

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MAY 17, 2021**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, May 17, 2021. President Heiland called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Black, Cromer, Elksnis, and Heiland. Commissioner Brown was present via cell phone. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heiland announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the April 19, 2021 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS: None.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Elksnis:

Commissioners Elksnis/Black moved to continue the March 16, 2020 Disaster Declaration due to the COVID-19 pandemic for the period of April 27, 2021 through May 24, 2021, thus ratifying the extension of the original declaration. Motion carried unanimously.

Commissioners Elksnis/Cromer moved to approve a request dated April 21, 2021, from Southwestern School District requesting a modification to the bond requirement for a fireworks permit. Motion carried unanimously.

Public Works & Recreation – Commissioner Black:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Commissioners Black/Elksnis move to authorize C.S. Davidson, Inc. to advertise the bidding documents for the Beck Mill Road Culvert Replacement. Motion carried unanimously.

On Friday, April 16, 2021 the following bids were received electronically by PennBid and opened publicly by C.S. Davidson, Inc.:

<u>COMPANY</u>	<u>BASE BID</u>
CriLon Corp.	\$434,333.64
JVI Group, Inc.	\$437,635.75
Lobar Site Development Corp.	\$484,571.53
Kinsley Construction, Inc.	\$538,630.55
JPS Construction Co.	\$599,000.00
Doli Construction Corp.	\$782,243.00

Commissioners Black/Elksnis moved to award the contract for the Karen Lane Superstructure Replacement to CriLon Corporation, 279 Industrial Park Road, Somerset, PA 15501, for the bid base price of \$434,333.64. Motion carried unanimously.

Planning – Commissioner Black:

Commissioners Black/Cromer moved to set the bond amount for Pero Farms Hanover Facility, LLC at \$60,054.50. Motion carried unanimously.

Commissioners Black/Elksnis moved to set the bond amount for Yazoo Mills, Inc. 800 Gitts Run Road at \$66,046.75. Motion carried unanimously.

Commissioners Black/Elksnis moved to reduce the Improvement Bond amount for High Pointe North from \$148,439.50 to \$26,408.25. Motion carried unanimously.

There were no additions or changes to the Zoning Officer’s Report.

The following Subdivision and Land Development plan was submitted for formal filing:

SL21-05	Elsner Engineering
SL21-06	High Pointe LLC

Commissioners Black/Cromer moved to approve the following Subdivision and Land Development plans:

SL21-03 Yazoo Mill, Inc. 800 Gitts Run Road
SL20-07 Hanover Foods Freezer Expansion
Motion carried unanimously.

Commissioners Black/Elksnis moved to approve the following extension request to expire August 16, 2021:

SL17-10 Mustang Pointe
Motion carried unanimously.

Finance – Commissioner Cromer:

Commissioners Cromer/Black moved to approve Township warrants in the amount of \$669,891.80. Motion carried unanimously.

Commissioners Cromer/Black moved to approve a request dated April 21, 2021, from the FOCUS Services Foundation for a waiver of permit fees for their yard sale. Motion carried unanimously.

Commissioners Cromer/Black moved to approve a request dated May 7, 2021, from the Hanover Lions Club for a waiver of fees for their chicken barbeque fundraiser. Motion carried unanimously.

Personnel – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Health & Sanitation – Commissioner Elksnis:

Commissioners Elksnis/Cromer moved to approve the agreement with Community Aid Thrift Store & Donation Center. Motion carried unanimously.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Brown moved for adjournment at approximately 7:10 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary