 1 pm at the recycling center. There will be a five-file box limit and the food items will be donated to New Hope Ministries.

ELECTRONICS RECYCLING/BATTERIES: WWTP Superintendent Lank reported batteries will have to be removed from electronic devices with the exception of computers, laptops and phones. They have the potential to start a fire when the items are shredded for recycling. All alkaline batteries (AA,AAA,C,D etc) are just disposed of in the trash. Boxes have been supplied by Rechargeable Battery Manufacturers, for the return of rechargeable batteries to be recycled at no cost. The batteries have to be placed in plastic bags then placed in a box, which is prepaid UPS for return shipping. Any item that is too difficult or too small for battery removal can just be disposed of. This began the week of March 20th. He attended a meeting with the York County Solid Waste Authority for the implementation of these changes and to receive our first set of battery boxes.

OTHER MATTERS: WWTP Superintendent Lank reported the electronic sign was installed on Wednesday, March 22nd, and training occurred on Friday, March 24th. Kim has taken additional training and has programmed several messages. She has already set up several messages for upcoming events and they are to start automatically by a schedule she created.

He also reported he received notification the camera truck is almost finished, and we should have it here in a few weeks. We will be scheduling training as soon as it arrives.

They have been working on plant security by repairing several door mechanisms and getting locks fixed. At least \$3,000 was saved by ordering parts and doing the work in-house. Work was quoted by two different companies, and it just seemed a bit too much money to outsource.

Confirmation was received that PCA (Packaging Corporation of America) will be leaving the Township. It will be sometime in May or possibly June, but we will be receiving a formal letter as the time gets closer. They are one of our permitted industrial users of wastewater.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

Mr. William Bowman, 123 Oak Hill Drive, Ms. Cindy Staley, 865 Hershey Heights Road, and Mr. Andrew Novosedliak, 910 Hershey Heights Road had questions regarding the Oak Hill/Hershey Heights Sewer installation. The Committee addressed their concerns.

The meeting was adjourned at 8:22 p.m.

Respectfully submitted,
Donna M. Sweeney, Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
MAY 2, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, May 2, 2023, at 7:24 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Allison, Brown, Elksnis and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Lank, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the April 4, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported Conewago returned onsite after a few weeks working on mechanicals in the wet wells, valve vaults and earth work at Oak Hill. The electrical contractor should be on site soon to start their rough in. A walk through will take place on May 4th of the project sites with Joao & Bradley to generate a final punch list. Present will be representatives from GHD, our engineer, the Township Manager, WWTP Superintendent, Assistant WWTP Superintendent, and the Public Works Supervisor.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported the sewer installation is complete, the Township is waiting for Bon Ton to switch from their grinder pump to the new gravity lateral. Once that is complete the station will be dismantled, and the lower section of the wet well will be backfilled.

He reported that they are still waiting for materials for the Breezewood Drive project and hoping to begin the project once school dismisses for the summer.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported the Township is waiting on right-of-ways and a wetland study to finalize the prints and materials list for the project.

SHREDDING EVENT: WWTP Superintendent Lank reported the annual shredding event and food drive held on Saturday, April 22nd was a great success. There were 47 bins shredded for 11,750 lbs., and 1,060 lbs. of food donated to New Hope Ministries. He asked the Committee if he could schedule the fall shredding event for October 21st. The Committee agreed.

OTHER MATTERS: WWTP Superintendent Lank reported the new camera truck was delivered on April 20th and they received initial training. They have used it a few times in the Oak Hill area for pre-paving televising and to test the rig.

The Sewer Crew roller is in for repairs due to a leaking drum seal, it will be about \$1,200 in parts and an estimate of \$6,000 total. The steering linkage is getting worn and would cost another \$10,000 to fix, so due to it being a 1996 model, we are opting to just fix the leak and begin getting quotes for a replacement.

They are getting ready to replace both motors on the centrifuge, they are the originals and are showing signs of wear in the form of vibration. The cost of the motors is just over \$7,000 and the Township will be doing the installation ourselves.

They would like to move forward with pouring concrete pads for the landing gear of the recycle trailers. It was designed for 48-foot trailers and now we have 53-foot trailers which do not sit on the existing concrete and are sinking into the blacktop. We are trying to coordinate the work with a class for the Public Works employees to get certified in concrete work and we can get \$1,000 in reimbursement. The rough estimate for the work is \$3,500.

The computer that was purchased and loaded with the SCADA Software is unable to dial out for alarms. Superintendent Lank recently received a quote of \$14,000 to get it working. This was to replace his SCADA computer which is the only one with the current software for dialing out, and its obsolete. He fears the old tower will die and will lose alarm and monitoring functions. He would like to pursue quotes to replace the current system which is antiquated and obsolete as a budgetary item. The Committee recommended obtaining quotes.

The current disinfection system utilizes ultraviolet light to kill the micro-organisms prior to discharge into the creek. The UV bulbs, ballast and sensors are considered consumables, but they are guaranteed for a certain life expectancy. If they do not meet the guarantee, they are sent back for evaluation and the Township receives a partial credit, then they are recycled. The last batch was accidentally sent to the recycler and destroyed as no fault of the Township's, so the representative is giving us a 100% credit by giving us new bulbs, ballast, and a sensor worth approximately \$9,000.

Superintendent Lank is still seeking directions about allowing the adults with disabilities to tour the recycling center and the wastewater treatment plant. They have also inquired about volunteering at the recycling center. It would be a small group with supervision. The Committee agreed to tours with supervision.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

Mr. Jack Corriere, 114 Oak Hill Drive, and Mr. Dan Owen, 4240 Grandview Road had questions regarding the Oak Hill Hershey Heights Sewer installation project. The Committee addressed their concerns.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Donna M. Sweeney, Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
JUNE 6, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, June 6, 2023, at 7:17 p.m., following the Finance Committee Meeting. Present were Vice-Chairman Elksnis, Commissioners Brown, and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Lank, and Township Secretary Sweeney. Chairman Berlingo and Commissioner Allison were absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the May 2, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported Conewago has graded most of the Hershey Heights pump station site and is working on the retaining wall at Oak Hill pump station site. The electrical contractor, PSI, is working on installing the control panel and wiring at Hershey Heights and once the wall is established at Oak Hill, they will move to that location. Joao & Bradley are to start work on their punch list at both locations this week, most of the items are landscaping related. They have asked that residents help in watering the areas that are repaired so that the grass will take hold. Conewago has submitted Change Order #2, for unsuitable soil over-excavation for retaining wall, in the amount of \$17,763.83. They will dig out the trenches for the footing of the Oak Hill pump station retaining wall and build back up with stone to meet the compaction requirements needed. Conewago did continue working, no delay was incurred.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported the Township is waiting for Bon Ton to switch from their grinder pump to the new gravity lateral. The Crew has been working to complete the restoration in the area.

He reported that they are still waiting for materials for the Breezewood Drive project and should have what is needed to start by the end of June. They are hoping to have the section that would impact the school area completed prior to the beginning of the school year.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported the Township is waiting on right-of-ways and a wetland study to finalize the prints and materials list for the project.

REFUSE & RECYCLING CONTRACT AND BAG BID: WWTP Superintendent Lank reported there is approximately one years' worth of bags in inventory. He suggested

preparing to bid for bags by the first of the year. He suggested continuing the discussions of how the Board wishes to proceed in the future for trash service. It will take time to get a new plan ready for the next bidding cycle. The next order of bags will get the Township to the end of the initial 3-year contract, which does have an option for 2-one-year extensions. The Committee recommended Superintendent Lank to gather the information.

OTHER MATTERS: WWTP Superintendent Lank reported the Codorus Pump Station breakdown that started on May 19th and concluded on May 23rd, that the primary working pump had a seal failure which caused the raw wastewater to continuously run out of the pump and onto the floor. The back up pump also failed when they tried to operate it, which is why they had to have Smith's Septic continuously monitor and pump down the wet well around the clock. The Township had an emergency repair done on the pump and got it back in service on Tuesday, May 23rd. Township employees pulled the back up pump out and were able to make repairs and have successfully tested the pump. A new pump was ordered last fall for this station and repair parts, which are scheduled to be ready at the end of July. The total cost of the emergency work was \$29,025.00 for Smiths and \$5,833 for Motor Tech. The Township is very fortunate that the employees caught the issue with the pump before it was able to flood the station and cause more severe damage to the electrical components in the station.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
Mr. Wayne Singer, 896 Hershey Heights Road, and Mr. Jack Corriere, 114 Oak Hill Drive, had questions regarding the Oak Hill Hershey Heights Sewer installation project. The Committee addressed their concerns.

The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
JULY 3, 2023

The Penn Township Health and Sanitation Committee convened on Monday, July 3, 2023, at 6:53 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Allison, Brown, Elksnis and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and WWTP Superintendent Lank. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the June 6, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported the mechanical portion at Hershey Heights has been completed by Conewago and PSI is working on the control wiring. Conewago completed the drain system at Oak Hill and must finish the mechanical portion. PSI has started the placement of panels at Oak Hill but is waiting for Conewago to complete their portion before wiring can be completed. Joao & Bradley has not started their punch list, Superintendent Lank received an email stating that they plan to wait until it cools down to complete the restoration. They are concerned that they will not get any growth over the summer.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported the Township is waiting for Bon Ton to switch from their grinder pump to the new gravity lateral.

He reported that they have received the materials for the Breezewood Drive project and hope to get started later this month. The goal is to complete the section that crosses the road before the start of the school year.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported the Township is waiting on right-of-ways and finalized prints to order the materials for the project.

RECYCLE DEPARTMENT 1993 CHEVY BOX TRUCK: WWTP Superintendent Lank reported the truck only has 62,540 miles but is unsafe to drive. It has holes in the floorboard, seat frames are rusted out, frame is rusted with holes, there is a large hole in the frame where a leaf spring attaches, and the box floor is rusting through. He would like to take it to a salvage yard and dispose of it. According to the current price per pound the Township should get about \$700.00. The committee agreed for the disposal.

OTHER MATTERS: WWTP Superintendent Lank reported he received a right to know request from the Environmental Integrity Project, a non-profit group that investigates

polluters, requesting information regarding Hanover Foods. He reported that he had previously received a request the week he started, last September, requesting over two and a half years of data containing flows, loadings, reports, and any correspondence. This most recent request covers the period from then to now and he has sent the information to them the same day he received the notice.

Superintendent Lank reported that on June 3, 2022, Joao & Bradley hit an underground electric line that supplied power to 2221 Broadway. On December 28, 2022, he was informed that the PUC was investigating the incident and was requesting information. He contacted everyone involved and sent all the information he could find on January 3, 2023, to the commission. On June 29, 2023, he received the final ruling, and everyone involved (Met-Ed, Joao & Bradley, GHD, and Penn Township) was issued a monetary penalty and mandatory training. Superintendent Lank contacted the investigators, and found we are being fined because the previous superintendent supplied no report, but Superintendent Lank provided proof that the report was submitted, but no information was included. Based on the information that he had supplied plus the proof that a report had been filed, the Township's penalty has been waived. There will still be a record of the incident and training will still need to take place.

Commissioner Heiland reminded everyone in attendance that the August Committee meetings will be held on Monday, August 7th, beginning at 6 p.m.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

Mr. Jack Corriere, 114 Oak Hill Drive, appreciated the update on the Oak Hill Hershey Heights project that was posted on the website. He had other questions regarding the project. The Committee addressed his concerns.

The meeting was adjourned at 7:05 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
AUGUST 7, 2023

The Penn Township Health and Sanitation Committee convened on Monday, August 7, 2023, at 7:09 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Allison, Brown, Elksnis and Heiland. Also present were Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the July 3, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: Mr. Kenneth Dohm, 218 Moore Drive, was present to address the Committee regarding the refuse and recycling program. He is concerned about the price increase of the refuse bags. Chairman Berlingo addressed his concerns and explained the cost of the bag also includes the cost of bag creation, collections (Penn Waste), Tipping Fee, Recycling Center, and the vendor. She explained that it also helps offset the costs for paint collection, large items, metal collection, shredding events, and brush and limb collection. She explained that at the time, numerous options were investigated, and the pay as you throw was the most economical for all the residents. The contract is locked in for 3 years, 2 more to go. WWTP Superintendent Lank explained that this is not a for profit program. Chairman Berlingo stated that all options will be looked at upon renewal of the program and welcomed Mr. Dohm and any resident to attend meetings and express their input prior to contract renewal.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported the paving has just been completed at both sites and the fences should be going in this week. The electricians were prepared for electrical service to be connected at Oak Hill but Met-Ed decided they wanted to replace the pole first. The Township does not have a time frame for the pole, but an 811-call was placed and the work should be starting this week. The start up testing with the pump manufacture was pushed from August 1st to August 24th, which works out well for the electricians.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported the Township is waiting for Bon Ton to switch from their grinder pump to the new gravity lateral.

He reported the Breezewood Drive project started on July 21st, the crew dug down to expose the tie in point and Conewago core drilled. The crew set the second manhole on Friday and are now laying pipe to get across Breezewood Drive. They plan to set the manhole on the other side of the road and may stop after a few more pieces of pipe, depending on whether they are

needed for paving projects. The goal is to get across Breezewood Drive prior to the start of school and that will soon be accomplished.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported the Township is waiting on right-of-ways and finalized prints to order the materials for the project.

OTHER MATTERS: WWTP Superintendent Lank reported a notice of violation was issued to ESAB on July 14th for exceeding their solids and copper limits back in March and April. The Township didn't realize they had violated because they were only sharing flow data twice a year. Both items are due to excessive solids retention in their detention tanks. Superintendent Lank suggested that they clean out their tanks and requested monthly flow reports. They are in the process of testing their tanks in preparation for pumping them out.

He reported there have been issues with UTZ sending flow heavy in solids, so they are also going to pump their tanks down to check for solids.

There are issues with Snyder's (Campbell's). On July 26th when Township employees arrived to pick up the composite sample, there was a frothy type of sludge in the sampling manhole, but the sample was clear in the jug. This started an internal investigation at Snyder's because Superintendent Lank informed them that the Township does not accept that type of discharge and if someone was tampering with the sample the Township would turn them over to the authorities (DEP/EPA). Assistant Superintendent Kline and Superintendent Lank met with two managers on site to discuss the issue at hand and how serious the Township was taking the matter. Our facility was having some process issues at about the same time, which had a similar looking debris on top of our tanks that looked like the Snyders discharge. We have been monitoring them daily since the event and made sure they are aware that we are more closely monitoring them.

Commissioner Heiland asked the Committee if they had the chance to review the newsletter as it is going to print. The committee had no issues.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: Mr. Lenoard Rice, 125 Hirtland Avenue, had questions regarding the trash program, and asked the board to consider a hybrid system of bags and cans. Superintendent Lank reported that he had inquired recently about that type of system, he was informed that it is very labor intensive, and the price would increase.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
SEPTEMBER 5, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, September 5, 2023, at 6:59 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Brown, Elksnis and Heiland. Also present were Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the August 7, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported the pump stations were tested on August 23rd and 24th. Other than a couple of minor glitches, the testing went well. The pumps, controls and generators were tested for proper function. We did find one issue with a pump at the Hershey Heights Station, and Conewago was already getting it addressed by the manufacturer. We are scheduled to do a walk-through of both stations on September 7th, to generate a final punch list for Conewago and PSI electricians. The stations are substantially complete and can start accepting flow. We need to finalize an agreement for anyone wishing to utilize the payment plans before we can issue the letters to the residents. Should be before or by the Board of Commissioners meeting on the 18th of September. Joao & Bradley are scheduled to start working on their punch list on September 11th, to fix yards, settling issues and things associated with the sewer line installation. The information will be updated on the website.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported the Township is waiting for Bon Ton to switch from their grinder pump to the new gravity lateral.

The sewer crew has halted work on the Breezewood Project to help with other pressing projects, such as paving preparation. They have completed about 70% of the line to date, which was critical to get across the roadway prior to the start of school. They will continue and complete this project over the fall/winter months.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported the Township is waiting on right-of-ways and finalized prints to order the materials for the project.

NEWSLETTER/SHREDDING EVENT: WWTP Superintendent Lank reported the Fall/Winter Newsletter is on the website and scheduled for delivery next week with the Merchandiser. The shredding event is scheduled for Saturday, October 21st, from 8 am to 1 pm.

OTHER MATTERS: WWTP Superintendent Lank reported they had an annual DEP inspection of the plant on August 10th, which seemed to go well. They had an EPA audit/inspection of the Pretreatment Program which took place on August 15th, 16th, and 17th. It consisted of records checking, lab analysis review, protocol review and site inspections of Snyders/Campbells and UTZ. It was very thorough and detail oriented, which pointed out some issues that have already been addressed or will be soon. It will take about sixty days before a draft report is received.

There was a vulnerability assessment conducted by the South-Central PA Task Force, who works in conjunction with The Department of Homeland Security. It involved a review of our physical security, IT, alarms, protocols, procedures, and status of readiness. It is a free service provided, and it is considered confidential, and the results will only be shared with us.

Last month he reported that ESAB had been issued a notice of violation (07/14), for solids and copper exceedances. They did have their tanks pumped out and it appears their discharge has improved.

They continue to monitor Snyders/Campbells closely since the heavy discharge was seen in their discharge line on July 26th. They are setting the sampler almost every day at this point. They have not seen any abnormal discharge or poor results but being more diligent for now.

They are experiencing several electronics issues at the plant, some due to possible storm events but mostly the equipment has already exceeded its life expectancy. Not that all the equipment is going to fail, but it does tie up the staff for troubleshooting and repairs and we also need the help of outside sources for quite a bit of the issues involving software. We are not going to exceed our permit limits, as we have redundancies for that reason, just making the Committee aware in case some unexpected expenditure arises.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
OCTOBER 3, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, October 3, 2023 at 7:06 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Black, Brown, Elksnis and Heiland. Also present were Manager Ledley, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the September 5, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank reported that both pump stations are operational. There was a minor issue with the Hershey Heights pumps that had been rectified. Notifications for connection were sent out to the Oak Hill Pump Station residents on September 26. The letters for the Hershey Heights residents will be sent out tomorrow. A punch list has been generated for Conewago and PSI. Conewago has stated that they have completed their part. The electricians will return to finish their punch list when they have the new breaker panels to install. Joao & Bradley have addressed their punch list, including lawn restorations and associated roadway work. Safety concerns need attention at the Oak Hill pump station due to the drop-off on the front sides of the parking area and the lack of electric meter protection.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported that the Township is awaiting Bon Ton to relocate their lateral at the Janet Street Pump Station.

The sewer crew has halted work on the Breezewood Project to help with other pressing projects, such as paving preparation. They have completed about 70% of the line to date, which was critical to get across the roadway prior to the start of school. They will continue and complete this project over the fall/winter months.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported the Township is waiting on right-of-ways and finalized prints to order the materials for the project.

BUDGET REVIEW: WWTP Superintendent Lank reported that wages are increasing due to the union contract, supplies are up 5% as predicted by most vendors, and utilities are impacted by the addition of two new pump stations and the removal of two. The biggest change in capital outlay is the completion of the Oak Hill/Hershey Heights Project. For Disposal, increases in wages and supplies, mainly due to aging equipment, stock parts, and replacing the plant SCADA

system. Refuse & Recycling will see an increase in wages; trash collection and disposal costs are on the rise. Purchase of trash bags is necessary until the end of the current contract in 2025.

SHREDDING EVENT: WWTP Superintendent Lank reported the shredding event is scheduled for Saturday, October 21st, from 8 am to 1 pm. He would like to schedule the Spring shredding event for Saturday, April 20, 2024. The Committee had no issues.

OTHER MATTERS: WWTP Superintendent Lank reported that they are monitoring Snyder/Campbells due to the incident in July, where there was a substantial amount of solids in their discharge line. On September 13, 2023, they received a notice of violation for exceeding their BOD Limit in pounds per day. They recognized the exceedance before the violation was issued and are closely monitoring their results. WWTP Assistant Superintendent Kline and WWTP Superintendent Lank met with their staff and engineer to discuss potential solutions and immediate corrections. Smith's Sanitary Septic Service was engaged to clean 150,000 gallons from their primary tank, and a discussion was held concerning the installation of a discharge meter on their final effluent. The EPA has been kept in the loop on all correspondence and seems satisfied with their progress and plans moving forward. They continue to reset their sampler every day to monitor their discharge, as no permanent fix has been instituted yet.

He also reported that the part-time recycling position has been filled. Michael Miller will begin on October 5, 2023.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were several residents in attendance to discuss the Oak Hill/Hershy Heights Sewer Installation project.

Mr. Jim Miner, 70 Oak Hill Drive, questioned the status of the discharge meters to determine the rate for usage of the sewer versus the flat rate, and when the invoices will be mailed. Superintendent Lank stated that invoicing will begin when connection is completed, rate will be prorated for that quarter. Chairman Berlingo stated that they are currently researching the usage of meters. He also asked about the paving of Oak Hill Drive. Commissioner Elksnis stated that the paving will be completed next year once all the residents are connected to the sewer.

Mr. Michael Brown, 75 Oak Hill Drive, commented that there are many residents that are metered pay more than the flat rate of \$91.00. He stated that he just wants the charges to be fair and equitable for all the residents.

Ms. Jennifer Jones, 210 Oak Hill Circle, had questions regarding the timeline with the meters, if she should wait for a decision prior to connecting, and if there would be a surcharge to read the meter. Commissioner Heiland stated that the solicitor is researching the issue.

Mr. Jack Corriere, 114 Oak Hill Drive, stated that he wants the Committee to investigate the meters to make it fair for everyone, and that the most updated meters should be considered so no one would have to come read the meter, or do a drive by. He also expressed his dissatisfaction with how this project began. He also stated that if you leave town and you

should not have to pay for water/sewer usage. Commissioners Berlingo and Elksnis stated that research will need to be completed as to the cost of software and personnel involved.

Ms. Darlene Miner stated that the electric company does not have to drive by to read the meter, it is all done electronically. She questioned why they should have to pay for the service when they leave town. The fees need to be equitable, and at least charge one amount per person in a household.

Mr. William Bowman, 123 Oak Hill Drive, reported that the topsoil is disappointing. His electric dog fence was never re-installed. Superintendent Lank stated that they are still working on the punch list of items to be completed. He reported that the fencing around the pump station needs to be more aesthetically appealing. He commented that it would be nice to know about the meter issue prior to connecting to the sewer system. He also commented that the current Board was not present when this project came to fruition, and stated that it was not DEP, but the Township who initiated this project. He stated that there were several deviations from the initial plan, and the Board made changes as the year progressed. He said there is inconsistency as misrepresentation of data. He said the plan did not specify the residents would pay for the sewer installation. He would like the Committee to reconsider charging the residents for the installation.

Mrs. Kathy Mathias, 101 Oak Hill Drive, stated that the residents should not have to pay for infrastructure, and she would like the Committee to reconsider the special assessment fee of \$7,500.

Ms. Vicky Baugher, 123 Oak Hill Drive, stated the streetlight at the intersection of Beaver Creek Road and Pigeon Hill Park Road has been out for three and a half months. Commissioner Elksnis stated that it needs to be reported to the office and the Engineer will investigate and either fix the light or contact the correct entity.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
NOVEMBER 7, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, November 7, 2023, at 7:18 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Black, Brown, Elksnis and Heiland. Also present were Manager Ledley, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the October 3, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank has informed us that several residents have successfully connected to the new system, and ongoing work is in progress. The closure of Conewago's contract is anticipated to occur very soon. However, PSI still has some outstanding tasks that need completion. Last Thursday, our staff, along with GHD, conducted a walk-through to assess the progress of Joao & Bradley's restoration. The current state is significantly improved, but a conclusive evaluation may only be possible in the spring.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank has provided an update that the lateral connection for Bon Ton is scheduled for completion this week. This marks the final connection to be removed from the Janet Street Pump Station. In the subsequent steps, we plan to proceed with shutting off the power, removing the mechanical components, and initiating the station's demolition in December.

The Breezewood Project is set to resume in December, with the aim of achieving completion by the year's end.

GRANDVIEW ACRES PROJECT: WWTP Superintendent Lank reported that the Township is awaiting the finalized prints before proceeding.

SHREDDING EVENT: WWTP Superintendent Lank reported that the shredding event was successful, albeit with a slightly lower turnout than usual. The event saw 154 vehicles, contributing a total of 8,800 pounds of material for shredding. He extended his gratitude to the Commissioners for generously volunteering their time for the event.

DISCUSS AMENDING THE SEWER ORDINANCE: Chairman Berlingo conveyed that the committee is currently collaborating with the solicitor to determine the appropriate course of action moving forward.

OTHER MATTERS: WWTP Superintendent Lank has reported that Synagro serves as our sludge hauler and is responsible for disposal as per the contract, they are instituting a 3% increase,

based on the current Consumer Price Index (CPI). Given that last year's CPI was 7%, this increase appears to be quite reasonable.

Superintendent Lank successfully sold all of our Phosphorus credits to another municipality, totaling 1,214 credits sold at \$3.00 each, resulting in \$3,642.00. Unfortunately, there has been no success in selling nitrogen credits, as they appear to be abundant this year.

Upon receiving the UTZ flows for October, Superintendent Lank identified a total solids violation on October 5th. He promptly issued a notice of violation, marking a considerable duration since the last violation was issued.

Last week, Township employees, including those from wastewater, administration, recycling, and public works, underwent CPR and AED training over two days.

A new flammable cabinet has been procured for the plant to house all fuel cans, alongside the acquisition of two handheld gas detection meters for use in confined spaces. These specific units were chosen because the fire company can calibrate them for us. One meter is designated for the plant, while the other is intended for the sewer and highway crews.

DEP approval has been obtained for Treehouse Foods to proceed with the installation of a new discharge line accommodating 3,900 gallons per day (gpd) of flow.

Superintendent Lank expressed the desire to move forward with advertising for the trash bag bid, as the production process is expected to take several months.

The old recycle box truck has been taken to the scrap yard for disposal, and a check for \$593.65 is anticipated as reimbursement.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were several residents in attendance to discuss the Oak Hill/Hershey Heights Sewer Installation project.

Ms. Jennifer Jones, 210 Oak Hill Circle, inquired about the status of the sewer meters and sought clarification on how residents would be notified. Commissioner Berlingo assured her that updates would be posted on the website. Ms. Jones also mentioned calling the office to inquire about the possibility of paying her connection fee with a credit card. Commissioner Berlingo responded that they would investigate the matter. Superintendent Lank added that if online credit card payment is feasible, there would be a \$3 fee per \$100 for this service.

Mr. Jack Corriere, 114 Oak Hill Drive, inquired about any ongoing discussions regarding the possibility for Township residents departing for an extended period to be exempt from paying their utility bills. He used the trash bag service as an example, suggesting that a similar approach, paying for what is used, should be considered for sewer services as well.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Donna M. Sweeney, Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
DECEMBER 5, 2023

The Penn Township Health and Sanitation Committee convened on Tuesday, December 5, 2023, at 7:26 p.m., following the Finance Committee Meeting. Present were Vice-Chairman Black, Commissioners Brown, Elksnis and Heiland. Also present were WWTP Superintendent Lank and Township Secretary Sweeney. Chairman Berlingo was present via cell phone, and Manager Ledley was absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the November 7, 2023, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank provided an update, indicating that work on tie-ins for both systems is still in progress. GHD is actively engaged in finalizing the closeout documentation for Conewago and PSI. PSI, meanwhile, has addressed the last item on the punch list. Mr. Bill Bowman has had his invisible dog fence repaired, and we will be reimbursing him for the associated costs, deducting the amount from Joao & Bradley's final payment.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported that the demolition phase is underway, marked by the removal of pumps and the control panel.

The Breezewood Drive project is slated to restart this week, with the finalization of the new gravity main installation.

CODORUS PUMP STATION: WWTP Superintendent Lank shared that the long-awaited replacement pump for Codorus Pump Station has arrived after a year-long wait for its construction. Our crew worked for several days on removing the old pump and preparing for the installation of the new one, with the expectation of completing the process this week.

SNYDER'S DISCHARGE: On the morning of November 27, 2023, WWTP Superintendent Lank reported an incident during our employees' visit to Snyders for sample collection. It was discovered that untreated wastewater was being discharged. The composite sampler, which collects samples every five minutes over a 24-hour period, was found to be half full of untreated wastewater. This indicated an ongoing discharge for at least ten to twelve hours overnight.

Upon notifying Snyders personnel of the issue, an investigation revealed that a bypass valve was open, allowing untreated water to directly flow into the discharge manhole. Snyders had been shut down for maintenance over the weekend, including a power shutdown. They

explained that a member of the maintenance staff had opened the valve to alleviate water from backfilling the on-site pumping station.

Currently, efforts are underway to collaborate with GHD to determine the appropriate steps for citing Snyders and imposing the necessary fines for the incident.

TRASH BAG BID: WWTP Superintendent Lank has informed that he intends to publish the invitation to bid this month, with the bid opening scheduled for January 15, 2024, coinciding with the Board of Commissioners meeting. To ensure an ample supply, we plan to procure enough bags (450,000 bags), projected to cover our needs until the conclusion of the original three-year contract if we choose not to exercise the option to extend the contract.

DISCUSS REPEALING THE POLICY FOR RESIDENTIAL DEDUCT METERS: Vice-Chairman Black introduced a draft resolution proposing the repeal of the policy regarding residential deduct meters. WWTP Superintendent Lank reported that individuals currently possessing such meters will be grandfathered in. However, even for those who are grandfathered, termination may occur if any reading for a twelve-month period is less than 4,000 gallons. This decision is influenced by the difficulty in reading some of the meters, particularly those over 40 years old, which may not be functioning properly. The Committee recommended to add to the Board agenda.

DISCUSS AMENDING THE SEWER ORDINANCE: Commissioner Elksnis reported that we are still waiting for the solicitor. WWTP Superintendent Lank reported that some language needs to be addressed by the solicitor.

OTHER MATTERS: WWTP Superintendent Lank reports that our sewer crew is gearing up to install a new service lateral for Treehouse Foods, allowing for an additional 3,900 gallons per day to support a new cleaning line. All necessary approvals and fees for this project have been secured.

In response to the failure of the original air conditioning unit for the centrifuge control panel, we have procured a new unit at a cost of approximately \$7,500. Our staff will handle the installation, crucial for preventing electronic components from overheating.

Additionally, plans are in progress to schedule a service for our centrifuge, likely in late January or February. This timing aligns with a slower period for sludge production.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were several residents in attendance to discuss the Oak Hill/Hershey Heights Sewer Installation project.

Mr. Bill Bowman of 123 Oak Hill Drive inquired about the resolution pertaining to deduct meters, seeking clarification on whether it addressed the previously discussed meter-related issues concerning Oak Hill/Hershey Heights residents. WWTP Lank clarified that it did not; deduct meters are installed beyond the main water line and are intended for applications like pools and other stationary water structures. Commissioner Heiland emphasized that deduct meters are primarily designed for industrial use, not residential purposes, and noted the lack of clarity in the wording of the prior policy. Mr. Bowman further inquired about the Sewer

Ordinance, to which Commissioner Heiland responded that the amendment to the Sewer Ordinance is currently under solicitor review and draft documents are not for public review. He stated the ordinance would be publicly advertised and included on the Board of Commissioner Meeting agenda for a vote scheduled on December 18th.

Mr. Jack Corriere, 114 Oak Hill Drive, inquired if there was any further consideration by the Board for a provision for residents who frequently travel to temporarily suspend their sewer accounts, so they are not charged during their absence; like the trash program where charges are based on actual usage. Commissioner Heiland explained that implementing such a practice is not feasible, as it is not consistent with the policies of other utilities and clarified that it will not be pursued in the near future.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary