

MINUTES
PUBLIC WORKS COMMITTEE
APRIL 1, 2024

The Penn Township Public Works Committee convened on Monday, April 1, 2024, meeting at 7:36 p.m., following the Public Safety Committee Meeting. Present were Chairman Baile, Commissioners Berlingo, Brown, Elksnis and Heiland. Also present were Township Manager Ledley, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the March 4, 2024, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

GUIDE RAIL PROJECT: Township Engineer Bortner reported bid opening is April 10th, and hoping there will be a recommendation to award the bid at the April 15th Board of Commissioners meeting.

VEHICLE REPLACEMENT-FIVE YEAR PLAN: Engineer Bortner forwarded an email containing the 2018-2022 vehicle replacement plan, indicating that we are largely up to date. However, it was noted that the 2006 F250 pickup truck and the F350 with utility bed and crane are due for replacement. Commissioner Heiland proposed utilizing ARPA funds for the replacement of the previously mentioned vehicle.

Engineer Bortner highlighted that the F250 would not pass inspection due to the rusted-out truck bed. Commissioner Heiland suggested further discussion on this matter during the Finance meeting, specifically regarding the utilization of ARPA funding.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Township Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL24-02 – 37 Industrial Drive – Yazoo Mills
- SL24-03 – Holland Construction – 100 Blettner Avenue
- SL24-04 – South Heights Manor, LP – 116 Onyx Drive
- SL24-05 – LCBC Hanover – 1504 Broadway
- SL24-06 – Snyder's-Lance – 1401 York Street & York Street (Un-addressed)

Engineer Bortner reported that in 2018, LCBC undertook a parking lot expansion and submitted modification requests as part of that plan, which was completed within the designated five-year timeframe.

Their latest land development plan entails doubling the size of their building. This modification request closely resembles those made in 2018, with the exception that the DEP considers its stormwater management as a viable BMP (Best Management Practice). While their previous plan was approved, they are now resubmitting due to the new proposal. It's worth noting that there's a preference against requiring sidewalks and curbing on a PennDOT road.

Commissioner Heiland requested Engineer Bortner to forward the plan to the Committee members for review.

LCBC WAIVER REQUEST: The Committee received a request dated March 15, 2024, from RGS Associates for waivers to the following Zoning Ordinance: Article IV, Section 405 – Final Plan Scale, Article V, Section 505.C and 505.K.(1) – Existing Road Frontage and Sidewalk, Section 505.K – Curbs, Section 605 – Bufferyard along Arterial Street, Article III, Section 258-12 – Volume Controls, Sections 268-15.B(3) and 268-15.B(4)(a) - Additional Stormwater Management Design Standards. Engineer Bortner reported the Planning Commission will review the requests.

MS4 UPDATE: Township Engineer Bortner reported that the taskforce is meeting on Thursday and will review the MCM's, the year end is around the corner, June 30, 2024.

EXTENSION REQUESTS: Zoning Officer Smith reported that there are no extension requests for this month.

GAS PUMPS AND READER REPLACEMENT: Manager Ledley presented a quote of \$31,871 for the replacement of the card reader and the gas pumps. Zoning Officer Smith reported that the tank and pumps are in good condition, but parts are no longer available for the card reader. While the pumps may appear unsightly, they are structurally sound. Additionally, the pumps undergo inspection every three years, with the most recent inspection completed this year. Zoning Officer Smith stated that if the card reader were to fail, there would be a lead time of three to four weeks for replacement. Manager Ledley reported that the cost for the card reader alone amounts to \$11,546. She also mentioned experiencing difficulties with the buttons, leading to occasional failure in reading the card. Commissioner Elksnis expressed support for replacing the card reader and enhancing the appearance of the pumps. Commissioner Heiland recommended reaching out to our current supplier to obtain a quote from them as well.

RECREATION-HANOVER TROLLEY TRAIL UPDATE: Mr. Clay Black, a resident of Azalea Drive, attended the meeting to provide an update on the Hanover Trolley Trail. He mentioned that the trail commences in Hanover Borough at the parking lot located at Moul Field and extends through Cherry Tree. He expressed gratitude towards Engineer Bortner, the Public Works crews, and the Commissioners for their efforts in maintaining the trail within the Penn Township area, which starts from the Cherry Tree Court area crossing Wilson Avenue, Barnhart Drive, and ending at Gitts Run Road.

Mr. Black noted that the trail resumes approximately 5 miles later in Spring Grove, although the sections are currently not connected. York County has procured land with the aim of bridging these sections. They have already completed a segment of the trail on the east side of Spring Grove, starting from Martin Road and ending in West Manchester. A grand opening for this section is scheduled for April 26th.

Efforts are underway to construct a section of the trail extending from Gitts Run Road, crossing the road, and spanning about a mile. The goal is to have this portion completed by the end of the year. Additionally, restoration work on a portion of Oil Creek will be conducted in two phases, once completed, there are plans to extend the trail to Jacob's Mill by the conclusion of 2025.

GUTHRIE MEMORIAL LIBRARY – STORYTIME AT THE COMMUNITY PARK: Manger Ledley reported that the Guthrie Memorial Library will be holding Storytime at the Community Park on Tuesdays beginning June 11 through August 13 from 10 to 10:45 a.m. The Committee had no issues.

Commissioner Heiland provided an update that the work at the park at Arbor Lane has been completed. Engineer Bortner stated that the Basketball Court still needs to be lined.

OTHER MATTERS: Commissioner Heiland reported that the Homewood situation is being discussed with our solicitor and a public decision will be made.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: Mrs. Cynthia Bischoff from 3 Pond Road inquired about how they would be notified of the decision for Homewood. Commissioner Heiland explained that there would be some sort of announcement on the website and posted at the Municipal Office.

Commissioner Brown inquired if any action had been taken by the residents in the area. Mrs. Bischoff responded, stating that taking legal action on their part would be financially burdensome and could potentially span several years.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary