

MINUTES
FINANCE COMMITTEE
JUNE 1, 2021

The Penn Township Finance Committee convened on Tuesday, June 1, 2021, at 7:03 p.m. Present were Chairman Cromer, Commissioners Black, Brown, and Elksnis. Also present were Township Manager Rodgers, WWTP Superintendent Mahone and Township Secretary Sweeney. Commissioner Heiland was absent with notice. The following items were discussed:

ANNOUNCEMENTS: Chairman Cromer announced there was an executive session held following the May 17, 2021, Penn Township Board of Commissioners Meeting to discuss personnel and legal issues.

APPROVAL OF THE MINUTES: The minutes of the May 4, 2021 Finance Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none

2021 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through May 31, 2021. The year to date revenue is at 70.23% of what is budgeted and expenses are at 27.69%.

2022 BUDGET MEMO: Manager Rodgers presented a memo outlining the schedule for the 2022 budget, with the first reading scheduled for November 15, 2021, proposed date made available to the public on November 16, 2021. Adoption of the final budget is scheduled for December 20, 2021.

OTHER MATTERS: There were none.

The meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary