

MINUTES
HEALTH & SANITATION COMMITTEE
JANUARY 7, 2019

The Penn Township Health and Sanitation Committee convened on January 7, 2019 at 8:04 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners Brown, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Mahone, and Township Secretary McMaster. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the December 4, 2018 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

HANOVER FOODS CORP: WWTP Superintendent Mahone had nothing to report on Hanover Foods Corporation. Manager Rodgers stated we were paid for the phosphorus credits.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone reported that HRI has completed the installation of five hundred feet of pipe and manholes numbered 1-31 and 1-32 on the Barnhart Drive sewer line project. They have also completed the boring and casing installation. At the rail road crossing, they have set up the pass pump for the stream crossing of oil creek and will be completing the crossing the week of January 7.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone reported that GHD has completed their review of the contract documents for Conewago Enterprises and Swam Electric and have received the executed agreement from both contractors. GHD will be issuing the notice to proceed on January 14, 2019.

OAK HILL SEWER PROJECT: There were several residents present who wished to express concerns about the installation of the sewer at Oak Hill and Hershey Heights. These concerns included the cost for the home owners and the possible reduction in the tapping fee, the right of way required from some homeowners, and the connection point from the lateral to their homes. Another resident provided information about possible grants that could be available to the Township. Some of the residents that commented included James Miner, 70 Oak Hill Drive, Joan Potter, 961 Beaver Creek Road, Jack Corriere, 114 Oak Hill Drive, Cynthia Staley, 865 Hershey Height Road, and Andrew Novosedliak, 910 Hershey Heights Road. Reiber has started to develop the property plats for the easements and the Township will be in contact with each affected property

owner when the plats are received. The Township will negotiate with each property owner individually for the needed right of way for the project.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS TO THE COMMITTEE: None.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Kristina J. Rodgers
Township Manager

MINUTES
HEALTH & SANITATION COMMITTEE
FEBRUARY 5, 2019

The Penn Township Health and Sanitation Committee convened on February 5, 2019 at 7:06 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners Brown, Klunk, and Van de Castle. Also present were Township Manager Rodgers and WWTP Superintendent Mahone. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the January 7, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were residents present from the Oak Hill Hershey Heights area of the Township. Those present that made comments included Kathy Mathias, 101 Oakhill Drive, Andy Novosedliak, 910 Hershey Heights Road, Jack Corriere, 114 Oak Hill Drive, Perry Motter, 875 Hershey Heights Road, Wayne Singer, 896 Hershey Heights Road, Jim Cashdollar 221 Oak Hill Circle, and Bill Bowman 123 Oak Hill Drive. The residents expressed concerns regarding the proposed sanitary sewer for these areas. The concerns presented included why it could not be two different projects, follow up on the grants that were presented, if DEP reviewed the copies of the water tests that were resubmitted, a reduction in the connection fee and when the fee was going to be due. The Committee will provide the responses from the Engineer regarding the proposed grants, the Township has not heard back from DEP regarding the additional data and the fee will be set at a future date. The fee will be due once the line is active and the Township is taking flow. The anticipated date of the fee being due is mid-2021.

HANOVER FOODS CORP: WWTP Superintendent Mahone had nothing to report on Hanover Foods Corporation.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone stated that since the last meeting HRI has completed the installation of manhole 1-41 at the bore pit for the railroad crossing. They completed the installation of the casing and pipe for the stream crossing at Oil Creek and installed manhole 1-33, 1-34 and six hundred and three feet of pipe.

ULTRAVIOLET DISINFECTION SYSTEM: The notice to proceed was issued on January 14, 2019. A preconstruction meeting was held on February 5, 2019. The contractor is planning to begin construction the beginning of April and the ultraviolet disinfection equipment is tentatively scheduled for June 24, 2019. The substantial completion date is September 11, 2019. The permit compliance date is October 2019.

OAK HILL SEWER PROJECT: GHD is currently working on the submission of the general permit information application and the Chapter 105 Water Obstruction and Encroachment permit. They anticipate the completion and submission of the Part II construction permit by June of 2019.

SPRING NEWSLETTER: The newsletter is scheduled to be delivered April 2, 2019. If you have any articles to include, Mr. Mahone will need them by March 4, 2019.

OTHER MATTERS: Spring shredding is scheduled for April 27, 2019 from 8 to 1.

CITIZEN'S QUESTIONS TO THE COMMITTEE: None.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Kristina J. Rodgers
Township Manager

MINUTES
HEALTH & SANITATION COMMITTEE
MARCH 5, 2019

The Penn Township Health and Sanitation Committee convened on March 5, 2019 at 7:08 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners Brown, Klunk, and Van de Castle. Also present were Township Manager Rodgers, Administrative Assistant Sweeney, and WWTP Superintendent Mahone. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the February 5, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: The following residents were present from the Oak Hill/Hershey Heights area. Kathy Mathias, 101 Oakhill Drive, stated that the residents cannot afford the cost of the installation of the sewer, and many are elderly on a fixed income. Others present at the meeting that made comments included Andy Novosedliak, 910 Hershey Heights Road, William Bowman, 123 Oak Hill Drive, Wayne Singer, 896 Hershey Heights Road, Doug Hahn, 894 Hershey Heights Road, and Jeffery Miller, 900 Hershey Heights Road. A resident questioned if Township had researched governmental financing and grants, such as Penn Vest, Commonwealth Financing Authority, PA Small Water & Server Programs, USDA, many have been researched but Township does not meet qualifications. One reason being that the Township as a whole average income is too high, Township is classified as Urban Suburban, and many grants are project driven. Commissioner Heiland requested the information to be sure we exhausted all options. Mr. Singer questioned if gravity could feed the lines, WWTP Superintendent Mahone stated that the connection point would have to be further away and much more costly to do so. Manager Rodgers offered copies of the easement plats to the residents that would be distributed after the meeting. The Committee will provide the responses from the Engineer regarding the proposed grants, the Township has not heard back from DEP regarding the additional data and the fee will be set at a future date. The fee will be due once the line is active and the Township is taking flow. The anticipated date of the fee being due is mid-2021.

HANOVER FOODS CORP: WWTP Superintendent Mahone had nothing to report on Hanover Foods Corporation.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone stated that since the last meeting HRI has completed the installation of manholes 35,36, and 37 and 1200 feet of pipe. They completed over 50% of the pipe installation for this project.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone stated that GHD continues to review shop drawings for the project. The contractor is planning to begin construction the beginning of April and the ultraviolet disinfection equipment is tentatively scheduled for delivery on June 24, 2019. The substantial completion date is September 11, 2019. The permit compliance date is October 2019.

OAK HILL SEWER PROJECT: WWTP Superintendent Mahone stated that Easement plats for the project have been received. The Township can begin to contact the property owners to set up a meeting for negotiations. GHD received comments from the York County Conservation District concerning the E&S plan and the NPDES permit application on January 29, 2019. The have addressed the comments and submitted to additional information as of March 5, 2019. Permit Processing is continuing.

SEWER RATE: Commissioners discussed a sewer rate increase for the third quarter. Continue to keep on agenda for future discussion but want to review option three that was presented by Waste Water Treatment Plant Superintendent Mahone.

SPRING NEWSLETTER: The newsletter has been sent to printer and is scheduled to be delivered in the Merchandiser on April 2, 2019.

OTHER MATTERS: Spring shredding is scheduled for April 27, 2019 from 8 a.m. to 1 p.m.

CITIZEN'S QUESTIONS TO THE COMMITTEE: None.

The meeting was adjourned at 7:38 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
APRIL 2, 2019

The Penn Township Health and Sanitation Committee convened on April 2, 2019 at 7:04 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners Brown, Klunk, and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone, and Secretary Sweeney. Commissioner Felix was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the March 5, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were several residents present from the Oak Hill/Hershey Heights area. Kathy Mathais, 101 Oakhill Drive, did not have any comments, but stated others did. James Miner questioned if the cost to residents could be brought down to \$5,000, the discussed cost was in the area of \$15,000. Amount has not been set. Bill Bowman, 123 Oak Hill Dr, thanked Manager Rodgers for her cooperation in providing requested information. Questioned who Authored the 537 Plan, was provided an answer of GHD. Also stated that the residents do not feel like they are being included. Suggested a meeting to have an open discussion as to why and how this is happening. Manager Rodgers stated that she has been in contact with a representative from Kate Klunk's office. Kate Klunk's office will be in contact with the DEP, but is waiting to be contacted by the residents. James Miner, 70 Oakhill Dr. questioned the timeline. WWTP Superintendent Mahone stated that project is still in the permit process. Part 2 permit will be submitted soon, as early as next week. Approval process will take approximately six months to a year. Looking at putting project out to bid approximately spring of 2020, and construction start approximately late 2020. A resident questioned what type of fees the township would receive from Berwick Township to hook up to system, WWTP Superintendent Mahone stated that that was never part of the plan as they have their own system. Terry Altland, 2221 Broadway, requested that someone visit older properties to check into the hookup. WWTP Superintendent Mahone stated that they should be able to hook up to intersect with pipe. Bill Bowman, stated that he has been in contact with a plumber, and cost may depend on depth. WWTP Superintendent Mahone stated that the lateral T is set at a 2% grade, approximately eight to nine feet deep, at a minimum of 6 feet. Jack Corriere, 114 Oakhill Dr, stated that since the timeline is slower than originally thought, that the Board look at the township expenses, and how the township could help the residents. Cyndy Staly, 865 Hershey Heights Road, spoke with plumbers from West Manheim, stated that they were shocked that the cost was so high. Loves living in Penn Township, has a good recycling and trash program, but the infrastructure fee does not seem fair. Jack Corriere questioned if West Manheim residents paid before or after installation of their system, and if other township residents have been made aware that the residents have to pay the fee.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT:

WWTP Superintendent Mahone stated GHD received confirmation from the York County conservation District that the E&S plan and NPDES permit application is technically complete and will move to technical review. Manager Rodgers has sent out letters to begin easement acquisitions.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone stated that since the last meeting HRI has completed the installation of manholes 38, 39, and 40, and 1028 feet of pipe and completed the tie-in to manhole 41 at the rail road track crossing. Weather permitting they intend to complete all the testing on the installed pipe and manholes and complete the restoration through the Bair Farm so the farmer can install their crop. They will then move their equipment to the other side of the railroad tracks to complete the project.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone stated that GHD continues to review shop drawings for the project. Conewago Enterprises has indicated that they will be onsite April 15, 2019.

SEWER RATE DISCUSSION: Commissioners agreed to have the Garbage grinder rate remain at \$9.00 per quarter. An ordinance setting rates will be brought forth at the Board of Commissioners' Meeting, April 15, 2019.

GRANDVIEW ROAD SEWER LINE REPAIR: WWTP Superintendent Mahone stated that, on February 26, 2019, they televised a lateral at 2061 Grandview Rd. The lateral showed signs of tree roots close to the connection at the main. As a result, they televised the main sewer line on Grandview Road from Martin Drive to Manhole 41-9. Manhole 41-12 which is at Martin Drive on Grandview was the discharge point from the former Laurel Drive Pumping Station. Over the years there was an issue with Hydrogen Sulfide gas from the station discharge that deteriorated the top of the Transite sewer pipe in the first run between manhole 41-11 and 41-10. Video has been sent to GHD for review and advice on repairs. WWTP Superintendent Mahone suspects that 265 feet of 8 inch main at a minimum will need to be replaced, and the installation of 660 feet of liner in the next two downstream runs. This will need to be bid out and move as quickly as possible.

SHREDDING EVENT: Spring shredding is scheduled for April 27, 2019 from 8 a.m. to 1 p.m.

OTHER MATTERS: Commissioner Klunk suggested investigating more information into a program that would recycle plastic bags into TREK park benches for the community.

CITIZEN'S QUESTIONS TO THE COMMITTEE: A resident questioned if it would be more economical for a property owners with wells to install a meter to measure output rather than paying the flat rate fee. WWTP Superintendent Mahone stated that the meter would have to be approved by the township prior to installation. Cost could be

several hundred dollars for resident to install. Manager Rodgers stated that there could be savings over time.

The meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
May 7, 2019

The Penn Township Health and Sanitation Committee convened on May 7, 2019 at 7:18 p.m. following the Finance Committee meeting. Present were Commissioners Brown, Klunk, and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone, and Secretary Sweeney. Chairman Heiland and Commissioner Felix were absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the April 2, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Janice Neely, 951 Beaver Creek Road, stated that they are presented with hardship as well as their neighbor, Mike Potter, 961 Beaver Creek Road, due to the sewer project. With 300 feet of line to connect to the tapping point, the cost is estimated to be a year's worth of their social security. Mr. Neely asked if gravity will work. WWTP Superintendent Mahone stated no, that the plans for Mr. Neely and his neighbor's properties have changed to be serviced with a grinder pump unit which will need to be installed on each property, and connected with the sewer line, the cost of installation would be the responsibility of the property owner. The unit will contain a float system, and will have to be pumped into the sewer line. Mr. Neely expressed his wishes for someone to come out to his property and walk them through where the work will need to be completed. Manger Rodgers took the contact information for Mr. Neely and Mr. Potter to arrange the appointments.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT: WWTP Superintendent Mahone stated GHD is continuing to work through the permitting. The Township Manager is continuing to meeting with property owners to negotiate for sewer easement. The Township will be starting a subdivision plan for the two proposed pumping station sites.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone stated that since the last meeting, HRI completed the site restoration to the farm land at the Bair Farm and the oil creek stream crossing. They installed manholes 1-42 and 1-43 and 310 feet of pipe. They have removed the fencing at the Industrial Park Pumping Station. The installation of pipe and manholes should be completed by the end of this week.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone stated that Conewago Enterprises arrived on site on April 16, 2019. They have begun the concrete work on one side of the chlorine contact tank. To date they have made two concrete pours. Swam Electric has installed temporary conduits and wiring to supply power during the construction process.

SHREDDING EVENT: Spring shredding held on April 27, 2019 had 332 vehicles that dropped off 14,625 lbs. of material to be shredded. The next event is scheduled for October 12, 2019.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS TO THE COMMITTEE: Amy Schlitzer, 91 Oak Hill Drive, inquired about the Sewer Easement project, if the grass and existing trees will be replaced. WWTP Superintendent Mahone stated that the soil will be leveled and reseeded. Commissioner Brown added that if the ground were to settle that they would come out and repair.

The meeting was adjourned at 7:33 p.m.

Respectfully submitted,
Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
June 4, 2019

The Penn Township Health and Sanitation Committee convened on June 4, 2019 at 7:06 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners, Klunk, and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone, and Secretary Sweeney. Commissioners Brown and Felix were absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the May 7, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were several residents present who wished to express concerns about the installation of the sewer at Oak Hill and Hershey Heights. These concerns included the cost for the home owners, financing options, the right of way required from some homeowners, and the finalization of the plans. Some of the residents that commented included James Miner, 70 Oak Hill Drive, Joan Potter, 961 Beaver Creek Road, Jack Corriere, 114 Oak Hill Drive, and Terry Altland, 2221 Broadway. Commissioner Van de Castle stated that the board has not received the information from PennVEST regarding financing through the state and/or federal level. The Township is awaiting for the approval of permits for the plan from the DEP before the Township can apply for financing, and determine the cost of the project. Manager Rodgers expressed concern that there may be some misconception, property owners will be assessed regardless of how financing is achieved.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT: WWTP Superintendent Mahone reported that GHD submitted the water quality Management permit application for this project to DEP on May 17, 2019. They have also addressed the County comments on the E&S and NPDES plan and will submit those by the end of the week. They hope to meet with someone from Met Ed to discuss the placement of sewer line and manholes within the power line easement.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone reported that HRI completed the installation of the Barnhart sewer line and decommissioned the Barnhart Drive pumping station on May 16, 2019. They have completed the paving restoration on Barnhart Drive and Karen Lane. They removed the septic tank and pump tank at the Bair property and connected them to the new sewer line. On May 28, 2019 we completed a walk-through of the project and inspected each manhole. They will need to address a few items concerning the manholes and continue to haul stored material from the job site. Final easement seeding and mulching is scheduled for this week, depending on the whether they should finish in about two weeks.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone reported the contractor has completed over 50% of the concrete work. They have finished the modification to the #1 contact tank and are now making the concrete modifications to the side that will have the ultraviolet disinfection system installed. They expect the delivery of the UV Equipment and the metal building this week.

YORK WATER/WEST MANHEIM: WWTP Superintendent Mahone reported that he, Township Manager, Kristina Rodgers, and Attorney Mullen met with the representatives from York Water to discuss the creation of a new agreement between Penn Township and York Water in regards to their purchase of the West Manheim Township collection system. They discussed a few high points that need to be address in a new agreement like establishing the reserved capacity and a peak flow rate, billing procedures, improvements to the Breezewood interceptor if needed, and administration fees. Attorney Mullin is working on a draft agreement for review.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS TO THE COMMITTEE: None.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,
Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
AUGUST 5, 2019

The Penn Township Health and Sanitation Committee convened on Monday, August 5, 2019 at 7:44 p.m. following the Public Safety, Public Works and Finance Committee meetings. Present were Chairman Heiland, Commissioners, Brown, Felix, Klunk and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone, and Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the July 2, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Jack Courier, 114 Oak Hill Drive, requested procedure to request the last five years of sewer revenue. Manager Rodgers responded that the last five years of audits are available for review on the township's website at penntwp.com. There were several residents present who wished to express concerns about the installation and financing of the sewer at Oak Hill and Hershey Heights. Some of the residents that commented included Bill Bowman, 123 Oak Hill Drive, Joan Potter, 961 Beaver Creek Road, Wayne Singer, 896 Hershey Heights Blvd, and Jan Neely, 951 Beaver Creek Road. Richard Wetzel, 365 Bankert Road, asked the committee if Bankert Road was part of the plans for the sewer installation. WWTP Superintendent Mahone stated Bankert Road has on lot sewers but they are not in the needs area that DEP wants corrected.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT: WWTP Superintendent Mahone reported that he along with Township Manager Rodgers continue to meet with residents to obtain easements. On July 10, 2019 approval was received of the E&S Plan and NPDES permit for storm water associated with the construction project.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone reported Conewago Enterprises has completed all of the concrete work. The ultraviolet equipment and control panels have been installed and the electricians are working on the wiring. The General Contractor is hoping to energize the equipment the week of August 19, 2019.

YORK WATER AGREEMENT: WWTP Superintendent Mahone reported Solicitor Mullin has prepared a draft agreement that has been reviewed by Township Manager Rodgers and himself. When finalized the agreement will be sent to York Water for their review.

SEWER LINE DEDICATIONS: WWTP Superintendent Mahone reported that Burkentine Builders has submitted a Deed of Dedication for the sanitary sewers located

in Brookside Heights, Phases I & II. Staff has televised and inspected these lines and manholes and finds them to be in acceptable condition.

WWTP Superintendent Mahone reported that J. A. Myers has submitted a Deed of Dedication for the sanitary sewers located in Mustang Heights. These sewer lines and manholes have been inspected and televised and are in acceptable condition.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone reported all of the work for this project has been completed. The only thing remaining is for HRI to complete a final adjusting change order that will establish the final cost and completion date for the project.

OTHER MATTERS: WWTP Superintendent Mahone reported that he is currently working on the fall newsletter. All items need to be submitted to him prior to August 15, 2019. He will be sending to the printer on August 19, 2019.

CITIZEN'S QUESTIONS TO THE COMMITTEE: None.

The meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
SEPTEMBER 3, 2019

The Penn Township Health and Sanitation Committee convened on Tuesday, September 3, 2019 at 7:56 p.m. following Finance Committee meeting. Present were Chairman Heiland, Commissioners; Brown, Felix and Van de Castle. Also present were Township Manager Rodgers, Police Chief Hettinger, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Mahone and Township Secretary Sweeney. Commissioner Klunk was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the August 5, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were several residents present who wished to express concerns about the installation of the sewer at the Oak Hill and Hershey Heights area. Some of the residents that commented included Bill Bowman, 123 Oak Hill Drive, Whitey Fuhrman, 220 Oak Hill Circle, Joan Potter, 961 Beaver Creek Road, Anthony Gerech, 1075 Beaver Creek Road, Wayne Singer, 896 Hershey Heights Road, and Jack Corriere, 114 Oak Hill Drive. The main concern is the financial burden that will be placed on the 47 residents. A resident suggested conducting an income survey of the localized area, not the entire township. Another resident suggested spreading the cost across the township.

Brian Berkheimer, 561 McAllister Street, a local realtor, stated that he is having difficulty selling properties in the area, due to the sewer installation and not knowing how to advise the prospective buyer on the cost of this project.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT: WWTP Superintendent Mahone reported he and Manager Rodgers continue to work on acquiring easements for the project and are awaiting permit approval from DEP.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone reported the electricians have finished connecting all of the wiring associated with the system. Wedeco, the manufacturer will be onsite September 4th and 5th to inspect the installation and wiring. They will return the following week to start up the system and make any adjustments. The following week they will be onsite for training of the staff.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone reported GHD has requested the final payment application and closeout documents from HRI. When we receive them we can make final payment and the Board of Commissioners will need to approve the change order that will establish the final cost and duration of the project.

NEWSLETTER: WWTP Superintendent Mahone reported the newsletter will be delivered in the Merchandiser the week of September 17, 2019.

SHREDDING EVENT: WWTP Superintendent Mahone reported the next shredding event is scheduled for October 12, 2019.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS TO THE COMMITTEE: Judy Seig, 853 Hershey Heights, stated that many of the residents are hesitant to meet with the township about the sewer easements fearing it means that they are committing to the project.

Mr. Bowman stated that he has been contacted by several of the residents on Broadway asking if they are included in this project. Commissioner Heiland requested that Mr. Bowman instruct anyone in question to contact the Township.

Joan Potter asked if the Barnhart Project was completed within budget. Manager Rodgers confirmed that the project was completed within the bid amount.

The meeting was adjourned at 8:29 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
OCTOBER 1, 2019

The Penn Township Health and Sanitation Committee convened on Tuesday, October 1, 2019 at 7:04 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners; Brown, Felix and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. Commissioner Klunk was absent with notice. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the September 3, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT: WWTP Superintendent Mahone reported that on September 17, 2019 the Township Manager sent a letter to Mr. Tim Wagner at DEP to update him on the progress of the Oakhill Hershey Heights sewer project. The letter indicated the Township intends to continue to move forward with the project but expects there will be some delay in meeting the construction milestone of June 20, 2020 as set forth in the Act 537 Plan.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone reported Wedeco started up the UV System on September 12, 2019. The general contractor is currently collecting samples of the effluent on a daily basis and having them tested for coliform bacteria. This performance testing will continue for another two weeks. An issue has developed with the communications between the Wedeco UV PLC and our SCADA system. We are collecting proposals on the costs to upgrade our SCADA monitoring stations to be able to communicate with the UV PLC. Another issue was discovered when flow was directed through the UV Channel. The overflow from the discharge weirs is creating turbulence on the top of the clear well that is distorting the effluent flow water readings. To correct this we need to install a stilling well baffle around the effluent flow meter sensor, and a flow diversion plate to direct all of the weirs overflow into the wet well. Conewago Enterprises has submitted a change order to supply and install both for your consideration. WWTP Superintendent Mahone stated that they would like to move forward with the upgrade/change order on the weirs and the committee recommended approving at the Board of Commissioners' meeting.

BARNHART DRIVE SEWER LINE PROJECT: WWTP Superintendent Mahone reported HRI has submitted the final request for payment and a change order modifying the original contract documents to reflect the actual price of the construction and the completion date.

GRANDVIEW ROAD SEWER LINE REPAIR: WWTP Superintendent Mahone reported sealed proposals will be opened and read aloud on October 11, 2019 at 2:00 p.m. at the Township office. The project includes the replacement of 2 manholes, 265 feet of 8 inch pipe, 7 laterals, paving and lawn restoration. The engineers estimate for the cost of the project is \$215,000.00. The project will be awarded at the Board of Commissioners' Meeting on October 21, 2019.

SHREDDING EVENT: WWTP Superintendent Mahone reported the next shredding event is scheduled for October 12, 2019, from 8:00 a.m. to 1:00 p.m.

2020 BUDGET REVIEW: WWTP Superintendent Mahone reviewed the recycling expense budget for 2020. He then reviewed the Sewer expense budget for 2020. The budget includes increases in wages for the AFSCME employees along with an increase in insurance rates. There is a major increase in general expenses due to the recycling market has been hit really hard and the Township is not receiving funds for cardboards, newsprint, and magazines, in fact we may be paying for hauling material to be recycled. Other slight increases include refuse collection, refuse disposal, and the purchase of township refuse bags; which will need to go out to bid next year. Slight increase in chemicals for collections, and a decrease for disposal. Vehicle operating expenses, Major Equipment, and public utilities have also increased. The budget includes funds for the design, easement acquisition, installation and construction for Oak Hills/Hershey Heights sewer project, the paving restoration of Penn Lee Terrace, replacement of 3 lime augers and replacement of cloth filter media. The Finance Committee will further review at the next committee meeting.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS TO THE COMMITTEE: There were several residents present who wished to express concerns about the installation of the sewer at the Oak Hill and Hershey Heights area. Some of the residents that commented included Bill Bowman, 123 Oak Hill Drive, Jack Corriere, 114 Oak Hill Drive, and Whitey Fuhrman, 220 Oak Hill Circle.

Mr. Bill Bowman, 123 Oak Hills Drive, asked if the Township could provide the projected budget increases and expenditures. Commissioner Felix stated that this is not the final budget and we are in the planning stages. Manager Rodgers stated that the first reading will occur at the Board of Commissioners' meeting on November 18, 2019. Mr. Bowman also asked a question regarding to the Finance Meeting held prior this evening, he inquired as to the status of the Township for the Revenue and Expenses at this time. Commissioner Felix responded that the Township is currently at 98.12% of revenue, and 56.23% of expenses. He added that the expenses will increase this month due to the arbitration awarded for the Firefighters and the Police.

Mr. Jack Corriere, 114 Oak Hills Drive, asked to see the 2020 proposed budget. Commissioner Felix stated that the budget is in the planning stages at this point. Manger Rodgers added that the first reading will be held at the Board of

Commissioners' Meeting on November 18, 2019, and the final budget will be available for public review at the Township building ten days prior to its adoption at the December 16, 2019 Board of Commissioners' meeting.

The meeting was adjourned at 7:44 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
NOVEMBER 5, 2019

The Penn Township Health and Sanitation Committee convened on Tuesday, November 5, 2019 at 7:15 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners; Brown, Cromer, Felix and Van de Castle. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the October 1, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT: WWTP Superintendent Mahone reported that on October 17, 2019, the township received the Water Quality Management permit approving the construction of two duplex pumping stations and collection system for the Oakhill and Hershey Heights area.

On November 4, 2019 he received an email indicating the current design route through the Met Ed right of way should be approved. When confirmation is received a meeting will be set up with the property owner to negotiate for a sewer easement and pumping station site. After that is completed the township will be able to submit an application for a Penn Dot Highway occupancy permit. Manager Rodgers stated she is working on an H2O grant for this project.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Superintendent Mahone reported the general contractor has installed the stilling baffle and the deflector weir which has eliminated the turbulence that was making the flow meter read incorrectly. On October 30, 2019 he informed control systems 21 to proceed with the installation of the upgrade to our wonderware so the SCADA System can communicate with the ultraviolet disinfection PLC. A walk through is scheduled with the general contractor and the electrical contractor for November 6th at 11 a.m.

GRANDVIEW ROAD SEWER LINE REPAIR: WWTP Superintendent Mahone reported contract documents were sent to Shiloh Paving and Excavating and are expected back very soon. They are intending to start the work after Thanksgiving and plan to work during the day between 9 a.m. and 3 p.m. They are anticipating 2-3 weeks to complete the pipe work and a few days to mill and pave sometime in the spring. GHD will be providing onsite inspection during the construction. Commissioner Brown asked if there will be traffic limitations during the work time, and Superintendent Mahone stated that it would go down to one lane during the work hours, which is after morning and before evening rush hours.

SHREDDING EVENT: WWTP Superintendent Mahone reported the shredding event was held on October 12, 2019, at the recycling drop off facility from 8 a.m. to 1 p.m. There were 211 vehicles that dropped off 7,625 lbs. of material to be recycled. Superintendent Mahone contacted Shredding Solutions and tentatively scheduled the date of April 25, 2020, from 8 a.m. to 1 p.m. for the next shredding event, and added that there may be a price increase due to the current recycling market. The committee recommended scheduling the spring event.

OTHER MATTERS: Manager Rodgers asked the committee if they received the copy of the agreement from GHD for the Grandview Road Project. The committee recommended moving forward.

CITIZEN'S QUESTIONS TO THE COMMITTEE: Andy Novosedliak, 910 Hershey Heights Blvd, asked the committee about the permit received on October 17 for the Oakhill/Hershey Heights project if that was for the overall approval, Superintendent Mahone confirmed that it is for the construction for the public collection system and for the pumping station. Mr. Novosedliak also asked about the grant that was mentioned earlier in the meeting. Manager Rodgers explained that was the H2O grant, for Stormwater and Sewer, the grant was just opened recently and is the first time in about ten years that it has been offered. The township did acquire one in 2009 to upgrade the sewer plant.

The meeting was adjourned at 7:27 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary

MINUTES
HEALTH & SANITATION COMMITTEE
DECEMBER 3, 2019

The Penn Township Health and Sanitation Committee convened on Tuesday, December 3, 2019 at 7:06 p.m. following the Finance Committee meeting. Present were Chairman Heiland, Commissioners; Brown, Cromer, Felix and Van de Castle. Also present were Township Manager Rodgers, WWTP Assistant Superintendent Wantz and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the November 5, 2019 Health and Sanitation Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Cindy Stanley, 865 Hershey Heights Road, stated she noticed a street lamp was recently placed on Young's Road and requested that the township look into placing a street lamp at the corner of Hershey Heights and Broadway. The area is very dark and with increased traffic she is concerned for safety. The committee recommended looking into the situation.

Bill Bowman, 123 Oak Hill Drive, stated he was encouraged by last month's meeting and the township's efforts to try to obtain funding assistance for the sanitary sewer project.

OAKHILL HERSHEY HEIGHTS SEWER PROJECT: WWTP Assistant Superintendent Wantz reported that on November 22, 2019 they received an email from Met-Ed indicating they are in the process of writing the consent agreement with the Township to allow the sanitary sewer to cross their easement located between Oakhill Drive and Route 194.

Manager Rodgers stated that she will be submitting the application for the H2O Grant shortly and Senator Mastriano and Representative Klunk's offices will be submitting letters of support for the grant request. Chairman Heiland asked if the township has received an answer regarding the extension request from DEP for the project, Manager Rodgers stated she has not heard and with the holidays a reply may have been delayed, she will look into the matter.

ULTRAVIOLET DISINFECTION SYSTEM: WWTP Assistant Superintendent Wantz reported that a walk through inspection was performed on November 6, 2019 with GHD, Conewago Enterprises and Swam Electric. Both contractors have a few items to address before the completion of the project. On November 13, 2019, GHD issued the certificate of substantial completion for the project and requests the approval by the Board of Commissioners. Additionally, due to some delays with software communication issues with the Township's existing SCADA System and the completion of performance and acceptance testing; a change order request to extend the completion date of the project has been submitted by Conewago Enterprises. The request moved the completion date from October 11, 2019 to December 31, 2019. The

request will also need to be approved at the next Board of Commissioners Meeting. The committee recommended approving both requests.

GRANDVIEW ROAD SEWER LINE REPAIR: WWTP Assistant Superintendent Wantz reported notification letters of the project were sent to the residents on November 7, 2019. There is a pre-construction meeting scheduled for December 5, 2019 at 1:00 p.m. at the treatment plant. The latest indication is that Shiloh will start the project on December 16, 2019 and should complete the excavation in 2-3 weeks.

OTHER MATTERS: None.

CITIZEN'S QUESTIONS TO THE COMMITTEE: There were several residents in attendance regarding the installation of the sewer at the Oak Hill and Hershey Heights area.

Mr. Bowman asked the committee if the extension is not granted for the Hershey Heights/Oak Hills/Broadway sewer project what the consequences would be if the township is not ready for construction. Chairman Heiland stated that he believes that the township would be fined on a daily basis. Mr. Bowman also asked besides the H2O grant and the USDA grant, are there any other options for grant monies. Chairman Heiland stated that these are the options that are available.

Mrs. Joan Potter, 961 Beaver Creek Road, asked the committee since Met-Ed has given permission to allow the sanitary sewer to cross their easement, what is the status of her property. WWTP Assistant Wantz replied that they are still working on the plans, and Chairman Heiland asked to be updated as soon as information is available. Mrs. Potter informed Manager Rodgers that she and the Neelys have not received easement letters as of this time. Manager Rodgers is going to look into the plans to see if they are in need of the requests, and will email her with the information.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Donna M. Sweeney
Township Secretary