

**MINUTES  
BOARD OF COMMISSIONERS PUBLIC MEETING  
APRIL 15, 2024**

**CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:**

The Penn Township Board of Commissioners met in a regular session on Monday, April 15, 2024. President Elksnis called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Baile, Berlingo, Brown, Heiland, and Elksnis. Also present were Solicitor Hovis, Manager Ledley, Police Chief Hettinger, Township Engineer Bortner, WWTP Superintendent Lank, Zoning Officer Smith, and Township Secretary Sweeney.

**PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:**

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

**ANNOUNCEMENTS:**

Commissioner Elksnis announced there was an executive session held on March 5, 2024, following the Health and Sanitation Committee meeting to discuss personnel matters.

**APPROVAL OF THE MINUTES:**

The minutes of the March 18, 2024, Board of Commissioners meeting were approved as submitted.

**PERSONS TO BE HEARD/CITIZEN'S COMMENTS:** There were none.

**PUBLIC HEARING TO CONSIDER DIVINO PIZZERIA LLC LIQUOR LICENSE TRANSFER:**

Commissioner Elksnis stated that the purpose of this public hearing is to give the residents along with the commissioners the opportunity to comment on the inter-municipal transfer of liquor license No. R-52764, trade name Divino Pizzeria LLC, from Hanover Borough, York County, into Penn Township, York County.

**Presentation by Petitioners:** Attorney Katelyn Rohrbaugh from Barley-Snyder represented Divino's and explained their intention to transfer liquor license R-52764 from Hanover Borough to Penn Township for their new restaurant. Ms. Rohrbaugh stated that the Pennsylvania Liquor Control Board (PLCB) application had been submitted, and approval from the Township was the final step.

**Public Officials Comments:** The Board of Commissioners asked questions about the impact on the community and any changes to the establishment. Mr. Jason Eckenrode, of Divino's expressed a focus on becoming more family-friendly and ensuring security measures.

Township Staff Review and Comments: There were none.

General Public Comments: There were none.

There being no further comments Commission Elksnis called for the closing of the Public Hearing.

Commissioners Elksnis/Heiland moved to adopt resolution no. 1030 – Approving the transfer of Liquor License No. R-52764 into Penn Township from 304 Poplar Street, Hanover Borough, York County, Pennsylvania to 1418 Baltimore Street, Penn Township York County, Pennsylvania. Motion carried.

**PROCLAMATION – MOTORCYCLE SAFETY AND AWARENESS MONTH:**

Commissioner Elksnis announced now, therefore, be it further resolved that we, the Board of Commissioners, York County, Pennsylvania, hereby designate May 2024 as Motorcycle Safety Awareness Month throughout Penn Township and encourage all residents of the county to learn more about efforts to promote safety and motorcycle awareness to all drivers that share the roadways. Commissioner Elksnis presented Dale Bradt, Chapter Coordinator for Mason Dixon Chapter of ABATE.

Mr. Bradt, reported The Alliance of Bikers Aimed Towards Education (ABATE) is committed to safeguarding motorcyclists' rights through political advocacy, charitable initiatives, and public education. In Pennsylvania, where there are nearly 850,000 licensed motorcyclists, promoting safety through awareness is paramount. Education plays a key role, with the PA Motorcycle Safety Program teaching riders of all levels since 1984. Additionally, ABATE's Operation Save A Life Program focuses on raising awareness among new drivers, reaching over 1,500 students in York and Adams County in 2023. By declaring May as Motorcycle Safety Awareness Month, the Mason Dixon chapter of ABATE aims to educate residents of Penn Township and passing motorists, with gratitude to the Township Board of Commissioners for their support.

**TOWNSHIP REPORTS – STANDING COMMITTEES:**

Public Safety – Commissioner Heiland:

Commissioners Heiland/Brown moved to approve amending the Firefighters Post Employment Health Plan Memorandum of Understanding. Motion carried.

Personnel – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

On Wednesday, April 10, 2024, the following bids for the 2024 Guide Rail project were opened electronically by C.S. Davidson:

<u>Bidder:</u>	<u>Base Bid Price:</u>
Wm. Orr & Sons, Inc. 2845 State Route 72 Jonestown, PA 17038	\$67,555.00
Kruger Construction 7 Oakwood Drive Scranton, PA 18504	\$73,912.50
Road Safety Systems, LLC 12 Park Drive Shamong, NJ 08088	\$81,638.00
Collinson, Inc. PO Box 397 Uwchland, PA 19480	\$89,762.50

Commissioners Baile/Brown moved to award the 2024 Guide Rail Program to WM Orr & Sons, Inc., 2845 State Route 72, Jonestown, PA 17038, for a bid price of \$67,555.00. Motion carried.

Commissioners Baile/Brown moved to approve an agreement with Kinsley Construction, Inc., for the Concrete Barrier Project for Park Heights Blvd in the amount of \$14,240.00. Motion carried.

Planning – Commissioner Baile:

There were no additions or changes to the Zoning Officer’s Report.

The following Subdivision and Land development Plans were submitted for formal filing:

- SL24-05 LCBC Hanover – 1504 Broadway
- SL24-06 Snyders-Lance - 1401 York Street & York Street (Un-addressed)

There were no Subdivision and Land Development Plans to be approved.

There were no Subdivision and Land Development Plans to be extended.

Finance – Commissioner Brown:

Commissioners Brown/Heiland moved to approve Township warrants in the amount of \$1,420,721.50. Motion carried.

Commissioners Brown/Heiland moved to approve a request dated March 12, 2024, from Hanover Lions Club for waivers of permit fees for their Annual Chicken Barbeque to be held May 11, 2024. Motion carried.

Commissioners Brown/Heiland moved to adopt Resolution No. 1031, amending Ordinance No. 861, the 2024 Budget to re-allocate funds from the Sewer Capital Reserve Unassigned Fund balance to the Sewer Revenue Fund Expenditures Capital Outlay in the amount of \$168,000.00. Motion carried.

Commissioners Brown/Heiland moved to approve an agreement with Dallas Data Systems Inc., for Caselle Software and Services. Motion carried.

Health & Sanitation – Commissioner Berlingo:

Commissioner Berlingo had nothing to report.

**MANAGER’S REPORT:**

There were no additions or changes to the Manager’s Report.

**OLD BUSINESS:** Police Chief Hettinger updated the Commissioners on the completion of the women’s locker room in the Police Department.

**NEW BUSINESS:** Commissioner Heiland reminded those in attendance that the Shredding and Food Drive event will be held this coming Saturday, April 20, 2024, from 8 am to 1 pm at the Recycling Center at 1020 Wilson Avenue.

**PERSONS TO BE HEARD/CITIZEN’S COMMENTS:** There were none.

**QUESTIONS FROM THE PRESS:** There were none.

**ADJOURNMENT:**

There being no further business to come before the Board, Commissioners Brown/Heiland moved for adjournment at approximately 7:17 p.m. Motion carried.

Respectfully submitted,  
Donna M. Sweeney, Township Secretary