

MINUTES
PUBLIC WORKS COMMITTEE
JANUARY 3, 2022

The Penn Township Public Works Committee convened on Monday, January 3, 2022, following the Public Safety Committee Meeting at 7:29 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown, Cromer, and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the December 6, 2021, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner suggested reducing the surety bond for High Pointe at ROJEN Farms South – Phase S2 from \$2,753,301.65 to \$1,379,570.20. He suggested setting the bond amount for Above and Beyond Christian Child Care Center, LLC at \$51,346.63, and for Aquaphoenix Scientific at \$535,769.05. He stated a final inspection was completed for Lancaster County Bible Church and reported the bond is no longer needed. The Committee recommended approving the requests.

KAREN LANE BRIDGE SUPERSTRUCTURE: Engineer Bortner reported the final application from Crilon Corporation for payment was approved by C.S. Davidson on December 8, 2021. The project has been completed and inspected.

BECK MILL ROAD CULVERT REPLACEMENT: Engineer Bortner reported the 800 block of Beck Mill Road was closed today. Columbia Gas is removing the gas lines and the new culvert installation is set to begin around January 17, 2022. The goal is to have the road open by the end of January.

PARK HEIGHTS BOULEVARD REALIGNMENT: Engineer Bortner reported C.S. Davidson is currently working on the project. The schedule has DEP submittal and right of way exhibits to be ready for review by the end of the month. Currently they are above budget, but hope to have it even out in the future.

BANKERT ROAD CULVERT REPLACEMENT: Engineer Bortner reported the project is ready to be bid. There are two right of ways involved, one has been received, but the one needed has not been responding to correspondence. Manager Rodgers stated that she will contact the solicitor to make contact.

GUIDE RAIL PROJECT: Engineer Bortner reported in December a contract was awarded for Wilson Avenue and Ridge Avenue. The next contract would be for Blettner

Avenue, Cooper Road, and Industrial Drive. The Township is ready to open bids in February. Manager Rodgers stated that it will have to be authorized by the Commissioners at the next Board of Commissioners meeting. Commissioner Heiland requested it be placed on the agenda.

REVIEW OF CURRENT SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL20-10 – Aquaphoenix Scientific Building Addition
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-12 – Above & Beyond Christian Child Care Center

The Committee thanked Engineer Bortner.

WOODHAVEN BUILDING AND DEVELOPMENT, INC. WAIVER REQUEST: The Committee received a request dated December 16, 2021 from Woodhaven Building and Development, Inc. for High Pointe at Rojen Farms South-Phase S-2. Mr. Jim Piet, Woodhaven Building and Development, Inc. addressed the Committee. He said that with the current supply chain issues, they have hit a few delays with the construction of the sewage pumping station. He requested the Township to authorized the release of ten building permits enabling housing construction to begin with the condition that no U&O's will be issued until the sewage pumping station is operational. Chairman Heiland stated that under the advisement of our solicitor, the Township cannot legally approve this request.

ABOVE AND BEYOND CHRISTIAN CHILD CARE WAIVER REQUEST: The Committee received a request dated November 30, 2021 from Group Hanover, Inc. on behalf of Above and Beyond Christian Child Care Land Development plan for a waiver of Sections 505.K and 603 of Penn Township Subdivision and Land Development Ordinance. Mr. Kevin Barnes, GHI, and Rick and Janice Bortner, owners of the property were in attendance. Mr. Barnes said that this request was before the Board before, and Black Rock Road is a state road with no existing curb and sidewalk, they are again requesting a temporary waiver. Chairman Heiland requested this request be placed on the Board of Commissioners meeting agenda.

MS4 UPDATE: Manager Rodgers reported draft for MCM 1 is complete, 2,3 and 6 have been reviewed. There are some questions regarding dry weather testing for 3 and 6. Hopefully they will be ready for review by the February meeting.

EXTENSION REQUESTS: Zoning Officer Smith had no extension request for this month.

UPDATE OF 4 SCOTT STREET: Zoning Officer Smith reported the property is listed for Sheriff's Sale on February 7, 2022. Zoning Officer Smith reported he received notice from a neighbor that he has thrown trash in the neighbor's yard. He has been compliant so far.

RECREATION-CREATIVE PLAYGROUND: Manager Rodgers reported the Township has received a \$285,000 grant to make improvements to the community park, including the creative playground equipment and to make the park more ADA compliant. The creative playground equipment has been ordered. The Township has received a large amount of pavilion reservations, and picket fundraising orders continue to be received.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
FEBRUARY 7, 2022

The Penn Township Public Works Committee convened on Monday, February 7, 2022, following the Public Safety Committee Meeting at 7:12 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. Commissioner Cromer was absent without notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the January 3, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

KAREN LANE BRIDGE: Engineer Bortner reported that Ordinance 827 placed weight restrictions for vehicles of over 34 tons and 40 tons combined. He recommended amending that ordinance to remove the restrictions since the project has been completed. The committee recommended removing the restrictions via Ordinance.

BECK MILL ROAD CULVERT REPLACEMENT: Engineer Bortner reported that on January 18, 2022, Monarch Products set the box culvert for Beck Mill Road, and on January 31, 2022, they set the wing walls. The road should be open within the next couple of days.

PARK HEIGHTS BOULEVARD REALIGNMENT: Engineer Bortner reported C.S. Davidson gave the Township two easement agreements that will need to be obtained in order to install the new box culvert. They have submitted the application for the general permit, and the project is moving along. Once the easements have been received, they can start the relocation of the utilities. Once the general permit has been received, the project can then go out to bid. Commissioner Heiland asked the status of the easements, Manager Rodgers stated they have been mailed, but no response has been received to date.

GUIDE RAIL CONTRACTS: Engineer Bortner reported there was a pre-construction meeting held on February 2, 2022, for the Ridge Avenue and Wilson Avenue guide rail project and the notice to proceed should go out shortly. Tomorrow there is meeting with TreeHouse regarding the easement needed from them for the Blettner Avenue project. He stated the Blettner Avenue, Industrial Drive, and Cooper Road projects are moving forward.

INTERSECTION STREET LIGHT INSTALLATIONS: Engineer Bortner reported the streetlight projects for this year include three locations for Countryside Estates and

three locations for Picket Ridge. He stated that he is looking at using Township funds for the lights this year. It would benefit the Township to have more control of the placements on the lights as Met-Ed does not always place the lights where it would best serve the residents. The up-front cost would be about the same. The light and poles are a little less expensive, however breakers would need to be installed. The monthly cost for Met-Ed light is \$25.50/month, whereas the Township owned light would be \$8.05/month. There will be some buffer for future maintenance. Engineer Bortner stated that a total of six lights are needed, and there will be a cost savings with purchasing those at the same time. The Committee had no issues.

BOWMAN ROAD/BAER AVENUE GABION BASKET REPLACEMENT: Engineer Bortner reported he received a proposal from C.S. Davidson on December 23, 2021, to finish the engineering and the cost of inspection services. He said they are hoping to take the project to bid in Spring of 2022. The committee had no issues.

2022 PAVING PROJECT: Engineer Bortner reported the he sent letters notifying the utilities for the paving projects for 2022. Hanover Borough had some concerns with a few of the roads that he is proposing to pave this year. The Borough is going to contract soon for work on McAllister Street, as well as Wayne Avenue, Ann Street, Wilmar Avenue, and they have a five-year plan for work on Bowman Road. He reported he was going to request the Committee's permission to look into a contract for a paver to place the material this year, however, he received a call from Supervisor Nate Osborne from Manheim Township to discuss the paver that the Township has used for the past fifteen years or so. Manheim has yet to resolve what their paver situation is. He would like to look further into the Borough's projects, and if we can use Manheim's paver again this year. He hopes to have a recommendation for the Committee by next month.

WAIVER REQUEST FOR DEVENER LANDING: Chairman Heiland reported that there is no representation present for this request. Engineer Bortner reported that they were not present before the Planning Commission last week as well. Engineer Bortner stated he has reviewed the four waiver requests, the first is the submission of the preliminary plans being reviewed as the final plans, second is street design, in regards to the street width, the third, curves, design of the streets, and finally landscaping and bufferyards. Commissioner Elksnis stated he has concerns with the proposed twenty-eight-foot street width and does not want the Township to be presented to take ownership of the roads in the future. Chief Clousher reported that the proposed width would make it difficult to get fire equipment through. There was discussion regarding school bus access, and if the school district would even allow on a non-dedicated road. Chairman Heiland asked what constitutes the development as fifty-five plus, if the requirement is just one resident. Manager Rodgers stated that in a previous covenant/agreement it was stated that it is one resident and they could have one eighteen-year-old or younger in residence only six months out of a year. She will look into the agreement to confirm.

LICENSE AGREEMENT WITH 134 MOORE DRIVE: Manager Rodgers presented an agreement for the resident at 134 Moore Drive, for the shed that is on Penn Township property. Chairman Heiland reiterated that to be clear, once the property changes

ownership, the agreement is null and void, and the current owner must remove the shed at their expense. Manager Rodgers stated that is correct, and if the shed deteriorates, the shed must be removed, and will not be replaced. The Committee had no issues, Manager Rodgers will get the agreement in the mail.

MS4 UPDATE: Manager Rodgers reported work continues on the MCMs. There was a meeting two weeks ago with Hanover Land Services, and the technical work continues, as well as working out the right of entry to the properties. The MCMs should be ready to go before the Committee next month. She reported Assistant Engineer Garrett is ready to begin the inspections independently.

EXTENSION REQUESTS: Zoning Officer Smith submitted requests for SL17-10 Mustang Heights, SL21-01 Clover Lane (Stonewicke V), SL21-05 Elsner Engineering, Inc., and SL 21-12 Above and Beyond Christian Child Care. The Committee recommended approving the requests.

UPDATE OF 4 SCOTT STREET: Zoning Officer Smith reported the Township has received payment for the cleanup and legal fees for the property. He reported Mr. Rolar has been keeping the outside of the property cleaned up, however he can see the inside is continuing to fill up. Chairman Heiland stated that this item will be removed from the agenda, however the residents are welcome to continue to attend the meetings, and update the Committee as issues arise. Zoning Officer Smith thanked the neighbors for their help. Kara Shultz, 6 Scott Street, stated her concern is now with the back yard where food is being placed, and that she is struggling to keep her dogs away from the property. Chairman Heiland stated that if there is an issue in the future, hopefully with the history, repercussions will be expedited.

RECREATION-CREATIVE PLAYGROUND: Manager Rodgers reported she received notification from the state that the Township should soon receive the executed grant for the creative playground. Once received, items can then be purchased. She will be scheduling a conference call, so the project can move forward.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were several residents present to ask questions regarding the Devenor Landing Subdivision Land Development plan. Those residents included: Lynn and Beth Rebert, 77 Test Road, Kim Holstein, 71 Test Road, Jennifer Brooks, 67 Test Road, and Craig Dubs, 59 Test Road. Mr. Dubs stated that the proposed width of the roads, and the fact that the fire department has large fire trucks, the roads should be built to handle such equipment. He added that with the entry to the development being placed further up Moulstown Road, and with the connection to the Hickory Hills development, he has concerns with emergency vehicles traveling through Hickory Hills to access the Devenor development as well as it being used as a cut through for regular traffic. Mr. Rebert, had questions regarding the bufferyards. Chairman Heiland asked Engineer Bortner to address the

waiver request of the bufferyards. Engineer Bortner stated that they are requesting a waiver of the required fence, due to the maintenance involved. Engineer Bortner stated that if they are worried about the maintenance of the fence, it is his recommendation that they should be required to make the bufferyard the width that does not require the fence, as stated in the ordinance. Commissioner Brown stated he would like to table further discussion until answers can be received from the representatives of the plan, and Chairman Heiland agreed. Chairman Heiland requested Zoning Officer Smith to reach out and see when they plan to attend a meeting in the future. Fire Chief Clouser addressed Mr. Dubs regarding his earlier comments, he said that there is an engineered permeable paver emergency access road at the cul-de-sac from Moulstown Road, it is a base under the grass to enable access for emergency vehicles entry to the development. Chairman Heiland encouraged the residents to check the website for this subject to be on the agenda in the future.

EMA Coordinator Jeff Waltman, 329 Park Heights Blvd, stated that with the Park Heights culvert replacement project, and the weight restrictions that are currently in place, he is seeing an increase of truck traffic through Park Heights Blvd. He stated that even though the trailers are empty, he is concerned because his house is starting to rattle with the traffic. He asked if there is a way to control the amount of truck traffic. Police Chief Hettinger stated that they do have platform scales, he along with another officer are certified to use.

The meeting was adjourned at 7:53 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 7, 2022

The Penn Township Public Works Committee convened on Monday, March 7, 2022, following the Public Safety Committee Meeting at 7:03 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clousher, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. Commissioner Cromer was absent. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the February 7, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner reported a final inspection was completed on the WellSpan Property on Baltimore Street, he suggested releasing the bond in the amount of \$1,394,403.45, as it is no longer needed. He also suggested reducing the bond amount for South Hills Golf Club from \$157,405.60 to \$9,597.01. The Committee recommended approving the requests.

BECK MILL ROAD CULVERT REPLACEMENT: Engineer Bortner reported Monarch Products submitted the application for final payment. C.S. Davidson has completed their review and agrees final payment can be made. Engineer Bortner added the Township has work to complete on the project, but Monarch has completed their portion. The Committee had no issues with the request.

PARK HEIGHTS BOULEVARD REALIGNMENT: Engineer Bortner reported the general permit has been submitted to DEP. He reported there is a garage that sits on the corner of Park Heights Boulevard and Beck Mill Road at 501 Beck Mill Road. The garage is close to the proposed sidewalk, and he asked the Committee for their advisement, if the Township should pursue an easement agreement to design around the garage. Commissioner Heiland asked if there is currently drainage running by the garage. Engineer Bortner said there is an inlet at the property line, west on Park Heights Boulevard that was installed to deflect the water, but there is definitely water that sits around the garage when it rains. Commissioner Heiland asked Engineer Bortner his opinion on the best solution. He said they have run into a similar situation in the past with a sewer project where the structure was purchased to make the project work, he added that the Township has time to consider all options. Commissioner Brown asked if the project is moving forward with the bridge. Engineer Bortner stated that the permits are at DEP. There are two easements that are needed, and once acquired the utilities can then be relocated. Commissioner Heiland asked about the sidewalk that was discussed last year for safer travel to the school bus stop. Engineer Bortner stated that

the goal is to install sidewalk on the 501 Beck Mill Road property to get to the intersection.

GUIDE RAIL CONTRACTS: Engineer Bortner reported one contract has been awarded. We are waiting for C.S. Davidson and the contractor to come to an agreement to align with current PennDOT regulations. Hopefully work will begin shortly. The contract for North Blettner Avenue requires two easement agreements that need to be obtained before going to bid. Manager Rodgers reported she had no response from either property owner. Engineer Bortner reported that the Public Works department has the Industrial Drive project ready. Manager Rodgers said that she has both the easements for the Bankert Road project, however she is waiting on a reply from the solicitor regarding one of the agreements. Engineer Bortner stated the project for Bankert Road is similar to the Park Heights, the general permit has been received, utilities will need to be relocated, and then we are ready to go to bid. The Committee recommended going to bid on the Bankert Road Culvert Project.

INTERSECTION STREET LIGHT INSTALLATIONS: Engineer Bortner reported the six lights are on order that were addressed at last month's meeting. He reported that lighting at Brookside Heights Phases three and four will be using Met-Ed lights and the street light authorization has been completed.

2022 PAVING PROJECT: Engineer Bortner reported the Borough of Hanover Water department has projects scheduled for Ann Street, and McAllister Street, therefore he suggests holding off on paving McAllister Street and Wirt Avenue between Baltimore Street and Ann Street. The Borough of Hanover Water department has projects on Bowman Road and South Western School District plans to renovate the High School in one to two years, therefore he suggests holding off on paving Bowman Road. He would like to submit the following for PennDOT project approval: John Street, Miller Alley, Baer Avenue, Wirt Avenue from Ann Street to Baer Avenue, and Spring Garden Street for paving this year. Commissioner Brown stated that he attended a meeting that included Manheim Township, and was informed that their paver is not operational and is in need of repair. Engineer Bortner stated that there is concern with the engine and they are waiting on an equipment dealer in Harrisburg for an estimate to repair. He suggested that the Township should advertise for a placement of materials for this year. He has concerns with renting a paver, with the manpower that will be needed for the Community Park Creative Playground build, and he has concerns with availability as there are not many options for rentals. The Committee recommended going to bid for the placement of materials for this year.

LITTLE KNOLL ESTATES LOT 126 STORMWATER MANAGEMENT BASIN RENOVATIONS: Engineer Bortner reported that he has been in the process of gathering the materials needed, and hopes to have time to install the material once received. The piping has arrived, and is waiting on the structures to arrive.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-12 – Above & Beyond Christian Child Care Center
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC

Engineer Bortner reported that the new cases of Water Street Four, LLC and Panther Cat, LLC are on the agenda and will be discussed shortly. Arcland Self Storage is a plan that will renovate the vacant property at 1049 Baltimore Street in order to construct a new mini storage facility. The Committee thanked Engineer Bortner.

WAIVER REQUEST FOR DEVENER LANDING: The Committee received waiver requests dated January 20, 2022 from Hanover Land Services for Devener Landing. Mr. Kris Raubenstine, Hanover Land Services, Tim Mummert, and Steve Garvick of Water Street Four, LLC were in attendance to address the Committee and answer any questions. Mr. Raubenstine stated that there are four waiver requests.

- 1) Section 402 (Preliminary Plan Requirements) The applicant requests that the plan be submitted and reviewed as a Preliminary/Final Land Development Plan vs. separate Preliminary and Final Plans. to allow to submit as a preliminary and final plan.
- 2) Section 505(a) (Street Design) – Mr. Raubenstine stated the Township requires roads within the R-8 zone to have a cartway width of thirty-four-feet. The applicant requests the use a twenty-eight-foot cartway for the proposed roads within the development. He stated that this development will be privately owned and maintained and the streets will not be dedicated to the Township. The intent is to keep the maintenance costs low as it will be the responsibility of the HOA. There will be no parking on one side of the street, providing a twenty-foot cartway. Mr. Mummert stated that on street parking will not be an everyday event, as it is only intended for holidays and special occasions. The driveways as planned to be thirty-feet in length, providing enough parking for four vehicles. Commissioner Elksnis questioned who would be responsible for enforcing the no on street parking. Mr. Mummert stated it would be the responsibility of the HOA. Commissioner Heiland asked Fire Chief Clouser his opinion, Chief Clouser stated he is not prepared at the moment and would need to review further. Mr. Mummert stated that this is a green plan, and more pavement means more stormwater. He stated they utilized the design features recommended by the Pennsylvania Housing Research Center located at The Pennsylvania State University. Engineer Bortner stated that the study is reasonable, and

understands there is stormwater concerns, however the standard cartway in the Township is thirty-four-feet. He added as an example that the Brookside development has the thirty-four-foot cartway and the traffic study stated it was in need of posting no parking on one side of the street. He reported that anything less is not in the best interest of the Township. Commissioner Brown expressed concern of the possibility of being approached by the HOA in the future to dedicate the roads to the Township as well as enforcing restricted parking on such narrow roads. He asked if the second entry way into the development for emergency vehicles will be paved. Mr. Mummert stated that it will be not be paved, but will have pavers under the lawn area to handle the weight of the vehicles. He added that they plan to gate the area. Commissioner Brown asked what constitutes this as a fifty-five and over community and how will this be enforced. Mr. Mummert stated that one patron must be fifty-five or older. Commissioner Brown questioned what if the resident would decide to have their grandchildren reside with them. Mr. Mummert stated that would not be allowed under the HOA. Commissioner Brown questioned what would happen if this waiver request is not approved. Mr. Mummert stated that the driveways will be shortened, which would result in more on street parking. Commissioners Brown and Elksnis expressed concerns with the twenty-eight-foot cartway. Mr. Mummert asked the Committee if they would have more of a favorable recommendation if he installed sprinkler systems in the homes. He stated the units are one-story with no basements. He could install the systems that are very high tech, and have heat and smoke detectors. Fire Chief Clouser stated that sprinkler systems are advised in any dwelling, however they are meant to protect the entry/exit ways of dwellings but are not designed to completely extinguish fires.

- 3) Section 505(g) (Curves) Mr. Raubenstine stated that the section requires horizontal curves to be a minimum of one hundred fifty feet in length, and the applicant is requesting the use of one hundred twenty-five-feet on Summerhawk Way. He explained this is necessary in order to cross the stream and wetlands as close to a ninety-degree angle as possible. This is significant to the PADEP in their review as it will reduce the amount of fill in the wetlands. There will not be any dwellings on the inside of the curvature because of the existing stream and wetlands so the sight lines will not be impacted. Engineer Bortner added that he has no issues as long as signage of the curve along with a decreased speed limit are posted. The Committee has no issues with this request.
- 4) Section 605 (Landscaping and Bufferyards) Mr. Raubenstine reported the applicant is requesting to eliminate the proposed open wood fence along the north side of the development. There will be a significant amount of landscaping and bufferyards in this area that will ultimately reach maturity and overwhelm the fence. This will result in a lack of maintenance and become neglected and deteriorate. Commissioner Elksnis stated that he dislikes the use of split rail fencing. Commissioner Brown stated that he sees no issues as long as enough of a buffer is provided by the vegetation.

WAIVER REQUEST FOR PANTHER CAT LLC.: The Committee received a waiver request dated February 7, 2022 from Hanover Land Services for Panther Cat LLC. Mr.

Kris Raubenstine, Hanover Land Services stated the applicant is proposing the installation of a vinyl fence for screening along the property line that is adjacent to the highway-oriented business zone in lieu of the landscaping and bufferyard requirements. The vinyl fence will provide the necessary visual barrier a more immediate buffer for the residents across the alleyway. With a landscape buffer, there is the possibility of overgrowth into the alleyway, which would require more maintenance. Engineer Bortner stated he has no issues with the request as long as the fence does not extend into the clear sight triangle for the alley. Mr. Raubenstine added that this is a small building with mostly paving to park the work trailers, and for storage. The Committee had no issues with this request.

WAIVER REQUEST FOR RIDGE AVENUE WAREHOUSE: The Committee received waiver requests dated February 16, 2022, from Rettew for Ridge Avenue Warehouse. Chairman Heiland reported there was no one in attendance to represent the requests. Engineer Bortner reported that the first request is to Section 402 (Preliminary Plan Requirements) they are requesting to submit the plan as both the Preliminary and Final Plan. He stated that the Planning Commission was not in favor with this request due to the attendance of many of the residents from the Cherry Tree Development that expressed their concerns of noise and lighting of the proposed warehouse. He stated the second request is to the Stormwater Management Ordinance, Section 306.B.4.a, Stormwater management facility to be completely surrounded by a four-foot fence. Engineer Bortner reported that the stormwater management facilities are located in the front yard, and they are requesting to utilize a three-foot fence, as the Zoning Ordinance restricts a three-foot fence maximum in a front yard. The Land Development Plan has not been received to date.

MS4 UPDATE: Manager Rodgers reported work continues on the MCM six. Vendors List is in the process of being complied. There is a meeting at the end of the month, and the goal is to have everything next month for review. There is an issue with inspections, Assistant to the Engineer Garrett compiled a report of dry weather days that inspections could be conducted and it was found that the most in one month was fifteen days, and the least two days. Two inspections must be completed on each site within the next five years, with the weather pattern this may be a difficult task.

EXTENSION REQUESTS: Zoning Officer Smith submitted requests for SL20-09 Pero Farms Hanover Facility, LLC., and SL21-09 577 High Rock Road. The Committee recommended approving the requests.

RECREATION-CREATIVE PLAYGROUND: Manager Rodgers reported the agreement was received for the grant. She is waiting for approval to pay for the equipment. JMT will not touch the project of the bathrooms, but provided a contact. Game tables and benches have to be ordered. Commissioner Heiland asked if we were on track with the original timeline, he requested Manager Rodgers to check on the status of the play equipment order. Commissioner Heiland reported that he attended the South West Recreational meeting, and they are planning on completely renovating the Park Hills playground equipment and he believed one in West Manheim as well.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
APRIL 4, 2022

The Penn Township Public Works Committee convened on Monday, April 4, 2022, following the Public Safety Committee Meeting at 7:36 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the March 7, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Mr. Joe Silbaugh, 1649 Broadway, Markets at Hanover, stated he submitted an application for a consideration of waiver for the size of trees, and did not see this on the agenda this evening. Engineer Bortner stated that it can be discussed later under Subdivision and Land development plans. He stated that it is a revised plan, not a physical waiver request.

Ms. Barbara Rowlett, 9 Cantera Way, wanted to talk about the permitting costs. She said the costs of improvements are already expensive, and then you have to pay a fee for the permit per square foot for a patio and a walkway. She said she is not sure if the fees are published anywhere. Chairman Heiland stated that the fees are updated every year and passed by resolution and published on our website. She said she also has to pay HOA fees. She feels that if she has to pay for an Engineer to review the plans, why does she need to get another independent company to review again. She feels the whole process is convoluted. Chairman Heiland stated that the Township has no control over HOAs, but the Township has the responsibility to be sure that the residents are completing their projects correctly and safely. Chairman Heiland thanked Ms. Rowlett for her comments and will take them into consideration next time the fee resolution is reviewed and adopted. He advised Ms. Rowlett to consult with Zoning Officer Smith and wished her well with her project.

BRIDGE INSPECTION REPORTS: Engineer Bortner reported that York County, as part of their liquid fuels fund from the state, does the inspections for bridge structures that have a span of more than twenty feet. Penn Township has four of those structures; Blettner Avenue, Ridge Avenue, Karen Lane and Barnhart Drive. HRG has been doing the inspections, with recommendations. Blettner Avenue and Ridge Avenue guide rails will be addressed later on the agenda. Barnhart Drive has a guide rail issue that is not scheduled in the guide rail contracts, he asked if it should be added, or budget for next year. Permits will be needed for the scour work for Ridge Avenue, Blettner Avenue, and Barnhart Drive, this was not budgeted for this year, he asked the Committee if he should begin work on obtaining the permits or wait until next year.

PARK HEIGHTS BLVD. REALIGNMENT: Engineer Bortner reported the permit has been received. Four easements need to be obtained. Project is moving forward. Utilities need to be relocated.

Engineer Bortner also reported on the Bankert Road culvert, everything has been obtained, except the relocation of the utilities. He would like to see confirmation for the move of the utilities prior going to bid.

GUIDE RAIL CONTRACTS: Engineer Bortner reported that during the preconstruction meeting PennDOT changed their specifications, and there is a change order for the contract. There is a reduction in cost of \$6,960.00. There is also a notice to proceed. The other projects for guide rail installation is for Cooper Road, Blettner Avenue, and Industrial Drive. Easements are needed for Blettner. Barnhart Drive will need guide rails, and Engineer Bortner asked the Committee if he should add the work for this year or wait until the 2023 budget. Chairman Heiland suggested to complete what we have and add in the future.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-12 – Above & Beyond Christian Child Care Center
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-04 – The Trone Family Trust
- SL22-05 – Silbaugh Investors, LP
- SL22-06 – South Heights Manor
- SL22-07 – Carroll County Christian Center

Township Engineer Bortner reviewed the four new plans, The Trone Family Trust, Silbaugh Investors, LP, South Heights Manor and Carroll County Christian Center.

Mr. Joe Silbaugh, Markets at Hanover, along with Mr. Brad Lehman, Kinsley Construction and Mr. John Henry, Port Royal, were in attendance to discuss the revised plans for the Markets at Hanover. Mr. Lehman stated that during a post construction meeting, they discovered a water line, and installed several rain gardens. They are now requesting to reduce the caliper of trees from 2.5 to 1.5, for the buffer yard, so they can be planted by hand. The rain gardens are functioning very well and they do not wish to bring trucks through, as they would pack the ground. Engineer Bortner stated that the

1.5 caliper tree would meet the Zoning Ordinance requirements. A waiver would not be needed, the revision would come through on the Land Development plan.

Engineer Bortner reported on the Trone Family Trust Land Development Plan. He said this is a revised plan, where the existing trees were planned as a buffer yard, and they were mistakenly cut down. There is now a stormwater management system in the way and the Borough does not want the trees to be replanted. They are proposing to install a vinyl fence, along with a few trees placed were possible.

BONDS: Engineer Bortner suggested setting the bond amounts for Elsner Engineering Land Development Plan at \$177,632.95, and South Heights Land Development Plan at \$1,788,938.69. The Committee recommended approving the requests.

WAIVER REQUEST FOR CARROLL COUNTY CHRISTIAN CENTER: The Committee received waiver request dated March 1, 2022 from Hanover Land Services for Carroll County Christian Center requesting a waiver to section 402, preliminary plan requirements. The Committee had no issues with this request.

WAIVER REQUEST FOR ARCLAND-SELF STORAGE PLUS: The Committee received a waiver request dated March 21, 2022, from GHI, Inc, for Arcland-Self Storage Plus. Mr. Gerry Funk, GHI, Inc. was in attendance and reported they are requesting a waiver to place a fence in the easement area over a pipe that is used to drain stormwater, the pipe is not owned by the Township. Arcland will take over the maintenance of the pipe from the shopping plaza. This creates a hardship due to that a storage unit facility is required by the Subdivision and Land Development Ordinance to be surrounded by a fence. The Committee had no issues with this request.

WAIVER REQUEST FOR MISSIONARY BIBLE BAPTIST CHURCH: The Committee received a waiver request dated March 21, 2022, for a waiver to the requirements of the Subdivision and Land Development Ordinance. Pastor Mark Rohnke, stated the plan is for a twelve by thirty-five-foot addition for ADA compliant bathrooms. He is requesting to submit the plans with the building permit. Township Engineer Bortner has no issues with the plan being submitted with the building permit. Chairman Heiland stated that he would still like to see the plan when submitted. The Committee had no issues with this request.

WAIVER REQUEST FOR 577 HIGH ROCK ROAD: The Committee received a waiver request dated March 28, 2022, requesting waivers for Section 305, (Review of Plans), 402 (Preliminary Plan Requirements), 403 (Feasibility Report on Sewer and Water Facilities) and 404 (Environmental Impact Studies- Wetlands) of the Penn Township Subdivision and Land Development Ordinance in regards to the land development plan. Engineer Bortner reported that this is the plan to divide a property to an owner on each side of the road. The Committee had no issues with the requests, except for Section 305, they felt that Engineer Bortner should review the plans.

MS4 UPDATE: Manager Rodgers reported MCMs 1,2,3 and 6 are completed. There was no meeting with Hanover Land Services last month. Work continues on MCM 4, and 5. There is a concern that there are not enough dry days in the year to complete the required inspections. Our first report is due in September.

EXTENSION REQUESTS: Zoning Officer Smith reported he had no extension requests for this month.

RECREATION: Manager Rodgers reported we are waiting for the creative playground equipment to be delivered. There was a meeting with George Ely regarding the construction. There are plans in the works to have a grand opening celebration tentatively scheduled for July 2, 2022, and department heads are encouraged to attend.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
MAY 2, 2022

The Penn Township Public Works Committee convened on Monday, May 2, 2022, following the Public Safety Committee Meeting at 7:18 p.m. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Lieutenant Merwede, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the April 4, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

PARK HEIGHTS BLVD. REALIGNMENT: Engineer Bortner reported the utilities are in the process of being relocated.

GUIDE RAIL CONTRACTS: Engineer Bortner reported the new guide rail has been installed on Ridge Avenue. Engineer Bortner stated that easements are still needed for Blettner Avenue project.

2022 PAVING PROJECTS: Engineer Bortner reported the contract documents are posted on the website, and the bid notice has been sent to be published in the Evening Sun. Bid Opening will take place on Monday, May 16, 2022, at 10:00 a.m.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-12 – Above & Beyond Christian Child Care Center
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-04 – The Trone Family Trust
- SL22-05 – Silbaugh Investors, LP
- SL22-06 – South Heights Manor
- SL22-07 – Carroll County Christian Center

SL22-08 – High Pointe at Rojen Farms Penn South PH S3

PUBLIC WORKS PRESENTATION: Engineer Bortner gave his presentation of the Public Works Department. The presentation covered the responsibilities of the department, the employees, and equipment. He also reported on the infrastructure, maps and plans, snow and ice control, the ADA Transition Plan, MS4, Street Lights, and the budget.

MS4 UPDATE: Manager Rodgers reported she forwarded MCMs one through six to the Board, when finalized they will need to be approved and adopted.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10 Mustang Pointe, SL21-01 Clover Lane Development, LP, SL21-05 Elsner Engineering Works, Inc., SL22-01 Water Street Four, LLC., SL22-02 Arcland Self Storage, and SL22-03 Panther Cat, LLC. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported there is a project start meeting at the park on Monday at 1 p.m. with Engineering and the Public Works departments. There has been no word on the delivery of the equipment. Commissioner Brown suggested on following up to check on a delivery date.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 6, 2022

The Penn Township Public Works Committee convened on Monday, June 6, 2022, following the Public Safety Committee Meeting at 7:32 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. Commissioner Allison was absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the May 2, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Former Commissioner Clayton Black, 340 Azalea Drive. Mr. Black represents the Township for the Hanover Trolley Trail Committee, meeting every three months. He walks the trail monthly to clean and report any maintenance needs. He stated the trail is heavily used. The long-term goal is to connect the Trolley Trail with the Heritage Rail Trail. The Committee thanked Mr. Black for his service and for the update.

PARK HEIGHTS BLVD. REALIGNMENT: Engineer Bortner reported C.S. Davidson is at a temporary stall with this project, focus is currently on the other projects.

PARK HEIGHTS CULVER REPLACEMENT: Engineer Bortner reported this project is close to going to bid. There are easements that remain to be obtained, and the utilities are close to being relocated.

GUIDE RAIL CONTRACTS: Engineer Bortner reported the Township is still trying to obtain the necessary easements.

INTERSECTION STREET LIGHT INSTALLATIONS: Engineer Bortner reported that the Township has the materials needed and is trying to work the project into the schedule.

BOWMAN ROAD/BAER AVENUE GABION BASKET REPLACEMENT: Engineer Bortner reported the plan is being devised. The Township has a right of way easement with the stormwater throughway, but it does not provide enough room for the work to be done, therefore, quite a few easements will be needed.

BANKERT ROAD CULVERT REPLACEMENT: Engineer Bortner reported all easements have been obtained. There is a utility issue. Once this is resolved the project will be ready to go to bid.

2022 PAVING PROJECTS: Engineer Bortner reported Kinsley has submitted all the necessary paperwork. The Township is waiting for approval from the state to utilize Highway Aid funds.

LITTLE KNOLL ESTATES LOT 126 SWM BASIN RENOVATION: Engineer Bortner reported the Township has the materials needed and is trying to work the project into the schedule.

BONDS: Engineer Bortner suggested reducing the performance bond for Stonewicke Phase III from \$1,375,360.75, to \$571,591.02, and setting the bond amount from High Pointe at ROJEN Farms Penn South Phase S3 at \$1,246,537.60. The Committee recommended approving the amounts.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-12 – Above & Beyond Christian Child Care Center
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-06 – South Heights Manor
- SL22-07 – Carroll County Christian Center
- SL22-08 – High Pointe at Rojen Farms Penn South PH S3
- SL22-09 – York Road Investments, LLC

The Committee thanked Engineer Bortner for the update.

CONSIDER PARAMOUNT REALTY NJ LLC WAIVER REQUEST: The Committee received a request dated April 28, 2022, from McNeas Wallace & Nurick LLC, representing Paramount Realty NJ LLC, for a modification to the Sign Ordinance. Mr. Peter Wertz, and Mark Whitaker, Paramount Realty were in attendance representing this request. After much discussion and clarification, the sign square footage needed decreased, possibly meeting the ordinance requirement. Mr. Wertz respectfully requested the Committee to keep the waiver request in effect, for a waiver of the sixty percent reduction requirement for the second primary identification free standing sign.

MS4 UPDATE: Manager Rodgers reported MCMs one through five are ready for approval. MCM 6 is still in process. Department heads are forwarding their housekeeping information and there is work to be done with obtaining BMPs going back to 2003. The report is due at the end of September.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL20-09 Pero Farms Hanover Facility LLC, and SL22-07 Carroll County Christian Center. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported DCNR gave the approval to move ahead with the construction of the creative playground. The contractor is scheduled to be on site Wednesday to install the erosion and settlement measures.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
JULY 5, 2022

The Penn Township Public Works Committee convened on Tuesday, July 5, 2022, following the Public Safety Committee Meeting at 7:12 p.m. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Mahone and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the June 6, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

GUIDE RAIL CONTRACTS: Engineer Bortner reported CS Davidson forwarded an easement agreement for the Blettner Avenue project. Once obtained, the second phase for the guide rail project is ready to go to bid.

BANKERT ROAD CULVERT REPLACEMENT: Engineer Bortner reported that all easements have been obtained, as well as the agreements with the utilities. The goal is to go out to bid, with bid opening next month.

2022 PAVING PROJECTS: Engineer Bortner reported Donegal is doing the milling and Kinsley is doing the paving for this year. Paving should be completed by the end of July.

LITTLE KNOLL ESTATES LOT 126 SWM BASIN RENOVATION: Engineer Bortner reported this is the next project on the schedule. He stated that work needs to be done on the berm on the basin.

BONDS: Engineer Bortner suggested reducing the performance bond for High Pointe at ROJEN Farms South Section Phase S1 from \$455,724.72 to \$287,476.42, and High Pointe at ROJEN Farms South Section Phase S2 from \$2,753,301.65 to \$669,685.28. The Committee recommended approving the amounts.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works

- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-07 – Carroll County Christian Center
- SL22-08 – High Pointe at Rojen Farms Penn South PH S3
- SL22-09 – York Road Investments, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue

The Committee thanked Engineer Bortner for the update.

CONSIDER LIBERTY RESTORATION & CONSTRUCTION LLC., WAIVER REQUEST:

The Committee received a request dated June 9, 2022, from Hanover Land Services representing Liberty Restoration & Construction LLC, for a waiver to Section 402 – Preliminary Plan Requirements of the Subdivision and Land Development Ordinance. There was no one present to represent this request. Engineer Bortner reviewed the plan for the Committee. The Committee would like to review the plans before making a recommendation.

FENCE AT 244 JASMINE DRIVE: Mr. Reggie and Mrs. Debbie Stafford, 244 Jasmine Drive were in attendance regarding their fence that was constructed in the easement area on the property. Mrs. Stafford stated that they asked the fencing company to obtain the necessary permit. No permit was obtained prior to the fence installation. The Committee asked to see a copy of the contract, which they could not provide. Commissioner Berlingo stated that committee contacted several fencing companies in the area and not one company would obtain permits for their clients. Commissioner Heiland suggested the Stafford's obtain a copy of the contract and submit a formal waiver request in writing. At this time the Committee is not in favor of granting a waiver.

MS4 UPDATE: Manager Rodgers reported there is a meeting with Hanover Land Services this month. She reported that York County Stormwater Consortium stated that they will prepare a portion of the MS4 report. Engineer Bortner added this portion is part of an addendum regarding the Chesapeake Bay.

Manager Rodgers reported that the Township is ready for National Night Out, scheduled for August 2, 2022, from 6 pm – 8 pm. The event will take place in the parking lot close to Sam's Club.

EXTENSION REQUESTS: Zoning Officer Smith reported there are no extension requests for this month.

RECREATION: Manager Rodgers reported that the area has been graded, she has not received a timeline on the equipment itself, but the Township is at the point that installation can begin shortly. She stated completion should be around the end of

August, or beginning of September. She informed the Committee they will need to let her know as to what they would like for the Grand Opening Celebration.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: Ms. Jodi Shipley, 946 Baltimore Street, owner of Dutch Country Restaurant, stated that she is present to dispute a plan submitted by Mr. Cody Bentzel. She stated that Mr. Bentzel plans to reverse subdivide property that includes a portion of the Dutch Country parking lot and she claims this is not his property. She presented a letter from her attorney, and a report from Hanover Land Services, Inc., that conducted a survey of the property. They will be contesting Mr. Bentzel's claim.

The meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 1, 2022

The Penn Township Public Works Committee convened on Monday, August 1, 2022, following the Public Safety Committee Meeting at 7:21 p.m. Present were Chairman Heiland, Commissioners Allison, Berlingo, and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioner Brown was present via cell-phone. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the July 5, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BANKERT ROAD CULVERT REPLACEMENT: Engineer Bortner reported the bidding documents are currently advertised, and bids will be opened on Friday, August 12, 2022, at 10 a.m., with the goal for the project to be awarded at the Board of Commissioners meeting on August 15, 2022.

2022 PAVING PROJECTS: Engineer Bortner reported the project is substantially completed. There are a few line markings to be completed. Engineer Bortner stated the project went smoothly and quickly.

PARK HEIGHTS BLVD PHASE 1: Engineer Bortner asked the Committee if they are ready to authorize CS Davidson to advertise the bidding documents for the project. Manager Rodgers reported that the Township is waiting for an appraisal on a property to condemn for the right-of-way, hopefully in September. The Committee agreed to wait for the right-of-way prior to authorizing the advertisement.

BONDS: Engineer Bortner suggested reducing the performance bond for South Heights from \$1,788,938.69 to \$909,554.69, and setting the bond amount for Self Storage Plus 1049 Baltimore Street at \$720,335.74. The Committee recommended approving the amounts.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage

SL22-03 – Panther Cat, LLC
SL22-07 – Carroll County Christian Center
SL22-09 – York Road Investments, LLC
SL22-10 - 934 Baltimore Street – Cody Bentzel
SL22-11 – Liberty Restoration & Construction, LLC
SL22-12 – Holland Construction-100 Blettner Avenue

The Committee thanked Engineer Bortner for the update.

THORNBURY DEDICATIONS: Engineer Bortner reported that J.A. Myers is requesting the dedication of the streets and sanitary sewer for Thornbury Hunt to the Township. He said that a maintenance bond needs to be submitted to the Township in the amount of \$192,218.08, which is ten percent of the improvements. The solicitor is reviewing the deed of dedications and J.A. Myers is completing repairs to several manholes.

MS4 UPDATE: Manager Rodgers reported copies of MCMs one through six have been sent to the Committee for review. The first report is due to the state by September 30, 2022. Next year the Township will be scheduling training for all Township employees along with the elected officials. National Night Out will be tomorrow evening, and will count as an educational evening. The Township will need to host a Stormwater event and participate in a Stormwater event. The Committee recommended adopting the MCMs.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10 Mustang Pointe, SL21-01 Clover Lane Development, SL21-05 Elsner Engineering Works, Inc., SL22-01 Water Street Four, LLC, SL22-02 Arcland Self Storage, SL22-03 Panther Cat, LLC, and SL22-09 York Road Investments LLC. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported that concrete is being poured at the Community Park, and the equipment was delivered today. Commissioner Heiland stated that project is still scheduled for completion prior to September. He is not comfortable with scheduling a grand opening celebration until the equipment installation is close to completion.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: Mr. Dan Owens, 4420 Grandview Road, requested a brief history and future plans for managing the Stormwater ponds in the Township. Commissioner Heiland stated that the responsibility of maintenance lays upon the owner. Some of the ponds are owned by the Township, some by an HOA, and some by a property owner.

The meeting was adjourned at 7:44 p.m.
Respectfully submitted,
Donna M. Sweeney, Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
SEPTEMBER 6, 2022

The Penn Township Public Works Committee convened on Tuesday, September 6, 2022, following the Public Safety Committee Meeting at 7:24 p.m. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the August 1, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Mr. Henry Hoffacker, 9 Rebecca Lane had comments regarding street light installation within the Countrywide Estates. Mr. Hoffacker stated that all of the property owners are required to have a dusk to dawn lamppost at the driveways, and noticed that there are stakes with proposed street lights, he feels that the street lights are not necessary. Commissioner Heiland stated that in the past few years the Township has been moving forward to provide more consistency to install street lights by every intersection.

Ms. Vicky Baugher, 123 Oak Hill Drive, reported that the street light at Beaver Creek and Oak Hill Drive is pulsating like a strobe light, and illuminates into her kitchen. She asked if someone could look into this. Engineer Bortner will report this to Met-Ed.

BONDS: Engineer Bortner suggested setting the bond amount for Panther Cat, LLC., at \$46,766.50. The Committee recommended approving the amount.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-07 – Carroll County Christian Center
- SL22-09 – York Road Investments, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue

Engineer Bortner reported that SL21-01 Stonewicke V, SL22-02 Arcland Self Storage and SL22-03 Panther Cat, LLC are close to being ready for approval. Panther Cat LLC., still needs to submit the bond and O&M agreement. The Committee thanked Engineer Bortner for the update.

MS4 UPDATE: Manager Rodgers stated the County report was received last week, and the final report will be submitted by September 30th, and is over a thousand pages. She has received the proposal for 2023 from Hanover Land Services, not to exceed \$40,000., which is slightly less than 2022. Inspections are being executed in-house. She stated that we will need to comply with our MCM 2 requirement to host a public meeting for MS4, and also have to participate in a MS4 event. The Committee recommended approving the agreement and scheduling the meeting and event in the near future.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL20-09 Pero Farms Hanover Facility LLC, SL22-07 Carroll county Christian Center, SL22-10 934 Baltimore Street-Cody Bentzel, and SL22-11 Liberty Restoration & Construction. The Committee recommended approving the requests.

RECREATION: Commissioner Heiland announced that the grand opening of the Kid's Kingdom Creative Playground at the Penn Township Community Park is scheduled for Saturday, September 24th, 10 a.m. to 2 p.m. He would like flyers to be posted, and handed out. Commissioner Elksnis asked for the announcement to be posted on the sign at the recycling center. Commissioner Heiland stated there will be refreshments, raffles and prizes and should be a fun event.

OTHER MATTERS: Commissioner Berlingo reported that she received information regarding an event at Sam's Club in Hanover to be held Saturday, September 17th, from 10 a.m. to 3 p.m. She stated that other municipalities will be in attendance. The deadline is tomorrow. The Committee will discuss shifts to see if they can attend.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 3, 2022

The Penn Township Public Works Committee convened on Monday, October 3, 2022, following the Public Safety Committee Meeting at 7:50 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioner Allison was absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the September 6, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner suggested reducing the bond amounts for High Pointe at ROJEN Farms South Section Phase S2 from \$669,685.28 to \$468,704.13, and High Pointe at ROJEN Farms South Section Phase S3 from \$1,246,537.60 to \$436,803.40. The Committee recommended approving the amount.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-07 – Carroll County Christian Center
- SL22-09 – York Road Investments, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue
- SL22-13 – Stonewicke IV – 1025 Baltimore Street

Engineer Bortner reported that there is one new land development plan SL22-13- Stonewicke IV, this is the last phase of Stonewicke. The Committee thanked Engineer Bortner for the update.

BEECHWOOD VENTURES, LLC WAIVER REQUEST: The Committee received a request dated August 22, 2022 from Group Hanover, Inc for a waiver to Section 605

Landscaping and Bufferyards for Beechwood Ventures, LLC. Mr. Joel Patterson, Burkentine Real Estate, reported that an error was made and the bufferyard was not planted as approved on the plan. They are requesting a waiver to the required number of trees and shrubs to match the bufferyard as installed. What was planted was 5 canopy trees and a row of 42 evergreen trees, they were planted approximately three years ago. He stated the evergreens will provide year-round coverage, whereas what is required by the ordinance on the approved plan would not. Engineer Bortner stated that the ordinance requires varied vegetation to avoid losing all to a disease. He also added that the evergreens as planted does not provide the required width, the ordinance would require a fence or wall in conjunction. Commissioner Heiland asked why the trees were planted in lieu of what approved on the plan, Mr. Patterson could not state a reason. Engineer Bortner reported the plan was approved in 2017. The Committee made an unfavorable recommendation.

PERO FARMS HANOVER FACILITY, LLC WAIVER REQUEST: The Committee received a request dated September 14, 2022, from Group Hanover, Inc. for Pero Farms Hanover Facility, LLC Land Development Plan Preliminary Approval. Mr. Gerald Funke, Group Hanover, Inc., represented this request. They are requesting for the land development plan be approved as a preliminary land development plan instead of a final land development plan. The original was submitted in December of 2020. With the onset of COVID, the company was struggling to keep up with production, shortage of labor and supplies. They are now looking to the future and to proceed with the process of expansion. The reason for the request is to allow the owners to complete the bulk of the work, except for the building. Final approval would be needed prior to obtaining a building permit, with all work completed prior to the construction, and less money would be needed for the bond. The Committee gave a favorable recommendation.

GRACE UNITED METHODIST CHURCH WAIVER REQUEST: The Committee received a request dated September 21, 2022, from Grace United Methodist Church for a waiver to Ordinance 611, Section 3, Regulations for Specific Sign Types by Zones, Business (Except for Agricultural and Horticultural Products). Zoning Officer Smith reported that Grace United Methodist Church is requesting to construct an illuminated sign and place along their property on Grandview Road. This will be located in a residential zone. The proposed sign is 37.33 square feet and 9'8" in height. This exceeds the ordinance requirement of 16 square feet, 6' in height.

MS4 UPDATE: Manager Rodgers reported the final report was submitted this past Friday. We will need to host an MS4 event, possibly prior to a meeting held in January or February. The Township admin employees will have training on October 12th, Manager Rodgers invited the Committee members to attend. Township training will also be held in January of 2023.

EXTENSION REQUESTS: Zoning Officer Smith submitted an extension request for SL22-12 Holland construction – 100 Blettner Avenue. The Committee recommended approving the request.

RECREATION: Manager Rodgers reported she received a request this afternoon from the Boy Scouts, New Birth of Freedom Council to hold a recruiting event on October 15, 2022, at Young's Woods. The Committee will discuss at the Finance Meeting held on October 4, 2022.

Manager Rodgers asked the Committee their thoughts on an annual event held at the Community Park. The Committee was in favor, and would need to discuss further.

She also asked about restarting the Easter Egg Hunt. Possible dates would be April 1, 2023, or April 8, 2023. Volunteers would be needed to stuff eggs.

Manager Rodgers reported that there is a recreation grant available in January of 2023. The Committee recommended discussing further at the Finance Budget Meeting on October 12, 2022.

Manager Rodgers confirmed with Fire Chief Clouser that Santa would like to visit the Township on December 10th and 11th.

Chairman Heiland thanked the Public Works department for the tremendous work accomplished for the Community Park Creative Playground.

PUBLIC WORKS BUDGET PRESENTATION: Township Engineer Bortner reported that there were no changes for departments 408 and 430, there are no changes in number of public works employees. He reported that the amount of \$185,000 listed for the purchase of a street sweeper is incorrect. The company listed through co-stars that he obtained the quote is no longer in business. The representative to the new company just gave him quotes ranging from \$233,000 to \$277,454. He reported he has two options for paving. First is to purchase a paver and do the work inhouse. He received quotes for \$521,000 or \$524,000, there is an option for \$675,000, but would not be available until 2024. The second option would be to contract out the paving. For Capital Outlay he listed projects for Bowman Road/Baer Avenue gabion basket, Bankert Road culvert replacement, bridge inspections, and Barnhart Drive Culvert replacement; this culvert is smaller than what was designed and is causing flooding issues. He added funds for the replacement of the fence at the Little Knoll Pond. Under paving projects, he is proposing Beaver Creek Road, Oak Hill Drive/Circle, Hershey Heights Road and work on the Industrial roads of Barnhart Road, and Fame Avenue, and finish Wilson Avenue.

Manager Rodgers reported that we received the estimate from PennDOT for the Highway Aid, and it is approximately \$533,088.49.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 9:03 p.m.

Respectfully submitted, Donna M. Sweeney, Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
NOVEMBER 7, 2022

The Penn Township Public Works Committee convened on Monday, November 7, 2022, following the Public Safety Committee Meeting at 7:21 p.m. Present were Vice-Chairman Elksnis, Commissioners Allison, Berlingo, and Brown. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Chairman Heiland was absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the October 3, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

RIDGE ROAD AND BLETTNER AVENUE BRIDGE PERMITTING: Engineer Bortner reported that he received the design proposal and professional engineering services agreement from C.S. Davidson for the Ridge Road and Blettner Avenue Bridges. He added that earlier today he received the proposal for the Barnhart Drive Culvert. The Committee recommended approving the agreements.

BONDS: Engineer Bortner suggested setting the bond amount for Stonewicke – Phase IV at \$247,398.80. The Committee recommended approving the amount.

2022 PAVING CONTRACT #1 CHANGE ORDER: Engineer Bortner reported that Kinsley has completed the paving in the township and the cost was \$8,536.28 less than the contracted bid. The committee recommended approving the change order.

YOUTH FOR CHRIST DRIVEWAY ENTRANCE: Engineer Bortner reported on the land development plan SL22-07 for Carroll County Christian Center. On the plan, there is a proposed entrance/exit way off Baltimore Street. Comments have been received from PennDOT, stating that the roadway that will more safely accommodate traffic would be Narrow Road. He stated that if the SR 94 entranceway is deemed to be necessary, appropriate justification must be provided and documentation from Penn Township and the local Municipal Planning Organization indicating their review/acceptance of the access to SR 94. Mr. Kris Raubenstine, Hanover Land Services, Inc., reported that the Youth for Christ administration is very adamant about not using an access on Narrow Road, through a residential community. He reported that the property is zoned commercial and if the accessway of Baltimore Street is removed, and if the property changes ownership in the future it would have commercial business running through a residential area. The Committee recommended having Manager Rodgers send a letter in support of keeping the SR 94 accessway.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-03 – Panther Cat, LLC
- SL22-07 – Carroll County Christian Center
- SL22-09 – York Road Investments, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue
- SL22-13 – Stonewicke IV – 1025 Baltimore Street

The Committee thanked Engineer Bortner for the update.

HOLLAND CONSTRUCTION – 100 NORTH BLETTNER AVENUE WAIVER

REQUEST: The Committee received a request dated October 11, 2022, from Site Design Concepts on behalf of Blettner Avenue, LLC., requesting a waiver to Section 605, Landscaping and Buffer Yards when Industrial Use is adjacent to Residential Zones or Residential Uses. Engineer Bortner reported that this plan is partially in Penn Township, but primarily in Conewago Township. Site Design Concepts is proposing a modification to reduce the number of plantings in the buffer yard area and install six-foot solid vinyl fence in lieu of a five-foot open fence to provide the appropriate level of screening. The Committee recommended adding it to the Board of Commissioners Meeting Agenda.

JR D'ANGELO REQUEST TO CONSTRUCT A FENCE OVER A UTILITY EASEMENT:

The Committee received a request dated October 19, 2022, from RJ D'Angelo for a waiver to construct a fence over a utility easement. Mr. D'Angelo, the property owner, stated he applied for a permit to install the fence which was rejected. He presented a letter from Columbia Gas stating the gas line is abandoned and granting their permission to install the fence. Mr. D'Angelo stated that he has offered to have access gates on each side and accepts all liability for the fence. Mr. D'Angelo stated that several fences already exist within the easement area. The fence is already partially constructed and stopped once he was informed that he needed a permit. The Committee requested that the Zoning Officer investigate the other properties if and when permits were issued. The Committee recommended adding it to the Board of Commissioners meeting agenda.

BONNIE DAVIS POD WAIVER REQUEST: The Committee received a request dated October 17, 2022, from Jennifer Brossat, daughter of Bonnie Davis the property owner. She is requesting approval for two storage pods to be placed on the property indefinitely due to an emergency. She stated that the pods are necessary due to a water leak that has caused extensive damage to the interior of the home. She stated that the house repairs are slated to be completed at the end of March. Commissioner Berlingo

suggested contacting the restoration company, because storage pods are designed to be housed at a storage facility. She said that the company offered to store the pods at their Westminster facility, Ms. Brossat stated that they contain their personal belongings and is hoping for a waiver because of the emergency. Zoning Officer Smith stated that the ordinance allows for one pod for thirty days, with extension with the approval of the Manager. The Committee recommended adding it to the Board of Commissioner's meeting agenda.

RIDGE AVENUE PRELIMINARY LAND DEVELOPMENT AND SUBDIVISION PLAN

APPROVAL REQUEST: The Committee received a request dated October 6, 2022, from Thomas Nehilla, Barley Snyder, Attorneys at Law for a Preliminary Land Development and Subdivision Plan approval for Ridge Avenue. Mr. Paul Fish, Rettew, represented this request. Mr. Fish stated that the plan was issued a sewer exemption from DEP and there are five items left on Engineer Bortner's list. Two are related to earthwork. The letter presented from Barley-Snyder states that Conewago will not proceed with any earth moving, site preparation and/or construction work until all necessary permits and approvals are obtained. Mr. Fish added there are two other concerns, acknowledgment of ownership, which requires the owners to sign off on the plan, and Stormwater Management, he stated the DEP's items are administrative. The final concern being the NPDES permit, he reported that DEP stated that there are thirteen technical comments and anticipates having DEP approval by the end of the year. Engineer Bortner stated that the Stormwater Management plan is submitted with the final plan approval. Mr. Fish stated they are requesting the preliminary plan approval to keep the project moving. Mr. Pete Shovlin, Conewago, stated that they submitted for the NPDES permit to DEP back in March, and received technical comments in May. They are asking to move the project forward to possibly get final plan approval by the end of the year for tax purposes. The Committee recommended adding it to the Board of Commissioner's meeting agenda.

MS4 UPDATE: Manager Rodgers reported that the annual report was submitted. The next MS4 meeting is scheduled to be held at the end of November.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL17-10 Mustang Pointe; SL21-05 Elsner Engineer Works, Inc.; SL22-01 Water Street Four, LLC; SL22-03 Panther Cat, LLC; SL22-09 York Road Investments. The Committee recommended approving the request.

RECREATION: Manager Rodgers reported the park is open with the steps being closed. She has spoken with Engineer Bortner regarding having the sidewalks installed along Tyler Drive and Grandview Road. She contacted Mr. Mears regarding the projected projects for 2023-2024. She reported that she along with Commissioner Heiland, and Engineer Bortner inspected all the parks in the Township. Commissioner Heiland has a list of recommendations for the Committee.

OTHER MATTERS: Vice-Chairman Elksnis asked for an update on the paver. Engineer Bortner reported that the paver was ordered last Thursday, with projected delivery today or tomorrow.

Engineer Bortner reported that he has requested pricing for the repair of the inlet that collapsed along York Street and Ruel Avenue and there has been a delayed response with receiving the information.

Mr. Kris Raubenstine, Hanover Land Services, Inc., Mr. Nate Osborne, South Western School District, and Mr. Brian Haines with Crabtree, Rohrbaugh & Associates were in attendance. Mr. Raubenstine presented a plan proposing changes and additions at South Western School District that include paving changes, parking realignment, landscaping, and changes to the technical classrooms. With the increased need in the mechanical and technical industries, there will be an addition of an outside tech classroom. Mr. Osborne stated that all the construction is in the long-term range, with six buildings, they are trying to address a building every four years. Vice-Chairman Elksnis asked about growth in Penn and West Manheim Townships. Mr. Haines stated that they have been looking at the growth of the past ten years, and with a projection for the future, they are not seeing a drastic spike in student attendance. The current enrollment is approximately 1,280 students, and they are planning for a growth to accommodate approximately 1,525 students. They are addressing security issues and limit access to the building. The Committee thanked Mr. Haines for the information.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary

MINUTES
PUBLIC WORKS COMMITTEE
DECEMBER 5, 2022

The Penn Township Public Works Committee convened on Monday, December 5, 2022, following the Public Safety Committee Meeting at 7:20 p.m. Present were Chairman Heiland, Commissioners Allison, Brown, Berlingo, and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the November 7, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Tracy Albrecht, 390 Park Heights Blvd, Mr. Albrecht had several questions regarding the Park Heights Blvd project. Engineer Bortner reported the current project is for the replacement of the culvert only, utilities are currently being relocated. Once the bridge is replaced this will remove the weight restrictions on the bridge. Mr. Albrecht questioned if there are other phases to this project, and if the public will be notified. Commissioner Heiland stated at this time only the replacement of the culvert is planned, and any future plans will be discussed at this committee meeting and the public is welcome to attend.

Ms. Susan Pelt and Mr. Keith Keller, 410 Park Heights Blvd, had questions regarding sidewalks and curbing for the Park Heights Blvd project. Commissioner Heiland stated that at this time, there is no plan in place. Ms. Pelt reported that the center line of the road has been moved twice. The Committee requested Engineer Bortner to look into the matter.

Mr. Leonard Rice, 125 Hirtland Avenue, questioned the Committee whether the leaf collection could be extended by a week, or if it can be pushed back to start and end a week later. Engineer Bortner stated that this topic was discussed last year, and it was decided to keep as planned. The concern is if it's extended too far into December the leaves freeze on the road, making it difficult for removal. Mr. Rice also inquired about any plans for a dog park in the Township. Commissioner Heiland stated that there are no official plans, and it was discussed previously, and the Board was not in favor.

AQUAPHOENIX SCIENTIFIC BOND REDUCTION: Engineer Bortner reported that he has not received the necessary information from the Project Engineer, therefore the bond cannot be reduced at this time.

EMERGENCY GENERATOR: Engineer Bortner reported that the emergency generator was having mechanical issues in September, and he had hoped to have it repaired. Two different vendors have deemed it unrepairable. He has received five quotes for

replacement, the least being \$70,000, and the most expensive being \$138,000, all but the one has roughly a year's lead time. There was one option that had a twenty-week lead time and is \$15,000 above the least expensive. Engineer Bortner stated that he will have to research the code if he needs the lights on at the building continuously. He received a quote to rent a generator that would cover the entire building including the life support items for \$61,000 for the year. Commissioner Allison questioned if he could investigate renting a generator to cover the life support items at 70 amps, instead of a generator for the entire building. The Committee requested Engineer Bortner to research into the code and requested that Commissioner Allison visit the Public Works building and provide a recommendation.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-03 – Panther Cat, LLC
- SL22-07 – Carroll County Christian Center
- SL22-09 – York Road Investments, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue
- SL22-13 – Stonewicke IV – 1025 Baltimore Street
- SL22-14 – High Pointe at ROJEN Farms, Penn South S4

Engineer Bortner reported that High Pointe South Phase 4 was just added and is the last phase of High Pointe. The Committee thanked Engineer Bortner for the update.

MS4 UPDATE: Manager Rodgers reported that we are in the second year of our permit. We have just received a quote for laboratory testing services. Every time an inspection of an illegal discharge is completed, we will need to send a sample for testing. Our laboratory cannot handle the necessary testing. The Committee recommended approving the agreement.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL22-07-Carroll County Christian Center; SL22-10 934 Baltimore Street-Cody Bentzel; and SL22-11-Liberty Restoration & Construction LLC. The Committee recommended approving the requests.

RECREATION: Chairman Heiland reported that some of the equipment for the parks have been ordered, installation to take place in the spring. Chairman Heiland questioned why the steps are still closed at the Community Park, Kid's Kingdom. Engineer Bortner reported that the handrail has not been installed, and he has not heard about the timeline for the installation. Manager Rodgers reported that they are working on the surveying for the trail at the park.

OTHER MATTERS: Commissioner Brown reminded the Committee that all four of the Committee meetings will be held on Tuesday, January 3, 2023, beginning at 6:00 p.m.

Fire Chief Clouser reported that he received a message following the Public Safety meeting from a member of Middle River Dive Team in Maryland requesting information about Hanover Regional Water Rescue. He reported that there is a company also by the name of Hanover Regional Water Rescue in Dundalk, Maryland that is soliciting funds. Chief Clouser reported that he posted on social media page that we are not associated with them.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary